



Annual and School Reports of the Town of

Allenstown, New Hampshire



For the year ending
December 31, 2002

2002 Town Holidays

New Year's Day	Wednesday, January 1 st
Martin Luther King, Jr. Day	Monday, January 20 th
President's Day	Monday, February 17 th
Memorial Day	Monday, May 26 th
Independence Day	Friday, July 4 th
Labor Day	Monday, September 1 st
Columbus Day	Monday, October 13 th
Veterans' Day	Tuesday, November 11 th
Thanksgiving	Thursday & Friday November 27 th & 28 th
Christmas Holiday	Thursday & Friday December 25 th & 26 th

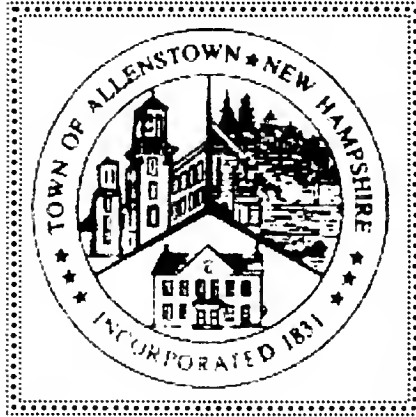
NH State Offices Main Switchboard 271-1110

Attorney General - Consumer Protection Bureau	271-3658
Environmental Services	271-3503
Governor's Office	271-2121
Health & Human Services	271-4658
Motor Vehicle Division - Driver License	271-2371
Motor Vehicle Division - Vehicle Registrations	271-2251
Public Utilities Commission	271-2431
State Police Headquarters	271-3636
Suncook Post Office	485-3127
Veterans Administration - Manchester	666-7785

TABLE OF CONTENTS

DEDICATION	2
VOLUNTEERS APPLICATION	3
TOWN DIRECTORY	4
TOWN OFFICERS	5
APPOINTED BOARD MEMBERS	6
SUMMARY INVENTORY (MS-1)	7
MINUTES OF DELIBERATIVE SESSION 2/9/02	13
ELECTION RESULTS	27
BALLOT RESULTS	28
DEPARTMENT OF REVENUE ADMINISTRATION	30
TRUSTEE OF THE TRUST FUNDS REPORT	31
EMPLOYEE SALARIES	33
SCHEDULE OF TOWN PROIPERTY	34
TOWN CLERK'S REPORT	35
TREASURER'S REPORT	36
SCHEDULE OF LONG TERM DEBT	37
PLODZIK & SANDERSON AUDITORS' REPORT	38
TAX COLLECTOR'S REPORT	44
SELECTMEN'S REPORT	47
FIRE DEPARTMENT REPORTS	48
FIRE ALARM BOX LOCATIONS	53
BUILDING DEPARTMENT REPORT	54
POLICE REPORTS	55
HIGHWAYDEPARTMENT REPORT	58
LIBRARY REPORT	59
HEALTH & HUMAN SERVICES REPORT	60
PLANNING BOARD REPORT	61
PARKS & RECREATION COMMISSION	62
CENTRAL NH REGIONAL PLANNINGN COMMISSION	65
SEWER COMMISSION REPORT	67
PEMBROKE-ALLENSTOWN OLD HOME DAY	69
COMMUNITY ACTION PROGRAM	70
CONCORD REGIONAL VISITING NURSE ASSOCIATION	75
TRI-TOWN AMBULANCE REPORT	77
UNH COOPERATIVE EXTENSION	78
SCHOOL DISTRICT OF ALLENSTOWN	79
VITAL STATISTICS	122
TOWN HOLIDAYS & OTHER INFORMATION	BACK INSIDE COVER
TOWN WARRANT 2003	COLORED INSERT
TOWN BUDGET	COLORED INSERT

ALLENSTOWN New Hampshire Merrimack, SS.



Annual Reports

OF THE SELECTMEN AND TREASURER TOGETHER WITH THE REPORTS OF
THE ROAD AGENT, FIRE CHIEF, POLICE CHIEF, CODE ENFORCEMENT
OFFICER, WELFARE DIRECTOR AND OTHER OFFICERS OF THE TOWN OF
ALLENSTOWN, NEW HAMPSHIRE FOR THE FISCAL YEAR ENDING:

December 31, 2002

IN MEMORY OF:
GERARD H. LAVOIE
1927 - 2002



Gerard H. Lavoie of 4 Whitten Street died on April 4, 2002 at his home after a short illness. Those who knew Gerry knew of him as a kind and generous man. Never one to publicize his generosity, Gerry made numerous donations to his home Town in various forms. Take a trip to the Allenstown Library and you will notice the Handicapped ramp, which became a reality through Gerry's dedication and determination. Across the street, where the new Fire Station sits, Gerry donated the necessary funds to purchase the land and house that was later torn down to make room for the new Fire Station. Gerry was never at a loss to donate to the children of the community either. Baseball fields were constructed behind the Elementary School; as well as donating the land that now houses the Recreation building. Not only did Gerry donate financial resources to the Town, he also served on the Budget Committee, the Allenstown School Board and the Allenstown Revitalization Association. Gerry was also elected in a write in campaign as a Representative to the State Legislature for the Towns of Allenstown and Pembroke. Gerry lived the American dream, and was truly a self-made man who never lost the common touch and never forgot where he was from. His absence will be felt by many for years to come.

VOLUNTEER APPLICATION

NAME: _____ PHONE _____

ADDRESS: _____

In order to make my contribution to the growth and welfare of the Town of Allenstown, I am willing to volunteer to serve on the following board(s) and/or Committee(s). My preference is indicated by 1, 2, 3, etc. (Please circle "regular" or "alternate" for choice).

_____ Planning Board (regular or alternate)

_____ Conservation Commission (regular or alternate)

_____ Recreation Commission

_____ Zoning Board of Adjustment (regular or alternate)

Please attach a brief statement as to why you feel qualified to serve as indicated above.

Mail to: Board of Selectmen
 Attention: David Jodoin
 16 School Street
 Allenstown, NH 03275

Town Directory

**Ambulance—* Fire *– Police
911**

Business Numbers:

Fire Department	485-9202	Highway Department	485-5460
Police Department	485-9500	Building Department	485-4276
Tax Collector	485-4276	Library	485-7651
Town Hall	485-4276	Town Clerk	485-4276
Welfare Department	485-7321	Sewer Commission	485-5600
Pembroke Water Works	485-3362*	Community Action	485-7824
*Emergencies	228-2594	Zoning/Planning	485-4276

School Department:

Allenstown Elem.	485-9574	Armand Dupont	485-4474
Pembroke Academy	485-7881	Supt.of Schools	485-5187

Business Hours: Town Hall

Business hours for the following departments are Monday through Friday,
9:00am – 2:00pm*

Tax Collector 6-8pm Mondays
Selectmen's Office, Assessing Office,
Tax Collector's Office

Welfare Office - by appointment only

*Tax Collector also open Monday evenings 6:00 -8:00

Building/Code Enforcement Department
9:30 am - 1:30 pm

LANDFILL

Tuesdays & Thursdays 7:00 AM - 10:00 AM, Saturdays 8:00 AM - 4 PM

LIBRARY

Monday	Tuesday	Thursday	Friday
1:00 PM - 5:00 PM	10:00 am Noon	10:00 am - Noon	1:00 PM -
8:00 PM			8:00 PM
7:00 PM - 9:00 PM	1:00 PM - 5:00 PM	1:00 pm - 5:00 PM	
	7:00 PM -9:00 PM		

TOWN CLERK

Monday	Tuesday	Wednesday	Thursday
8:30 am - 1:00 pm	8:30 am - 1:00 pm	8:30 am - 1:00 pm	8:30 am - 3:00 pm
3:00 pm - 7:00 pm	3:00 pm - 5:00 pm	3:00 pm - 5:00 pm	

TOWN OFFICERS

BOARD OF SELECTMEN

Benjamin E. Fontaine, Jr.	195 Granite Street	485-8006
Arthur G. Houle	60 School Street	485-7296
Sandra M. McKenney	22 Main Street	485-7187

Administrative Assistant

David M. Jodoin - Email aa@Allenstown.org
Town Web Page - www.Allenstown.org

Administrative Secretary
Assessor
Assessing Clerk
Building Inspector/Code Enforcement
Fire Chief
Deputy Fire Chief/Fire Prevention
Librarian
Moderator
Police Chief
Road Agent
Tax Collector/Welfare Director/Health
Town Clerk
Treasurer

Henriette Girard
Corcoran Consulting
Penny Touchette
Kenneth Field
Vacant
Robert Martin
Georgette Plourde
Dennis Fowler
James McGonigle
James Boisvert
Donna Meadows
Edward Cyr
Diane Demers

Sewer Commissioners

James Rodger
Jeff McNamara
Marcel Lascelle

Library Trustees

Vivien Doane
Vicki Kneeland
Rose Bergeron

Supervisors of the Checklist

Louise Letendre
Donald Bergevin
Guy Duhaime

Trustee of Trust Funds

Edgar McKenney
Lorraine Mondoux
Gabriel Daneault

Appointed Board Members

Planning Board

James A. Rodger, Chairman

ROBERT LEE, TERM EX. 4/1/04
ARTHUR HOULE, *SELECTMEN'S REP.*
EDGAR MCKENNEY, TERM EX. 4/1/03
KAREN GENDREAU, TERM EX. 4/1/05
LORI THOMPSON, ALTERNATE, TERM EX. 4/1/03
THOMAS GILLIGAN, ALTERNATE, TERM EX. 4/1/05

Zoning Board of Adjustment

Arthur O. Lawson, Chairman

PETER VIAR, TERM EX. 4/1/03
MARK O'CLAIR, TERM EX. 4/1/04
ROBERT LEE, TERM EX. 4/1/05
CHERYL THAYER, TERM EX. 4/1/05

Conservation Commission

MARK DURGIN, TERM EX. 4/1/03
GABRIEL DANEALT, TERM EX. 4/1/04

Budget Committee

David Eaton, Chairman

Term Ex. 2003

TERM EXPIRATION 2003 TERM EXPIRATION 2004 TERM EX. 2005

DONALD BERGEVIN
CAROL ANGOWSKI
CAROL MERRILL
MONA MCCREADY
EUGENE VALLEE, JR.

HENRIETTE V. GIRARD
JENNIFER MORIN
KAREN GENDREAU

GABRIEL DANEALT
COLIN EGAN RESIGNED
ROBIN MCAFEE

THOMAS IRZYK, SCHOOL BOARD REPRESENTATIVE
BENJAMIN E. FONTAINE, JR., SELECTMEN'S REPRESENTATIVE

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P. O. BOX 487
CONCORD, NH 03302-0487

For assistance call: (603) 271-2687

SUMMARY INVENTORY OF VALUATION
Form MS-1 for 2002

CITY/TOWN of ALLENSTOWN IN MERRIMACK COUNTY

CERTIFICATION

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief. RSA 21-J:34

PRINT NAMES OF city/town OFFICIALS	SIGNATURES OF city/town OFFICIALS* (Sign in Ink)
Benjamin E. Fontaine, Jr. Chairman	<i>Benjamin E. Fontaine, Jr.</i>
Arthur G. Houle	<i>Arthur G. Houle</i>
Sandra A. McKenney	<i>Sandra A. McKenney</i>

Date Signed: 10/1/02

*Check one: Selectmen ☒ Assessors ☐

City/Town TELEPHONE # (603) 485-4276

Due date: September 1, 2002

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink (RSA 41:15 & Rev. Rule 105.02).

REPORTS REQUIRED: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon forms prescribed for that purpose.

NOTE: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions (pages 7 thru 12) provided for individual items.

THIS FORM MUST BE RECEIVED BY DRA NO LATER THAN SEPTEMBER 1st TO AVOID LATE FILING PENALTIES. (RSA 21-J:34 & 36.)

RETURN THIS SIGNED AND COMPLETED INVENTORY FORM TO: N.H. DEPARTMENT OF REVENUE ADMINISTRATION, MUNICIPAL SERVICES DIVISION, PO BOX 487, CONCORD, NH 03302-0487.

Contact Person: _____

Note office hours: _____

See Instructions beginning on page 7 of this set as needed.

LAND BUILDINGS	Lines 1 A, B, C, D & E List all improved and unimproved land include wells, septic & paving Lines 2A, B, & C List all buildings	NUMBER OF ACRES	2002 ASSESSED VALUATION By CITY/TOWN
1. VALUE OF LAND ONLY - Exclude Amount Listed in Line 3A, 3B, & 4			
A. Current Use (<i>At Current Use Values</i>) RSA 79-A (See Instruction #1)		3068.06	\$273,977.00
B. Conservation Restriction Assessment (<i>At Current Use Values</i>) RSA 79-B		0	\$0.00
C. Discretionary Easement RSA 79-C		0	\$0.00
D. Residential Land (<i>Improved and Unimproved Land</i>)		2029.19	\$32,018,150.00
E. Commercial/Industrial Land (DO NOT include Public Utility Land)		576.24	\$15,380,170.00
F. Total of Taxable Land (Sum of Lines 1A + 1B + 1C + 1D + 1E)		5673.49	\$47,672,297.00
G. Tax Exempt & Non-Taxable Land (\$9,032,600.00)		7112.11	

2. VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A & 3b		
A. Residential		\$106,483,400.00
B. Manufactured Housing as defined in RSA 674:31		\$15,893,300.00
C. Commercial/Industrial (DO NOT Include Public Utility Buildings)		\$10,325,100.00
D. Total of Taxable Buildings (Sum of lines 2A + 2B + 2C)		\$132,701,800.00
E. Tax Exempt & Non-Taxable Buildings (\$4,859,200)		

3. PUBLIC UTILITIES (see RSA 83-F:1 V for complete definition)		
A. Public Utilities (Real Estate/ buildings/ structures/ machinery/ dynamos/ apparatuses/ poles wires/ fixtures of all kinds and descriptions/ pipelines etc.)		\$3,592,936.00
B. Other Public Utilities (Total of Section B from Utility Summary)		

4. MATURE WOOD and TIMBER RSA 79:5		
5. VALUATION BEFORE EXEMPTIONS (Total of Lines 1F + 2D + 3A + 3B + 4) This figure represents the gross sum of all taxable property in your municipality.		\$183,967,033.00
6. Certain Disable Veterans (Paraplegic and double Amputees Owning Specially Adapted Homesteads with A Assistance) RSA 72:36-a Total # <input type="checkbox"/> granted		
7. Improvements to Assist Persons with Disabilities RSA 72:37-a Total # <input type="checkbox"/> granted		
8. School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Standard Exemption Up To \$150,000 for each) (See Instruction #2) Total # <input type="checkbox"/> granted		
9. Water and Air Pollution Control Exemptions RSA 72:12 - a Total # <input type="checkbox"/> granted		

10. MODIFIED ASSESSED VALUATION OF ALL PROPERTIES <i>(Sum of Line 5 minus Lines 6, 7, 8, & 9) This figure will be used for calculation the total equalized value for your municipality.</i>		\$183,967,033.00
11. Blind Exemption RSA 72:37	Total # 2 granted	\$30,000.00
12. Elderly Exemption RSA 72:39-a & b	Total # 67 granted Amount granted per exemption \$	\$695,100.00
13. Disabled Exemption RSA 72:37-b	Total # <input type="checkbox"/> granted Amount granted per exemption \$	
14. Wood-Heating Energy Systems Exemption	Total # <input type="checkbox"/> granted	
15. Solar Energy Exemption RSA 72:62	Total # <input type="checkbox"/> granted	
16. Wind Powered Energy Systems Exemption	Total # <input type="checkbox"/> granted	
17. Additional School Dining/Dormitory/Kitchen Exemptions RSA 72:23 IV <i>(Amounts in excess of \$150,000 exemption)</i>	Total # <input type="checkbox"/> granted	
18. TOTAL DOLLAR AMOUNT OF EXEMPTIONS <i>(Sum of Lines 11 thru 17)</i>		\$725,100.00
19. NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX IS COMPUTED <i>(Line 10 minus Line 18)</i>		\$183,241,933.00
20. Less Public Utilities <i>(Line 3A) DO NOT include the value of OTHER public utilities listed in Line 3B.</i>		\$3,592,936.00
21. NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED <i>(Line 19 minus Line 20)</i>		\$179,648,997.00

UTILITY SUMMARY: ELECTRIC, GAS, OIL, PIPELINE, WATER & SEWER RSA 83-F

List by individual company/legal entity the valuation of operating plants employed in the production, distribution and transmission of electricity, gas pipeline, water and petroleum products. Include ONLY the names of the companies listed on the Instruction Sheets. (See Instruction #3)

SECTION A: LIST ELECTRIC COMPANIES, GENERATING PLANTS, ETC.		2002
<i>(Attach additional sheet if needed.)</i>		
<i>(See Instruction #4)</i>		VALUATION
Concord Electric		\$32,741.00
New Hampshire Electric Cooperative		\$278,600.00
Public Service of New Hampshire		\$2,350,000.00
A1. TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION		\$2,661,341.00

GAS, OIL & PIPELINE COMPANIES		
Energy North a/k/a Keyspan		\$745,904.00
Tenneco		\$185,691.00
A2. TOTAL OF ALL GAS, OIL & PIPELINE COMPANIES LISTED.		\$931,595.00
<i>(See Instructions #4 for the names of the limited number of companies)</i>		

WATER & SEWER COMPANIES		
A3. TOTAL OF ALL WATER COMPANIES LISTED.		
<i>(See Instructions #4 for the names of the limited number of companies)</i>		

GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES.	
<i>(Sum of Lines A1, A2, and A3)</i>	
<i>This grand total of all sections must agree with the total listed on page 2, line 3A.</i>	\$3,592,936.00

SECTION B: LIST OTHER UTILITY COMPANIES (Exclude telephone companies).		2002
<i>(Attach additional sheet if needed.) (See Instruction # 5)</i>		VALUATION
TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION B.		
<i>(See Instruction # 5 for the names of the limited number of companies)</i>		

TAX CREDITS	LIMITS	NUMBER OF INDIVIDUALS	ESTIMATED TAX CREDITS
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty. RSA 72:35	\$700 / \$1,400	12	\$16,800.00
Other war service credits. RSA 72:28	\$50 / \$100	223	\$22,300.00
TOTAL NUMBER AND AMOUNT		235	\$39,100.00

TAX INCREMENT FINANCING DISTRICTS RSA 162-K (See page 11 for instructions)	TIF#1	TIF#2	TIF#3	TIF#4
Date of Adoption				
Original assessed value	\$	\$	\$	\$
+ Unretained captured assessed value	\$	\$	\$	\$
= Amounts used on page 2 (tax rates)	\$	\$	\$	\$
+ Retained captured assessed value	\$	\$	\$	\$
Current assessed value	\$	\$	\$	\$

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAXES <i>Amounts listed below should not be included in assessed valuation column on page 2.</i>	MUNICIPALITY	LIST SOURCE(S) OF PAYMENT In Lieu of Taxes
State and Federal Forest Land, Recreation, and/or Flood Control Land from MS-4, acct. 3356 & 3357.	\$10,208.00	
Other from MS-4, acct. 3186	\$	
Other from MS-4, acct. 3186	\$	
Other from MS-4, acct. 3186	\$	
Other from MS-4, acct. 3186	\$	
Other from MS-4, acct. 3186	\$	
Other from MS-4, acct. 3186	\$	
Other from MS-4, acct. 3186	\$	
Other from MS-4, acct. 3186	\$	
Totals of account 3186	\$	

ELDERLY EXEMPTION REPORT - RSA 72:39-a

NO. OF FIRST TIME FILERS <u>GRANTED</u> ELDERLY EXEMPTION FOR CURRENT YEAR		PER AGE CATEGORY	TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR & TOTAL AMOUNT OF EXEMPTION <u>GRANTED</u>			
AGE	#		AGE	#	MAXIMUM ALLOWABLE EXEMPTION AMOUNT	TOTAL ACTUAL EXEMPTION AMOUNT
65 - 74	2	\$5,000	65 - 74	31	\$155,000.00	\$154,000.00
75 - 79	0	\$10,000	75 - 79	17	\$170,000.00	\$168,700.00
80 +	0	\$20,000	80 +	19	\$380,000.00	\$372,400.00
TOTAL				67	\$705,000.00	\$695,100.00

CURRENT USE REPORT - RSA 79-A

	TOTAL # ACRES RECEIVING CURRENT USE ASSESSMENT	ASSESSED VALUATION	OTHER CURRENT USE STATISTICS	TOTAL NO. OF ACRES
FARM LAND	138.16	\$51,811.00	RECEIVING 20% RECREATION ADJUSTMENT	
FOREST LAND	2049.23	\$208,954.00	REMOVED FROM CURRENT USE DURING CURRENT YEAR	
FOREST LAND with DOCUMENTED STEWARDSHIP				
UNPRODUCTIVE LAND	204.67	\$3,070.00		TOTAL NO.
WETLAND	676	\$10,142.00	TOTAL NO. OF OWNERS IN C.U.	73
TOTAL				
Must match page 2	3068.06	\$273,977.00	TOTAL NO. OF PARCELS IN C.U.	127

CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B

	TOTAL # ACRES RECEIVING CONS. RES. ASSESSMENTS	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NO. OF ACRES
FARM LAND			RECEIVING 20% RECREATION ADJUSTMENT	
FOREST LAND			REMOVED FROM CONSERVATION RESTRICTON DURING CURRENT YEAR	
FOREST LAND with DOCUMENTED STEWARDSHIP				
UNPRODUCTIVE LAND				TOTAL NO.
WETLAND			TOTAL NO. OF OWNERS IN	
			CONSERVATION RESTRICTION	
TOTAL			TOTAL NO. OF PARCELS IN CONSERVATION RESTRICTION	
Must match page 2				

DISCRETIONARY EASEMENTS - RSA 79-C

TOTAL NO. OF ACRES IN DISCRETIONARY EASEMENTS	TOTAL NO. OF OWNERS GRANTED	DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED (I.e. Golf Course, Ball Park, Race Track, etc)

**TOWN OF ALLENSTOWN
STATE OF NEW HAMPSHIRE**

MINUTES OF DELIBERATIVE SESSION ON 2/9/02

To the inhabitants of the Town of Allenstown, in the County of Merrimack, New Hampshire, qualified to vote in Town affairs: You are hereby notified to meet at the Allenstown Elementary School in said Allenstown on Saturday, February 9, 2002 at 9:00 A.M. for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 12, 2002 between 8:00 A.M. and 7:00 P.M. at the St. John the Baptist Parish Hall, to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

The meeting was called to order on Saturday, February 9, 2002 at 9:00 a.m. by Moderator Eugene Vallee. There were 46 registered voters in attendance. The Pledge of allegiance was recited. The Moderator introduced the people seated up front and discussed the guidelines for the meeting. A Motion was made by Dave Eaton and seconded by Carol Angowski to allow officials who are not residents to speak. Motion passed.

Article 1

To choose the necessary Town officers for the ensuing year.

Article 2

Are you in favor of the adoption of Amendment 1 as proposed by the Planning Board to the Allenstown Zoning Ordinance as follows?

Section 504 Construction change to: Section 504 **Interpretation**.
(This article is recommended by the Planning Board.)

Article 3

Are you in favor of the adoption of Amendment 2 as proposed by the Planning Board to the Allentown Zoning Ordinance as follows?

Article VII – Residential Zone

Add: Section 704 – Uses Not Permitted

- a. The keeping of livestock is not permitted on any lot in the Residential Zone.**

(This article is recommended by the Planning Board)

Article 4

Are you in favor of the adoption of Amendment 3 as proposed by the Planning Board to the Allentown Zoning Ordinance as follows?

Article VIII – Business Zone

Section 803 - Uses Not Permitted – Add:

- b. The keeping of livestock.**

(This article is recommended by the Planning Board)

Article 5

Are you in favor of the adoption of Amendment 4 as proposed by the Planning Board to the Allentown Zoning Ordinance as follows?

Article IX – Industrial Zone

Section 904 – Dimensional Restrictions - Add:

- g. Keeping of livestock may be permitted by the Zoning Board of Adjustment by special exception upon the applicant meeting the following conditions:**

- i Livestock shall be housed in an appropriate structure.**

- ii Livestock shall not be kept closer than 250' to any abutting residence.
- iii Livestock shall not be kept closer than 200' from any abutting property line.
- iv All livestock housing shall be erected prior to allowing animals to be kept on the property.
- v Submission of a detailed manure management plan consistent with the Manual of Best Management Practices for Agriculture in New Hampshire.
- vi The property is suitable for the keeping of livestock such as, but not limited to, grazing area, etc.
- vii The keeping of livestock will not diminish surrounding property values.
- viii The use shall be consistent with the character of the neighborhood.
- ix The use shall not be contrary to the spirit of the zoning ordinance.
- x Submission of a surface water run off plan which shall include, but is not limited to, the impact of run off from the livestock operations on surface water, groundwater, abutting properties and municipal sewers. The use shall not adversely impact surface water or groundwater, abutting properties or municipal sewers.
- xi Implementation of appropriate measures to mitigate odor, noise and vectors and shall provide an appropriate visual buffer.
- xii The use shall not otherwise adversely affect the environment, public health or safety.

(This article is recommended by the Planning Board)

Article 6

Are you in favor of the adoption of Amendment 5 as proposed by the Planning Board to the Allentown Zoning Ordinance as follows?

Article X – Commercial/Light Industrial Zone
Section 1004 – Dimensional Restrictions - Add:

- g. Keeping of livestock may be permitted by the Zoning Board of Adjustment by special exception upon the applicant meeting the following conditions:**
- i Livestock shall be housed in an appropriate structure.**
 - ii Livestock shall not be kept closer than 250' to any abutting residence.**
 - iii Livestock shall not be kept closer than 200' from any abutting property line.**
 - iv All livestock housing shall be erected prior to allowing animals to be kept on the property.**
 - v Submission of a detailed manure management plan consistent with the Manual of Best Management Practices for Agriculture in New Hampshire.**
 - vi The property is suitable for the keeping of livestock such as, but not limited to, grazing area, etc.**
 - vii The keeping of livestock will not diminish surrounding property values.**
 - viii The use shall be consistent with the character of the neighborhood.**
 - ix The use shall not be contrary to the spirit of the zoning ordinance.**
 - x Submission of a surface water run off plan which shall include, but is not limited to, the impact of run off from the livestock operations on surface water, groundwater, abutting properties and municipal sewers. The use shall not adversely impact surface water or groundwater, abutting properties or municipal sewers.**
 - xi Implementation of appropriate measures to mitigate odor, noise and vectors and shall provide an appropriate visual buffer.**
 - xii The use shall not otherwise adversely affect the environment, public health or safety.**

(This article is recommended by the Planning Board)

Article 7

Are you in favor of the adoption of Amendment 6 as proposed by the Planning Board to the Allenstown Zoning Ordinance as follows?

Article II – Definitions

Section 202 – Specific Definitions - Add:

- U. Livestock – includes, but is not limited to, cows, horses, chickens, pigs, goats, llamas, sheep, turkeys, ducks, poultry, donkeys, mules, buffalo, reindeer and ostriches.**
The definitions will be re-lettered accordingly.

(This article is recommended by the Planning Board)

Articles 1 through 7 will be voted on Tuesday March 12, 2002.

Article 8

To see if the Town of Allenstown will vote to raise and appropriate the sum of Two Hundred Fifty Thousand Dollars (\$250,000) for the purpose of renovating the old Fire Station into the new Police Station, and to authorize the issuance of not more than Two Hundred Fifty Thousand Dollars (\$250,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (This article is recommended by the majority of the Board of Selectmen and recommended by the majority of the Budget Committee) (3/5 Majority Town vote required).

Article 9

To see if the Town of Allenstown will vote to raise and appropriate through Sewer fees the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the purpose of removing and replacing the sewer lines associated with the Main street bridge project and to authorize the issuance of not more than One Hundred Fifty Thousand Dollars (\$150,000) of bonds or notes in accordance with the provisions of the

Municipal Finance Act (RSA Chapter 33) and to authorize the Sewer Commission to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (This article is recommended by the Sewer Commissioners and not recommended by the majority of the Budget Committee) (3/5 Majority Town vote required).

A Motion was made by Jim Rodger and seconded by Dave Eaton to amend Article 9 to reduce the amount from \$150,000 to \$135,500. He stated that the estimated cost is \$135,500. Don Chaput suggested to take some of these funds from the Capital Reserve account. It was stated that this was not advisable since there were advantages to borrowing such as eligibility to a low interest loan through the State as well as a 20% grant and that we would actually save money by borrowing. Jim Boisvert stated that the project had to be completed and that the funds would have to be spent from somewhere. Amendment passed.

Article 10

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the Budget posted with the Warrants, for the purpose set therein, totaling \$2,734,538.00. Should this article be defeated the operating Budget shall be \$2,446,771.00, which is the same as last year, with certain adjustments required by previous action of the Town or by the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operation budget only. (This article is recommended by the Board of Selectmen and by a majority of the Budget Committee.)

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

A Motion was made by Dennis Fowler and seconded by Tom Irzyk to postpone this Article until the following Articles are read. Passed.

Article 11

To see if the Town of Allenstown will vote to authorize the Selectmen to enter into a Five (5) year lease purchase agreement not to exceed One Hundred Thirty Thousand Dollars (\$130,000) for the purpose of replacing the 1994 garbage truck/packer, and to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the first years payment. (This article is recommended by the Board of Selectmen and recommended by the majority of the Budget Committee)

Article 12

To see if the Town of Allenstown will vote to authorize the Board of Selectmen to accept dedicated streets pursuant to RSA 674:40-a. The Board of Selectmen shall only have the power to accept dedicated streets approved by the Planning Board. A street accepted by the Board of Selectmen pursuant to this statute shall be considered a public highway and subject to the Town's duty of regular maintenance.

Article 13

To see if the Town of Allenstown will vote to establish that the Fire Chief shall be appointed by the Board of Selectmen for a term of (1) one year pursuant to RSA 154:1, I, (b). This article is to clarify the length of the Fire Chief's term which was not addressed in 1990 when the Town changed from an elected Fire Chief to an appointed Fire Chief.

Fire Chief Dionne stated that projects cannot be accomplished in a year's time. A Motion was made by Dennis Fowler and seconded by Ernie Petrin to amend Article 13 by changing the term from one (1) year to three (3) years. Amendment passed by a show of hands.

Article 14

To see if the Town of Allenstown will vote to authorize the Board of Selectmen to appoint firefighters for a term of one year upon recommendation of the Fire Chief in accordance with RSA 154:1, (b). This warrant article is to clarify and the Board of Selectmen's

authority with respect to the appointment of firefighters which was not addressed in 1990 when the Town changed from an elected Fire Chief to an appointed Fire Chief. This will also serve to confirm the appointments, which have been made since that date by the Board of Selectmen.

A Motion was made by Dennis Fowler and seconded by Don Chaput to amend Article 14 to read as follows:

To see if the Town of Allenstown will vote to authorize the Fire Chief to appoint firefighters for a term of one year in accordance with RSA 154:1, I, (a). This warrant article is to clarify the authority with respect to the appointment of firefighters which was not addressed in 1990 when the Town changed from an elected Fire Chief to an appointed Fire Chief. This will also serve to confirm the appointments, which have been made since that date by the Board of Selectmen.

Amendment passed.

Article 15

To see if the Town of Allenstown will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) to be placed in the Fire Department Equipment Capital reserve Fund. (This article is recommended by the majority of the Board of Selectmen and not recommended by the Budget Committee).

Article 16

To see if the Town of Allenstown will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to fund the position of Part Time Recreation Director for the calendar year 2002. If approved, the position and cost of the new Recreation Director would be prepared for the 12-month period entirely within the operating budget for the ensuing calendar years starting in 2003. (This article is recommended by the Board of Selectmen and recommended by the majority of the Budget Committee)

Ms. Kneeland spoke about the wonderful job the Recreation Commission was doing on Whitten Street and that the students talk about it all the time. It was stated that this position would answer to the Recreation Commissioners. It was stated that this year they would like for the summer program to run all summer long, with grades 1-4 going to Pembroke and grades 5-8 to Allenstown.

Article 17

To see if the Town of Allenstown will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be used for paving the new Fire Station parking lot. (This article is recommended by the Board of Selectmen and recommended by the majority of the Budget Committee).

Article 18

To see if the Town of Allenstown will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the Highway Equipment Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the majority of the Budget Committee).

Article 19

To see if the Town of Allenstown will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the Special Revenue Dare Fund. (This article is recommended by the Board of Selectmen and recommended by the majority of the Budget Committee).

Chief McGonigle spoke about the value of the Dare Program.

Article 20

To see if the Town of Allenstown will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) for the purpose of replacing firefighter protective clothing. (This is the second year of a two-year program) (This article is recommended by the Board of Selectmen and the Budget Committee).

Article 21

To see if the Town of Allenstown will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the Town Safety Fund. (This article is recommended by the Board of Selectmen and the Budget Committee).

Article 22

To see if the Town of Allenstown will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be place in the Fire Department Safety Equipment Capital Reserve Fund. (This article is recommended by the Board of Selectmen and not recommended by the majority of the Budget Committee).

Article 23

To see if the Town of Allenstown will vote to raise and appropriate the sum of One Thousand One Hundred Dollars (\$1,100) for the purchase of an Automatic External Defibrillator. (This article is recommended by the Board of Selectmen and recommended by the majority of the Budget Committee).

Article 24

To see if the Town of Allenstown will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Police Department Computer Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the majority of the Budget Committee).

Article 25

To see if the Town of Allenstown will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Fire Department Cistern Capital Reserve Fund. (This article is

recommended by the Board of Selectmen and the Budget Committee).

The question was asked how the Cistern Fund was doing and it was stated that the balance in the fund was approximately \$11,139.

Article 26

To see if the Town of Allenstown will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Haz-Mat Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the majority of the Budget Committee).

Article 27

To see if the Town of Allenstown will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Highway Garage Capital Reserve Fund. (This article is recommended by the Board of Selectmen and the Budget Committee).

Article 28

To see if the Town of Allenstown will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Police Safety Equipment Capital Reserve Fund. (This article is recommended by the Board of Selectmen and the Budget Committee).

Art Houle stated that the vests for the Police Department are usually replaced out of this fund.

Article 29

(By Petition) Are you in favor of the Fire Department using Two Hundred and Ninety Thousand Dollars (\$290,000) from the Fire Department Apparatus Capital Reserve fund for the purchase of a quint (combination engine/ladder truck) with all communication equipment. The cost of this vehicle is Two Hundred and Ninety Nine Thousand Dollars (\$299,000); Nine Thousand Dollars (\$9,000) to be

raised by the vehicle trade in. Should there be an excess of funds. Excess money to be placed into the Fire Department Apparatus Capital Reserve Fund. The vehicle is a 2000 American LaFrance that has been completely refurbished and come with full warranty. (This would replace two vehicles the old ladder truck that had to be discarded and a 1976 pumper that does not meet the national standards for fire apparatus.) The pumper will be traded in to offset the cost of the quint. (This article is not recommended by the Board of Selectmen and not recommended by the majority of the Budget Committee)

A Motion was made by Aaron Lambert and seconded by Robert Martin to amend Article 29 to read as follows:

Are you in favor of the Fire Department using Two Hundred and Ninety Thousand Dollars (\$290,000) from the Fire Department Equipment Capital Reserve fund for the purchase of a quint (combination engine/ladder truck) with all communication equipment. The cost of this vehicle is Two Hundred and Ninety Nine Thousand Dollars (\$299,000); Nine Thousand Dollars (\$9,000) to be raised by the vehicle trade in. Should there be an excess of funds. Excess money to be placed into the Fire Department Equipment Capital Reserve Fund. The Quint vehicle has been completely refurbished and come with full warranty. (This would replace two vehicles the old ladder truck that had to be discarded and a 1976 pumper that does not meet the national standards for fire apparatus.) The pumper will be traded in to offset the cost of the quint.

It was noted that it has taken 8 to 9 years to put funds into this Capital Reserve Fund. Judy Silva asked why this Article was not recommended by the Board of Selectmen and a majority of the Budget Committee. It was stated that at the time they did not have enough information presented to them. Dave Eaton of the Budget Committee stated that the year they wanted to buy and the year stated in the Article were different. Moderator Eugene Vallee stepped down and Town Clerk Ed Cyr took over the meeting. Mr. Vallee spoke in favor of purchasing the truck. A discussion ensued on the warranty issues. By a show of hands, 19 yes and 16 no votes, Amendment passed.

A Motion was made by Don Peloquin and seconded by Robert Martin to amend Article 29 to read as follows:

Are you in favor of appropriating \$299,000 for the purchasing of a Quint combination engine/ladder truck with all communication equipment. The Quint vehicle has been completely refurbished and comes with a full warranty. The purchase price to be paid with \$290,000 from the Fire Department Equipment Capital Reserve Fund and to further raise and appropriate the remaining \$9,000 through general taxation.

A discussion ensued on the balance in the Capital Reserve Fund which as of the end of January was approximately \$289,810.44. A Motion was made by Dennis Fowler and seconded by Don Peloquin at 10:10 to recess for 15 minutes. Motion passed.

There was a general discussion on whether the proposed amendment changed the original intent. Attorney Bedard stated that the townspeople present were entitled to make amendments, but if the Department of Revenue Administration ultimately considers the intent to be changed, they could void the Article even if it was voted and passed. Amendment defeated.

A Motion was made by Art Houle and seconded by Don Peloquin at 10:40 to recess for ten minutes. Passed.

Discussion returned to Article 10. Dennis Fowler asked about the increase in the tax rate. It was stated that if all the warrant articles passed there would be a \$1.40 increase and if the operating budget passed there would be a \$1.00 increase, for a total of \$2.40.

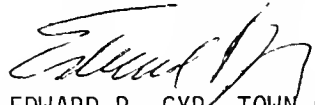
A Motion was made by Don Peloquin and seconded by Richard Morin to amend line item 4290-4298 by increasing the amount from \$6,500 to \$28,330. Mr. Peloquin stated that the reason for this requested increase was that the generator in the fire station failed recently. It was a 1968 generator purchased in 1991. There was a general discussion on the generator and generators needed for other locations. There was also a general discussion on the Board of Selectmen having authority to spend this increase at their discretion. Amendment not passed by voice vote.

Moderator Eugene Vallee stepped down and was replaced by Town Clerk Ed Cyr. A Motion was made by Eugene Vallee to reopen Article 15 and seconded by Don Peloquin. Passed by show of hands.

A Motion was made by Eugene Vallee and seconded by Lois Gagne to reduce the amount in Article 15 from \$60,000 to \$38,000 and increase the appropriation on line 4290-4298 by \$22,000, for a bottom line of \$2,756,538. Motion passed.

A Motion was made by Ernie Petrin and seconded by Don Chaput to adjourn. Motion passed. Meeting adjourned at 11:30 a.m.

RESPECTFULLY SUBMITTED,



EDWARD R. CYR, TOWN CLERK
ALLENSTOWN, N. H. 03275

02/11/2002

ELECTION RESULTS

MARCH 12, 2002

Town Clerk - Edward R. Cyr	652
Town Treasurer - Diane Demers	624
Selectman (one for three years) Everett R. Chaput III	225
Sandra McKenney*	273
Gene Vallee, Jr.	193
Sewer Commission (one for 3 years) Marcel Lascelle	612
Library Trustee (one for 3 years) Rose Bergeron	595
Moderator (one for 2 years) Dennis Fowler	61
Trustee of Trust Funds (one for 3 years) Gabriel Daneault	599
Trustee of Trust Funds (one for 1 year) Edgar (Jerry) McKenney	542
Supervisor of the Checklist (one for 6 years) Guy Duhaime	570
Budget Committee (four for 3 years)	
Gabriel Daneault	523
Colin Egan	310
Lois Gagne	435
Budget Committee (one for 1 year) Robin McAfee	536
Trustee of Cemeteries Fund (one for 3 years) Gabriel Daneault	574
Trustee of Cemeteries Fund (one for 2 years) Lorraine Mondoux	12
Trustee of Cemeteries Fund (one for 1 year)	
Edgar (Jerry) McKenney	502

Ballot Results March 12, 2002

Town Articles

Article 2 Passed	Yes 373	No 257	
Article 3 Passed	Yes 377	No 279	
Article 4 Passed	Yes 371	No 273	
Article 5 Passed	Yes 411	No 231	
Article 6 Passed	Yes 384	No 235	
Article 7 Passed	Yes 400	No 228	
Article 8 Defeated	Yes 253	No 408	Bond issue
Article 9 Defeated	Yes 412	No 247	Bond issue
Article 10 Passed	Yes 334	No 320	
Article 11 Passed`	Yes 405	No 269	
Article 12 Passed	Yes 418	No 236	
Article 13 Passed	Yes 471	No 203	
Article 14 Passed	Yes 491	No 177	
Article 15 Passed	Yes 379	No 297	
Article 16 Defeated	Yes 320	No 359	
Article 17 Passed	Yes 346	No 334	
Article 18 Passed	Yes 435	No 242	
Article 19 Passed	Yes 347	No 303	
Article 20 Passed	Yes 490	No 173	

Article 21 Passed	Yes 367	No 285
Article 22 Passed	Yes 352	No 303
Article 23 Passed	Yes 488	No 164
Article 24 Passed	Yes 399	No 260
Article 25 Passed	Yes 379	No 271
Article 26 Passed	Yes 387	No 260
Article 27 Passed	Yes 408	No 241
Article 28 Passed	Yes 436	No 219
Article 29 Defeated	Yes 263	No 382

SCHOOL ARTICLES

Article 1 Passed	Yes 427	No 163
Article 2 Defeated	Yes 244	No 414
Article 3 Passed	Yes 343	No 317
Article 4 Defeated	Yes 238	No 425
Article 5 Defeated	Yes 221	No 447
Article 6 Passed	Yes 410	No 253
Article 7 Passed	Yes 421	No 238
Article 8 Passed	Yes 422	No 209
Article 9 Passed	Yes 455	No 181

DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Finance Bureau 2002 Tax Rate Calculation

TOWN/CITY: Allentown

Gross Appropriations	3,015,138
Less: Revenues	2,001,380
Less: Shared Revenues	44,269
Add: Overlay	60,873
War Service Credits	39,100

Barbara J. Robinson
10/19/02

Net Town Appropriation	1,069,462
Special Adjustment	0

Approved Town/City Tax Effort	1,069,462
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TOWN RATE
5.84

SCHOOL PORTION

Net Local School Budget (Gross Approp. - Revenue)	5,922,187
Regional School Apportionment	0
Less: Adequate Education Grant	(2,988,367)
State Education Taxes	(836,737)

Approved School(s) Tax Effort	2,097,083
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LOCAL SCHOOL RATE
11.44

STATE EDUCATION TAXES

Equalized Valuation(no utilities) x	\$5.80	
144,264,943		836,737
Divide by Local Assessed Valuation (no utilities)		
179,648,997		
Excess State Education Taxes to be Remitted to State		
Pay to State →	0	

STATE SCHOOL RATE
4.66

COUNTY PORTION

Due to County	395,944
Less: Shared Revenues	(7,168)

Approved County Tax Effort	388,776
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COUNTY RATE
2.12

Total Property Taxes Assessed	4,392,058
Less: War Service Credits	(39,100)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	4,352,958

TOTAL RATE
24.06

PROOF OF RATE

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	4.66	836,737
All Other Taxes	19.40	3,555,321

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REPORT OF THE TOWN OF ALLENSTOWN

DATE OF CREATION	NAME OF TRUST FUND Start with Common trust funds	Purpose of trust	HOW INVESTED Bank, deposits, stocks, bond, etc.	%	***PRINCIPAL***		
					Balance Beg. Of Year	New Funds Created	Cash Gains or Losses on Securities
5/2/23	Evans Cemetery	Cemetery Funds	Bank of NH 02062480		\$275.00		
6/14/34	Catherine Bates	Cemetery Funds	Bank of NH 02062480		\$100.00		
6/14/34	Peter Donahue	Cemetery Funds	Bank of NH 02062480		\$50.00		
10/17/41	June Harris	Cemetery Funds	Bank of NH 02062480		\$100.00		
5/10/46	John Hill	Cemetery Funds	Bank of NH 02062480		\$200.00		
12/13/54	Louise M. Evans	Cemetery Funds	Bank of NH 02062480		\$150.00		
2/10/58	Emanuel Labrecque	Cemetery Funds	Bank of NH 02062480		\$100.00		
8/1/78	Albert Michaud	Cemetery Funds	Bank of NH 02062480		\$400.00		
	Totals				\$1,375.00		
12/31/64	Town Equipment	Capital Reserve	Bank of NH 9034700032		\$5,733.00		
10/16/87	Cistern	Capital Reserve	Bank of NH 9117902175		\$7,373.15	\$1,000.00	
7/29/88	Fire Depart. Equipment	Capital Reserve	Bank of NH 9117902183		\$292,398.08	\$38,000.00	
7/26/90	Highway Dept. Equip.	Capital Reserve	Bank of NH 9117902191		\$103,712.00	\$10,000.00	
8/2/90	Police Cruiser	Capital Reserve	Bank of NH 9117902208		\$32,763.00		
12/28/90	Haz-Mat	Capital Reserve	Bank of NH 9730314674		\$3,307.65	\$1,000.00	
5/8/91	Recreation	Capital Reserve	Bank of NH 9730314864		\$6,490.23		
7/25/91	Recycling	Capital Reserve	Bank of NH 9034700024		\$15,787.53		
12/31/93	Public Safety Facilities	Capital Reserve	Bank of NH 9117902216		\$0.00		
12/31/93	Highway Garage	Capital Reserve	Bank of NH 9117902224		\$10,000.00	\$1,000.00	
12/31/94	School Building Maint.	Capital Reserve	Bank of NH 9117902232		\$25,000.00		
12/31/96	Sewer Maintenance	Capital Reserve	Bank of NH 9117902266		\$15,000.00		
12/31/96	Sewer Emergency	Capital Reserve	Bank of NH 9117902274		\$0.00		
12/10/97	Special Ed	Capital Reserve	Bank of NH 9117902282		\$30,000.00		
1/27/99	Allenst. Sew. Recon. Eq.	Capital Reserve	Bank of NH 9117903115		\$24,339.09		
11/25/98	High School Tuition	Capital Reserve	Bank of NH 9117903123		\$10,000.00		
1/5/99	Police Safety Equipment	Capital Reserve	Bank of NH 9117903131		\$3,000.00	\$1,762.50	
1/5/99	Police Computer Equip.	Capital Reserve	Bank of NH 9117903149		\$3,220.03	\$1,000.00	
1/5/99	Conservation Comm.	Capital Reserve	Bank of NH 9117903157		\$3,000.00		
1/5/99	Tax Map	Capital Reserve	Bank of NH 9117903165		\$300.00		
1/5/99	Master Plan	Capital Reserve	Bank of NH 9117903173		\$8,900.00		
1/5/99	Fire Safety Equipment	Capital Reserve	Bank of NH 9117903181		\$4,000.00	\$2,000.00	
1/27/99	All. Sewer S. Cnstr./Im.	Capital Reserve	Bank of NH 9117903199		\$7,500.00	\$165,391.05	
1/27/99	All. Sewer S. Cnstr./Im.	Capital Reserve	Bank of NH 9730455593		\$172,891.05		
1/27/99	SWTF Recon./Equip.	Capital Reserve	Bank of NH 9117903206		\$19,636.08		
1/27/99	SWTF Const./Imp.	Capital Reserve	Bank of NH 9117903214		\$22,462.95		
12/31/00	Town Bldg/Main Fund	Capital Reserve	Bank of NH 9730130351		\$5,000.00	\$5,000.00	
10/30/01	School Techn. Fund	Capital Reserve	Bank of NH 9730316430		\$4,000.00	\$4,000.00	
	Totals				\$835,813.84	\$230,153.55	

FOR YEAR ENDING ON DECEMBER 31, 2002

PRINCIPAL		***INCOME***					GRAND TOTAL Principal & Income End of Year
Withdrawals	Balance End Of year	Balance Beg. Of Year	Income %	During Year Amount	Expended During Year	Balance End Of Year	
	\$ 275.00	\$ 897.72	19.35	10.99		\$ 908.71	\$ 1,183.71
	\$ 100.00	\$ 758.74	14.17	8.05		\$ 766.79	\$ 866.79
	\$ 50.00	\$ 228.44	4.59	2.61		\$ 231.05	\$ 281.05
	\$ 100.00	\$ 380.15	7.92	4.50		\$ 384.65	\$ 484.65
	\$ 200.00	\$ 1,292.60	24.63	13.99		\$ 1,306.59	\$ 1,506.59
	\$ 150.00	\$ 386.26	8.85	5.03		\$ 391.29	\$ 541.29
	\$ 100.00	\$ 141.73	3.99	2.27		\$ 144.00	\$ 244.00
	\$ 400.00	\$ 600.03	16.5	9.37		\$ 609.40	\$ 1,009.40
	\$ 1,375.00	\$ 4,685.67	100	56.81		\$ 4,742.48	\$ 6,117.48
	\$ 5,733.00	\$ 9,324.57		\$ 259.97		\$ 9,584.54	\$ 15,317.54
	\$ 8,373.15	\$ 3,750.36		\$ 186.17		\$ 3,936.53	\$ 12,309.68
	\$ 330,398.08	\$ (3,001.64)		\$ 4,856.67		\$ 1,855.03	\$ 332,253.11
	\$ 113,712.00	\$ (37,368.65)		\$ 1,114.79		\$ (36,253.86)	\$ 77,458.14
\$ 24,349.00	\$ 8,414.00	\$ 9,410.54		\$ 329.42		\$ 9,739.96	\$ 18,153.96
	\$ 4,307.65	\$ 1,097.52		\$ 73.77		\$ 1,171.29	\$ 5,478.94
	\$ 6,490.23	\$ 10,312.28		\$ 300.58		\$ 10,612.86	\$ 17,103.09
	\$ 15,787.53	\$ 2,646.91		\$ 318.28		\$ 2,965.19	\$ 18,752.72
	0.00	\$ 25,469.30		\$ 170.33	\$ 22,919.80	\$ 2,719.83	\$ 2,719.83
	\$ 11,000.00	\$ 1,935.13		\$ 199.67		\$ 2,134.80	\$ 13,134.80
	\$ 25,000.00	\$ 12,879.82		\$ 630.26		\$ 13,510.08	\$ 38,510.08
15,000.00	\$ -	\$ 4,118.53		\$ 95.52	4214.05	\$ -	\$ -
	0.00	\$ 410.00		\$ 2.05	412.05	\$ -	\$ -
	\$ 30,000.00	\$ 6,187.65		\$ 602.11		\$ 6,789.76	\$ 36,789.76
	\$ 24,339.09	\$ 3,794.75		\$ 468.10		\$ 4,262.85	\$ 28,601.94
	\$ 10,000.00	\$ 1,667.15		\$ 194.12		\$ 1,861.27	\$ 11,861.27
	\$ 4,762.50	\$ 286.23		\$ 63.98		\$ 350.21	\$ 5,112.71
	\$ 4,220.03	\$ 290.13		\$ 59.50		\$ 349.63	\$ 4,569.66
	\$ 3,000.00	\$ 200.43		\$ 53.25		\$ 253.68	\$ 3,253.68
	\$ 300.00	\$ 19.45		\$ 4.99		\$ 24.44	\$ 324.44
\$ 2,000.00	\$ 6,900.00	\$ 486.51		\$ 154.39		\$ 640.90	\$ 7,540.90
	\$ 6,000.00	\$ 308.10		\$ 73.87		\$ 381.97	\$ 6,381.97
172,891.05	\$ -	\$ 898.91		\$ 1,142.81	2041.72	\$ -	\$ -
	\$ 172,891.05	\$ 2,041.72				\$ 2,041.72	\$ 2,041.72
	\$ 19,636.08	\$ 2,786.21		\$ 373.08		\$ 3,159.29	\$ 22,795.37
	\$ 22,462.95	\$ 1,238.39		\$ 394.36		\$ 1,632.75	\$ 24,095.70
	\$ 10,000.00	184.09		\$ 91.72		\$ 275.81	\$ 10,275.81
	\$ 8,000.00	7.21		\$ 70.25		\$ 77.46	\$ 8,077.46
\$ 214,240.05	\$ 851,727.34	\$ 61,381.60		\$ 12,284.01	\$ 29,587.62	\$ 44,077.99	\$ 722,914.28

Employee Salaries

Pauline Adinolfo	65.00	Arthur Houle	1775.00
Joshua Barker	18.02	Gregory Huard	33297.00
Donna Barnett	4272.53	Tami Hutchins	3780.00
Lori Bean	3701.06	Mark Jacobs	2108.50
Donald Bergevin	700.00	David Jodoin	57712.00
Stanley Bodner	1234.80	Clifford Jones	2620.00
James Boisvert	45288.30	Richard Keeley	3310.00
Marc Boisvert	36291.86	Joseph Kelley, Jr.	3424.58
Anthony Botten	21185.69	Frank Kochanek	32754.43
Marilyn Boucher	205.00	Bernadette Lafond	250.00
Paul Brasley	4552.11	Aaron Lambert	2845.78
Rita Breton	1164.26	Keith Lambert	26918.35
Scott Brown	298.56	Vincent Lembo III	2205.64
Brian Bumford	160.02	Jennifer Letendre	65.00
George Burpee	64.00	Louise Letendre	1000.00
James Casteel III	539.62	Robert Martin	30028.49
Raymond Champagne	327.20	James McGonigle	50808.45
Diane Chaput	2429.91	Stacey McGonigle	868.88
Kevin Cheney	1474.72	Sandra McKenney	1700.00
Lee Cheney	2293.88	Donna Meadows	28925.87
Ronald Chevrete	1119.76	Roger Menard	225.00
Pauline Chroniak	4331.93	Ronald Montplaisir, Jr.	44873.36
Christopher Clark	36763.06	Shaun Mulholland	36226.64
Monte Cossette	21524.54	Edith Murray	115.00
Richard Courtemanche	1114.73	Brian Neal	37247.89
Joseph Cruz	6166.81	Harry Newman	4132.50
Edward Cyr	27451.78	Donald Noel	25190.48
Mark Degeorge	1063.20	Jose Padilla	25655.97
Diane Demers	2835.00	Donald Peloquin	1593.66
Albert Dionne	6779.74	James Perier	2052.96
Gregory Dorfman	1434.04	Loretta Petrin	205.00
Lissa Dorfman	5833.57	Georgette Plourde	12088.00
Guy Duhaime	700.00	Robin Privey	4127.12
Scott Eaton	3243.89	Norbert Raymond	30.00
Lucy Farwell	1484.02	Elizabeth Richard	342.00
Kenneth Field	5788.90	Derek Rondeau	5978.87
Benjamin Fontaine, Jr.	1925.00	Christopher Roy	1641.32
Dennis Fowler	200.00	John Sartorelli	2298.54
Stephen Fowler	29303.64	Raymond Sevigny	1825.96
Simon Fraser	2523.26	Scott Silkman	729.20
Lois Gagne	15393.20	Daniel Silva	4581.21
Dawn Gagnon	8483.92	Valerie Silva	146.51
Ignacio Gandarilla	5957.22	Paul St. Germain	1449.36
Craig Gidley	1418.16	Debra Steele	1619.64
Henriette Girard	12645.18	Anita Stokes	205.00
Robert Girard, Sr.	325.00	Penny Touchette	14812.62
Estelle Godbout	1200.00	Eugene Vallee, Jr.	325.00
Evelyn Guilbeault	140.00	Aurea Viar	205.00
Normand Hamel	12878.00	Katrina Walker	180.20
Leon Henderson	1929.06	Erin Young	6408.88
Edward Higgins	5689.26		

Town of Allenstown			
Schedule of Property			
Description	Map	Lot	Value
163 Granite Street-Highway Garage (Land)	106	19	\$26,700
165 Granite Street-Highway Garage (Land/Bldg)	1	3	\$90,800
Rear Granite Street (Land Only)	410	23	\$4,100
Rear Granite Street Extension (Land Only)	410	32	\$4,700
Rear Podunk Road (Land Only)	410	35	\$13,500
Rear Granite Street Extension (Land Only)	410	29	\$8,100
Off Granite Street Extension (Land Only)	410	25	\$2,700
218 Pinewood Road (Land Only)	4	5	\$30,700
220 Pinewood Road (Land Only)	409	5	\$54,000
Rear Route 28 (Bird Sanctuary)	407	39	\$3,400
New Rye Road (Land Only)	408	5	\$500
New Rye Road (Land Only)	408	4	\$4,000
9 Gilbert Road (Land Only)	7	45	\$36,100
Deerfield Road (Land Only)	8	50	\$5,700
Deerfield Road (Land Only)	402	109	\$14,700
Pauper Road (Land Only)	402	116	\$7,700
Pauper Road (Land Only)	402	115	\$4,300
Notre Dame Avenue (Land Only)	109	67	\$31,000
Ferry Street - RR Land (Land Only)	112	224	\$46,000
35 Canal Street - Sewer Plant (Land & Bldg)	115	4	\$1,629,000
47-51 Ferry Street (Land Only)	112	246	\$20,400
35 Ferry Street (Land Only)	112	248	\$21,600
Ferry Street (Land Only)	14	40	\$20,400
Reynolds Avenue (Recreation Center)	112	267	\$100,700
5 Ferry Street (Land & Bldg)	112	275	\$101,400
1 Ferry Street (Land & Bldg)	112	276	\$444,000
59 Main Street - Library (Land & Bldg)	112	284	\$81,600
16 School Street (Land & Bldg)	112	1	\$218,500
Library & School Streets (Land Only)	112	4	\$22,000
Turnpike Street (Land & Bldg)	110	2	\$25,000
River Road/Pinewood Rd (Sewer Pump Station)	110	57	\$18,600
78 Riverside Drive (Land Only)	102	6	\$25,900
2 Albin Avenue (Land Only)	102	27	\$39,600
Webster Street (Land Only)	111	2	\$30,600
Ferry Street (Land Only)	14	62	\$13,800
170 Jackson Avenue	407-40	55	\$28,700

TOWN CLERK'S REPORT

YEAR 2002

AUTO PERMITS FOR 2002	\$582,677.00
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MARRIAGE LICENSES	1,125.00
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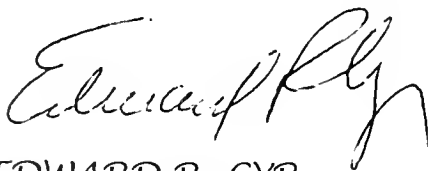
DOG LICENSES	6,022.50
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VITAL RECORDS	484.00
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MISCELLANEOUS	5,028.00
---------------	----------

\$595,336.50

RESPECTFULLY SUBMITTED



EDWARD R. CYR
TOWN CLERK

2002 Treasurer's Report

Departments	Department Totals
Dump Permits & Highway Dept.	\$ 97,467.46
Fire Dept.	\$ 19,604.85
Building Dept.	\$ 37,197.68
Misc.	\$ 92,757.01
Police Dept.	\$ 127,948.65
State of NH Revenue Sharing Grant	\$ 231,928.81
Tax Collector	\$ 4,835,797.31
Town Clerk	\$ 576,826.00
General Fund Interest	\$ 1,262.92
Trustee and Transfers	\$ 494,764.08

Submitted by Diane Demers, Treasurer

TOWN OF ALLENSTOWN
SCHEDULE OF LONG TERM DEBT

<u>Fiscal Year Ended</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2003	\$35,000	\$19,180	\$54,180
2004	\$35,000	\$17,150	\$52,150
2005	\$35,000	\$15,050	\$50,050
2006	\$35,000	\$12,950	\$47,950
2007	\$35,000	\$10,815	\$45,815
2008	\$35,000	\$ 8,680	\$43,680
2009	\$35,000	\$ 6,510	\$41,510
2010	\$35,000	\$ 4,340	\$39,340
2011	\$35,000	\$ 2,170	\$37,170

\$700,000 @ Variable Interest

GENERAL OBLIGATION BOND



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Allenstown
Allenstown, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Allenstown as of and for the year ended December 31, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Allenstown has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Allenstown as of December 31, 2001, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Allenstown taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Allenstown. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

May 31, 2002

*Plodzik & Sanderson
Professional Association*

EXHIBIT A
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types and Account Group
December 31, 2001

	<u>Governmental Fund Types</u>		<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Types</u>	<u>Account Group</u> <u>General</u>	<u>Total</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Enterprise</u>	<u>Trust and Agency</u>	<u>Long-Term Debt</u>	<u>(Memorandum Only)</u>
<u>ASSETS AND OTHER DEBITS</u>						
<u>Assets</u>						
Cash and Equivalents	\$ 2,054,849	\$ 10,268	\$ 60,526	\$ 75,907	\$	\$ 2,201,550
Investments	751	4,201		662,770		667,722
<u>Receivables (Net of Allowance For Uncollectible)</u>						
Interest	2,546					2,546
Taxes	682,734					682,734
Accounts	75,384					75,384
Intergovernmental	27,239					27,239
Interfund Receivable	11,782	10,922	55,094	1,894,982		1,972,780
Elderly Tax Liens	17,437					17,437
Elderly Tax Liens Reserved Until Collected	(17,437)					(17,437)
Prepaid Items	54,151					54,151
Fixed Assets			3,354,085			3,354,085
Accumulated Depreciation			(2,264,770)			(2,264,770)
<u>Other Debits</u>						
Amount to be Provided for Retirement of General Long-Term Debt					381,102	381,102
TOTAL ASSETS AND OTHER DEBITS	<u>\$ 2,909,436</u>	<u>\$ 25,391</u>	<u>\$ 1,204,935</u>	<u>\$ 2,633,659</u>	<u>\$ 381,102</u>	<u>\$ 7,154,523</u>
<u>LIABILITIES AND EQUITY</u>						
<u>Liabilities</u>						
Accounts Payable	\$ 75,011	\$	\$	\$	\$	\$ 75,011
Accrued Payroll and Benefits	1,037					1,037
Intergovernmental Payable				1,980,717		1,980,717
Interfund Payable	1,960,998		1,429	10,353		1,972,780
Deferred Revenue	200					200
General Obligation Bonds Payable					350,000	350,000
Capital Lease Payable					31,102	31,102
Total Liabilities	<u>2,037,246</u>		<u>1,429</u>	<u>1,991,070</u>	<u>381,102</u>	<u>4,410,847</u>
<u>Equity</u>						
Contributed Capital			1,019,479			1,019,479
<u>Retained Earnings</u>						
Unreserved			184,027			184,027
<u>Fund Balances</u>						
Reserved For Encumbrances	66,716					66,716
Reserved For Endowments				1,375		1,375
Reserved For Special Purposes				641,214		641,214
<u>Unreserved</u>						
Designated For Special Purposes		25,391				25,391
Undesignated	805,474					805,474
Total Equity	<u>872,190</u>	<u>25,391</u>	<u>1,203,506</u>	<u>642,589</u>		<u>2,743,676</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 2,909,436</u>	<u>\$ 25,391</u>	<u>\$ 1,204,935</u>	<u>\$ 2,633,659</u>	<u>\$ 381,102</u>	<u>\$ 7,154,523</u>

The notes to financial statements are an integral part of this statement.

SCHEDULE A-1
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
General Fund
Statement of Estimated and Actual Revenues
For the Fiscal Year Ended December 31, 2001

	Estimated	Actual	Over (Under) Estimate
REVENUES			
<u>Taxes</u>			
Property	\$ 839,567	\$ 870,034	\$ 30,467
Land Use Change	2,500	2,500	
Yield	10,758	12,954	2,196
Excavation	17,360	17,478	118
Interest and Penalties on Taxes	75,000	81,611	6,611
Total Taxes	945,185	984,577	39,392
<u>Licenses, Permits and Fees</u>			
Business Licenses, Permits and Fees	2,500	24,710	22,210
Motor Vehicle Permit Fees	450,000	505,371	55,371
Building Permits	6,000	12,906	6,906
Total Licenses, Permits and Fees	458,500	542,987	84,487
<u>Intergovernmental</u>			
<u>State</u>			
Shared Revenue	91,575	91,575	
Highway Block Grant	75,328	75,328	
Water Pollution Grants	41,846	22,262	(19,584)
Rooms and Meals Distribution	126,194	126,194	
State and Federal Forest Land Reimbursement	10,374	10,374	
Other	5,000	7,714	2,714
<u>Federal</u>			
C.O.P.S. Grant		821	821
Total Intergovernmental	350,317	334,268	(16,049)
<u>Charges For Services</u>			
Income From Departments	25,000	19,521	(5,479)
<u>Miscellaneous</u>			
Sale of Municipal Property	30,900	29,126	(1,774)
Interest on Investments	26,000	38,563	12,563
Fines and Forfeits		5,407	5,407
Insurance Dividends and Reimbursements		6,901	6,901
Other		14,194	14,194
Total Miscellaneous	56,900	94,191	37,291
<u>Other Financing Sources</u>			
<u>Operating Transfers In</u>			
<u>Interfund Transfers</u>			
Special Revenue Funds		10,833	10,833
Total Revenues and Other Financing Sources	1,835,902	\$ 1,986,377	\$ 150,475
<u>Unreserved Fund Balance Used To Reduce Tax Rate</u>	350,000		
<u>Total Revenues, Other Financing Sources and Use of Fund Balance</u>	\$ 2,185,902		

See Independent Auditor's Report, page 1.

*SCHEDULE A-2
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 2001*

	Encumbered From 2000	Appropriations 2001	Expenditures Net of Refunds	Encumbered To 2002	(Over) Under Budget
<u>Current</u>					
<u>General Government</u>					
Executive	\$	\$ 92,000	\$ 97,395	\$	\$ (5,395)
Election, Registration, and Vital Statistics		33,127	31,525		1,602
Financial Administration		70,109	76,381		(6,272)
Revaluation of Property		1,000	414		586
Legal		40,000	23,536	30,000	(13,536)
Personnel Administration		228,130	202,228		25,902
Planning and Zoning		11,480	23,362		(11,882)
General Government Buildings		19,869	25,672		(5,803)
Cemeteries		2,075		3,200	(1,125)
Insurance, not otherwise allocated		46,700	37,712		8,988
Advertising and Regional Associations		4,742	4,742		
Other		200			200
Total General Government		<u>549,432</u>	<u>522,967</u>	<u>33,200</u>	<u>(6,735)</u>
<u>Public Safety</u>					
Police Department	715	423,675	440,173		(15,783)
Ambulance		22,080	22,080		
Fire Department	4,175	215,388	205,096	638	13,829
Building Inspection		20,735	20,626		109
Emergency Management	<u>3,200</u>	<u>6,500</u>	<u>17,128</u>		<u>(7,428)</u>
Total Public Safety	<u>8,090</u>	<u>688,378</u>	<u>705,103</u>	<u>638</u>	<u>(9,273)</u>
<u>Highways and Streets</u>					
Highways and Streets	61,183	351,322	366,173	27,298	19,034
Street Lighting		<u>18,500</u>	<u>15,819</u>		<u>2,681</u>
Total Highways and Streets	<u>61,183</u>	<u>369,822</u>	<u>381,992</u>	<u>27,298</u>	<u>21,715</u>
<u>Sanitation</u>					
Solid Waste Disposal		<u>126,200</u>	<u>137,886</u>	<u>5,580</u>	<u>(17,266)</u>
<u>Health</u>					
Animal Control			4,843		(4,843)
Health Agencies and Hospitals		<u>33,440</u>	<u>28,385</u>		<u>5,055</u>
Total Health		<u>33,440</u>	<u>33,228</u>		<u>212</u>
<u>Welfare</u>					
Administration		13,400	12,648		752
Direct Assistance		<u>30,000</u>	<u>42,773</u>		<u>(12,773)</u>
Total Welfare		<u>43,400</u>	<u>55,421</u>		<u>(12,021)</u>
<u>Culture and Recreation</u>					
Parks and Recreation		36,820	23,586		13,234
Patriotic Purposes		<u>2,550</u>	<u>2,510</u>		<u>40</u>
Total Culture and Recreation		<u>39,370</u>	<u>26,096</u>		<u>13,274</u>

SCHEDULE A-2 (Continued)
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 2001

	Encumbered From 2000	Appropriations 2001	Expenditures Net of Refunds	Encumbered To 2002	(Over) Under Budget
<u>Conservation</u>					
Purchase of Natural Resources		500			500
Other		970	200		770
Total Conservation		1,470	200		1,270
<u>Debt Service</u>					
Principal - Long-Term Debt		85,000	85,000		
Interest - Long-Term Debt		24,410	24,410		
Interest - Tax Anticipation Notes		40,000			40,000
Total Debt Service		149,410	109,410		40,000
Capital Outlay		127,445	125,781		1,664
<u>Other Financing Uses</u>					
<u>Operating Transfers Out</u>					
<u>Interfund Transfers</u>					
Special Revenue Funds		40,935	40,935		
<u>Trust Funds</u>					
<u>Expendable</u>					
Capital Reserve		16,600	16,600		
Total Operating Transfers Out		57,535	57,535		
<u>Total Appropriations,</u>					
<u>Expenditures and Encumbrances</u>	<u>\$ 69,273</u>	<u>\$ 2,185,902</u>	<u>\$ 2,155,619</u>	<u>\$ 66,716</u>	<u>\$ 32,840</u>

See Independent Auditor's Report, page 1.

SCHEDULE A-3
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
General Fund
Statement of Changes in Unreserved - Undesignated Fund Balance
For the Fiscal Year Ended December 31, 2001

<u>Unreserved - Undesignated</u> <u>Fund Balance - January 1</u>	\$ 972,159	
<u>Deduction</u> Unreserved Fund Balance Used To Reduce 2001 Tax Rate	<u>350,000</u>	
		\$ 622,159
<u>Addition</u> <u>2001 Budget Summary</u> Revenue Surplus (Schedule A-1) Unexpended Balance of Appropriations (Schedule A-2) 2001 Budget Surplus	\$ 150,475 <u>32,840</u>	 <u>183,315</u>
<u>Unreserved - Undesignated</u> <u>Fund Balance - December 31</u>		<u>\$ 805,474</u>

See Independent Auditor's Report, page 1.

TAX COLLECTOR'S REPORT

For the Municipality of Allenstown Year Ending 2002

DEBITS

UNCOLLECTED TAXES- BEG. OF YEAR*		Levy for Year of this Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
Property Taxes	#3110	02 xxxxxx	544,673.31		
Resident Taxes	#3180	xxxxxx			
Land Use Change	#3120	xxxxxx			
Yield Taxes	#3185	xxxxxx			
Excavation Tax @ \$.02/yd	#3187	xxxxxx			
Utility Charges	#3189	xxxxxx	67,258.66		
		xxxxxx			

TAXES COMMITTED THIS YEAR

Property Taxes	#3110	4,359,515.95	
Resident Taxes	#3180		
Land Use Change	#3120	20,260.00	
Yield Taxes	#3185	5,183.24	
Excavation Tax @ \$.02/yd	#3187	1,234.04	.01
Utility Charges	#3189	361,580.80	

FOR DRA USE ONLY

OVERPAYMENT:

Property Taxes	Interest	#3110	5,984.11	2,105.92		
Resident Taxes		#3180				
Land Use Change	Interest	#3120	396.95			
Yield Taxes		#3185				
Excavation Tax @ \$.02/yd	Variance	#3187	.03	253.39		
	Refund		3,488.84			
Interest - Late Tax		#3190		31,995.52		
Resident Tax Penalty		#3190	336.21	988.28		
TOTAL DEBITS			\$4,757,980.14	\$ 647,021.70	\$	\$

*This amount should be the same as the last year's ending balance. If not, please explain.

NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

TAX COLLECTOR'S REPORT

For the Municipality of ALLENSTOWN Year Ending 2002

CREDITS

REMITTED TO TREASURER	Levy for this Year 2002	2001	PRIOR LEVIES (PLEASE SPECIFY YEARS)	
Property Taxes	3,921,809.29	544,809.58		
Resident Taxes	396.95			
Land Use Change	16,081.26			
Yield Taxes	3,993.04			
Interest (include lien conversion)	5,984.11	31,995.52		
Penalties				
Excavation Tax @ \$.02/yd	1,229.04			
Utility Charges	257,242.13	65,727.23		
Conversion to Lien (principal only)				
Sewer Interest	336.21	998.28		
DISCOUNTS ALLOWED				

ABATEMENTS MADE

Property Taxes	1,654.63	2,594.49		
Resident Taxes				
Land Use Change				
Yield Taxes	719.07			
Excavation Tax @ \$.02/yd	5.00	.01		
Utility Charges	37.80	1,150.68		
CURRENT LEVY DEEDED				

UNCOLLECTED TAXES - END OF YEAR #1080

Property Taxes	439,540.87			
Resident Taxes				
Land Use Change	4,178.74			
Yield Taxes	471.13			
Excavation Tax @ \$.02/yd				
Utility Charges	104,300.87			
Credit				
TOTAL CREDITS	\$4,757,980.14	\$ 647,275.09	\$	\$

TAX COLLECTOR'S REPORT

For the Municipality of Allenstown Year Ending 2002

DEBITS

	Last Year's Levy 2002	2001	PRIOR LEVIES 2000 (PLEASE SPECIFY YEARS)	Prior
Unredeemed Liens Balance at Beg. of Fiscal Year		120,172.33	53,930.10	3,959.10
Liens Executed During Fiscal Year	253,156.95			
Interest & Costs Collected (AFTER LIEN EXECUTION)	4,084.79	7,093.38	16,678.54	932.98
TOTAL DEBITS	\$ 257,241.74	\$ 127,265.71	\$ 70,608.64	\$ 4,892.08

CREDITS

REMITTED TO TREASURER:		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
Redemptions		111,939.70	49,448.04	46,910.77	1,846.68
Interest & Costs Collected (After Lien Execution)	#3190	4,084.21	7,093.38	16,678.54	932.98
Variance			.10		
Abatements of Unredeemed Taxes		2,694.04	3,902.14	1,252.80	744.18
Liens Deeded to Municipality					
Unredeemed Liens Balance End of Year	#1110	138,523.21	66,822.05	5,766.53	1,368.24
TOTAL CREDITS		\$ 257,241.74	\$ 127,265.71	\$ 70,608.64	\$ 4,892.08

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? yes

TAX COLLECTOR'S SIGNATURE Anna M. Madorey DATE 1/29/03



During the next few years the Town will be wrestling with numerous issues that are really out of our control. As you can see by neighboring communities, construction of new homes is absorbing any and all available space. This will soon hit Allenstown. With new construction comes the need for more roads for our Town employees to plow, patrol, and protect, increasing their already hectic workload. Infrastructure in Town will be a major concern.

We must also look at our current situation of the quality of our buildings, and plan for the future. In the immediate future we must decide on where to house the Police Department for their operations. We have also been notified by the State of NH that our landfill, which is located at the Highway Garage, must be capped and lined. This process needs to start by 2005. At this time we must also relocate the Town's Highway Garage.

Though the above appear to be insurmountable tasks, we are no different than most communities who are faced with the same problems. We will do what we can while trying to stabilize the tax rate.

Positive events that enhanced the value of life in our community include the program sponsored by the Renaissance program and the completion of the reconstruction of Granite Street, which included the addition of sidewalks. Again this year there was no need to borrow money to cover expenses. Further, all departments maintained spending within their budgets.

We would like to reach out to all residents in the community to seriously consider volunteering for the various Boards in Town. This is our community. We understand that time for most of us is scarce, but the volunteers that we do have are becoming tired and burned out. We need active members for the Planning, Zoning and Conservation Commission, the latter being extremely important, considering that the State of NH is planning on putting an ATV park in Allenstown that will place a large burden and cost on our emergency personnel.

In closing we would like to thank all the employees and volunteers of the Town who have given 100% over the year. Without your continued good work, our job would be impossible.

Benjamin E. Fontaine, Jr., Chairman
Arthur G. Houle, Selectmen
Sandra A. McKenney, Selectperson



ALLENSTOWN FIRE DEPARTMENT
1 Ferry Street Allenstown, NH 03275
Phone: (603) 485-9202 Fax: (603) 268-0640

To the Citizens of Allenstown

The Fire Department once again had a challenging year in 2002. We saw many changes come our way with the ongoing training for terrorism. Members attended these special classes and seminars to keep up with today's society.

The year was a relatively quiet year for any major fires in town; we are still busy answering all types of emergency calls.

Entering the second year in the new building, members take pride with the continuing cleaning and landscaping of your facility. The facility has opened its door to all organizations that need a place to conduct meetings and events.

The staff and citizens have kept busy with the Town's Master Plan and Hazard Mitigation Plan. Many ongoing hours have been put into these important plans for the future of the town.

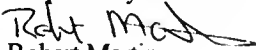
During the year, we have submitted and have been awarded two Grants for equipment. The first Grant awarded was the Domestic Preparedness Grant for \$9,700 This Grant is set up for Biological and Chemical threats. The Fire, Police, and EMS personnel received protective equipment along with decontamination equipment in the event of a threat.

The Fema Fire Act Grant awarded to us in December is for fire operations and firefighter safety. The total amount of this grant is \$58,040.00. Our goal for this grant was to replace and add additional portable radios for fire ground safety and accountability for our members. Also with this grant, we are going to purchase a thermal imaging camera. Thermal imaging camera is a new tool used by fire departments all over the country. This tool is used during but not limited to structural fires to see through smoke, searching a building for victims, or for hidden fires for quick extinguishment. To see how a camera works, stop by the fire station and a member can assist you.

In closing, I would like to thank all members of the Department for their ongoing commitment to the town and for supporting one another during difficult times.

I also would like to thank all the citizens of Allenstown and all the town departments for their continued support.

Respectfully Submitted,


Robert Martin
Acting Fire Chief



ALLENSTOWN FIRE DEPARTMENT MISSION STATEMENT

The Mission of the Allenstown Fire Department is:

- . To preserve life, property and the environment from man made and natural disasters through education while providing Emergency Medical Services, Fire & Rescue Operations, Communications, Public Education & Fire Prevention Programs.
- . To provide a safe, productive and enjoyable work environment for our members, and provide them with the opportunities to gain new skills and advance their personal career goals.
- . To provide a supportive environment for the families of our members.
- . To be responsible to the taxpayers of Allenstown by completing our mission in a professional, cost efficient manner and providing them a quality of service beyond their expectations.

License Manager

Incident Type Report (Summary)

Alarm Date Between {01/01/2002} And {12/31/2002}

Incident Type		Count	Percent
1 Fire			
100	Fire, Other	7	1.12 %
111	Building fire	26	4.16 %
112	Fires in structures other than in a building	3	0.48 %
113	Cooking fire, confined to container	3	0.48 %
114	Chimney or flue fire, confined to chimney or flue	1	0.16 %
118	Trash or rubbish fire, contained	1	0.16 %
121	Fire in mobile home used as fixed residence	1	0.16 %
131	Passenger vehicle fire	1	0.16 %
140	Natural vegetation fire, Other	1	0.16 %
141	Forest, woods or wildland fire	7	1.12 %
143	Grass fire	1	0.16 %
150	Outside rubbish fire, Other	2	0.32 %
160	Special outside fire, Other	1	0.16 %
		55	8.81 %
2 Overpressure Rupture, Explosion, Overheat -no fire			
221	Overpressure rupture of air or gas pipe/pipeline	2	0.32 %
		2	0.32 %
3 Rescue & Emergency Medical Service Incidents			
300	Rescue, emergency medical (EMS) call, Other	62	9.93 %
311	Medical assist, assist EMS crew	25	4.00 %
321	EMS call, excluding vehicle accident with injury	255	40.86 %
322	Vehicle accident with injuries	6	0.96 %
341	Search for person on land	1	0.16 %
350	Extrication, rescue, Other	3	0.48 %
352	Extrication of victim(s) from vehicle	9	1.44 %
354	Trench/below grade rescue	1	0.16 %
357	Extrication of victim(s) from machinery	1	0.16 %
360	Water & ice related rescue, Other	3	0.48 %
381	Rescue or EMS standby	2	0.32 %
		368	58.97 %
4 Hazardous Conditions (No fire)			
400	Hazardous condition, Other	4	0.64 %
411	Gasoline or other flammable liquid spill	4	0.64 %
412	Gas leak (natural gas or LPG)	4	0.64 %
413	Oil or other combustible liquid spill	1	0.16 %

License Manager

Incident Type Report (Summary)

Alarm Date Between {01/01/2002} And {12/31/2002}

Incident Type		Count	Percent
422	Chemical spill or leak	1	0.16 %
424	Carbon monoxide incident	2	0.32 %
440	Electrical wiring/equipment problem, Other	3	0.48 %
443	Light ballast breakdown	1	0.16 %
444	Power line down	10	1.60 %
445	Arcing, shorted electrical equipment	5	0.80 %
481	Attempt to burn	1	0.16 %
		<u>36</u>	<u>5.76 %</u>

5 Service Call

500	Service Call, Other	9	1.44 %
510	Person in distress, Other	7	1.12 %
511	Lock-out	5	0.80 %
531	Smoke or odor removal	2	0.32 %
542	Animal rescue	1	0.16 %
550	Public service assistance, Other	1	0.16 %
552	Police matter	1	0.16 %
553	Public service	2	0.32 %
554	Assist invalid	7	1.12 %
561	Unauthorized burning	12	1.92 %
571	Cover assignment, standby, moveup	19	3.04 %
		<u>66</u>	<u>10.57 %</u>

6 Good Intent Call

600	Good intent call, Other	15	2.40 %
611	Dispatched & canceled en route	1	0.16 %
621	Wrong location	1	0.16 %
631	Authorized controlled burning	6	0.96 %
641	Vicinity alarm (incident in other location)	1	0.16 %
651	Smoke scare, odor of smoke	3	0.48 %
652	Steam, vapor, fog or dust thought to be smoke	1	0.16 %
671	Hazmat release investigation w/ no hazmat	2	0.32 %
		<u>30</u>	<u>4.80 %</u>

7 False Alarm & False Call

700	False alarm or false call, Other	3	0.48 %
711	Municipal alarm system, malicious false alarm	1	0.16 %
730	System malfunction, Other	14	2.24 %
731	Sprinkler activation due to malfunction	3	0.48 %

License Manager

Incident Type Report (Summary)

Alarm Date Between {01/01/2002} And {12/31/2002}

Incident Type		Count	Percent
733	Smoke detector activation due to malfunction	11	1.76 %
734	Heat detector activation due to malfunction	1	0.16 %
735	Alarm system sounded due to malfunction	5	0.80 %
740	Unintentional transmission of alarm, Other	6	0.96 %
741	Sprinkler activation, no fire - unintentional	1	0.16 %
743	Smoke detector activation, no fire - unintentional	6	0.96 %
744	Detector activation, no fire - unintentional	7	1.12 %
745	Alarm system sounded, no fire - unintentional	3	0.48 %
746	Carbon monoxide detector activation, no CO	1	0.16 %
		<u>62</u>	<u>9.93 %</u>

8 Severe Weather & Natural Disaster

814	Lightning strike (no fire)	3	0.48 %
		<u>3</u>	<u>0.48 %</u>

9 Special incident type

900	Special type of incident, Other	2	0.32 %
		<u>2</u>	<u>0.32 %</u>

Total Incident Count: 624

32	Thomas Hodgson Mill 25 - Canal Street
34	Main Street at Canal Street
36	Whitten Street by #13 Whitten Street
38	Ferry Street by #45 Ferry Street
41	Allenstown Plaza - 48 Allenstown Road (Route 3)
42	Granite Street at Notre Dame Avenue
44	Notre Dame Avenue at Bailey Avenue
45	Main Street at Granite Street
51	Main Street at School Street
53	School Street at Valley Street
58	Cross Street at Willow Street
65	Allenstown Road by 43 Allenstown Road (Route 3)
67	Concord Warehouse Storage - Chester Turnpike
75	Heritage Drive at Meadow Lane
79	River Road by 43 River Road
84	Turnpike Street at School Street
85	Suncook Woven Label - 10 Bartlett Street
222	STATION CALL
272	Old Centorr Building - 288 Pinewood Road (Route 28)
314	Allenstown Fire Station - Ferry Street
345	Riverside Terrace Apartments - 90-98 Main Street
364	Allenstown Library - 59 Main Street
383	Suncook Wastewater Treatment Plant - 35 Canal Street
386	Apartment Building - 14-16 Ferry Street
388	Apartment Building - 24-26 Ferry Street
415	Bank of New Hampshire - 40 Allenstown Road
419	Rite Aid Store - 46 Allenstown Road
452	Allenstown Elementary School - 30 Main Street
512	Armand R. Dupont School - 10 1/2 School Street
516	St. John Parish Hall - 10 School Street
534	Allenstown Municipal Building - 16 School Street
536	Library Street - Suncook Pond Development
538	Library Street - Suncook Pond Development Community Building
541	Sunrise Hill Apartments - Young Drive
543	Sunrise Hill Elderly Apartments - Sunrise Lane
610	We Care Retirement Home - 12 Cross Street
614	Allenstown Highway Garage - 157 Granite Street
622	Tender Years Day Care Center - 3 Chester Turnpike
651	Old Bank of New Hampshire Building - 47 Allenstown Road
653	Gosselin Building - 43 Allenstown Road
654	Time & Strike Auction Building - 112 Granite Street
655	Granite View Apartments - 119 Granite Street
751	Pine Haven Boys Center - 133 River Road
811	Swiftwater Condos - Swiftwater Drive
821	President's Professional Park - 50 Pinewood Road (Route 28)
822	NH Exteriors - Washington Building - 50 Pinewood Rd

Fire Alarm Box Location

BUILDING INSPECTOR/CODE ENFORCEMENT

In April, I became the Building Inspector and Code Enforcement Officer. The assistance from all of the Town Hall Staff has been an integral part of my transition, and is greatly appreciated. The Building Department is open Monday through Thursday from 9:30 AM to 1:30 PM.

There were 161 permits issued this year:

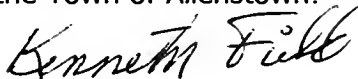
Single Family Homes	07
Demolition	05
Commercial (Addition)	05
Use Permits	02
Garages, Barns, decks,, 3 season porches, additions, conversions	67
Electrical Permits	38
Manufactured Housing	14
Plumbing Permits	22
Heating Appliance Permit	01

Code Enforcement consumed a significant portion of time in 2002.

Unfortunately, many violations were issued and enforced this year; some of which required me to utilize the district court to enforce. This is not the way that I would prefer to enforce code or building violations. Let's please work together as good citizens of Allentown to make 2003 more compliant!

On a budgetary note, the Building Department's expenses were consistent with its income.

The success of the Building Department continues to be a product of the cooperation and assistance from other departments within the Town; the Zoning Board of Adjustment, Fire Department, Planning Board, Health Department, Police Department, Assessing Department, Highway Department, and the Town Hall Staff. Many thanks to all who have supported the Building Department and the Town of Allentown!



KENNETH FIELD,
BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

January 1, 2003

To the Citizens of Allenstown,

The Allenstown Police Department does now employ an animal control officer. This will now allow the police officers to attend to more high priority calls and the animal control officer to respond to animal complaints. The responsibility is placed on all the police personnel to assist you as members of the community when an animal complaint arises. The town of Allenstown continues to maintain a zero tolerance policy for all animal laws that are not followed. We would like to take this time to thank you all for your support in this matter. We would also like to thank our citizens who voluntarily comply with all laws pertaining to your animals, and at the same time encourage those who don't to do so.

The following is a summary of Animal Control Activities over the past three years as of December 31, 2002

Calls for Service by Category	2002	2001	2000
Abatement/Civil Fines Issued	158	114	108
Summons to Court	9	31	1
Warnings Issued	18	25	33
ACO Other Complaints	385	227	226
Total Animal Calls	570	397	368

Animal Control Officer

Clifford Jones Jr.

Clifford Jones Jr.

Allenstown Police Department

Statistical Report

The following is a statistical breakdown of calls handled by the Allenstown Police Department for the years indicated.

Call for Service by Category	2002	2001	2000	1999	1998	1997
Accidents Investigated	107	142	113	90	117	118
Accidents {Fatalities}	0	1	0	2	0	2
Assaults	15	31	30	43	39	38
Assaults {Domestic}	40	38	37	19	30	17
Alarms Answered	171	184	169	164	137	139
Assist Other Agencies	274	424	301	237	323	298
Assist Fire Department	35	64	53	53	53	67
Arrests: Criminal	290	312	317	291	282	203
Arrests: DWI	27	44	40	17	15	16
Arrests: Felony	8	15	15	2	4	4
Arrests: Protective Custody	47	89	99	49	20	22
Arrests: Violation of DVO	19	40	32	12	3	5
Burglary Investigations	14	31	23	16	39	19
Criminal Mischief	75	71	96	86	84	107
Criminal Threatening	19	31	29	31	22	17
Criminal Trespass	12	50	19	28	21	16
Thefts	106	139	85	99	111	92
Domestic Issues	380	565	526	516	477	409
Drug Investigations	44	42	27	14	24	7
Juvenile Complaints	245	377	272	321	283	247
Medical Emergencies	43	59	61	23	38	99
Missing Persons	29	42	47	30	13	28
Sexual Assaults/Abuse	20	14	27	13	14	7
Suicides & Attempts	26	31	22	17	7	6
Summons Issued	381	245	407	297	329	149
Motor Vehicle Stops/Warnings	2002	1850	2284	1298	940	460
Unsecured Property	3	3	9	11	23	25
Recovered Property	35	9	36	6	18	13
Misc. Activity / Calls for Service	16,337	14,535	11,833	10,265	11,665	7,475

January 4, 2003

To the Citizens of Allentown,

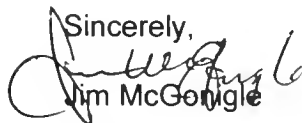
We are once again pleased to submit for your information the 2002 annual report of your Police Department. We have indicated in the reports for the previous five years that each year was busier than the year before. The same is true for the year 2002, where we handled a total of 16,337 calls for service compared to 14,535 in 2001 and 11,833 in 2000. As always the calls for service do not reflect the length of time that some of these calls require. In November of this year we acquired a new Records Management System that will allow us to produce charts that show how much time we are actually spending on certain types of calls for service.

In the categories of reported crime you will notice that in most cases there were decreases. This is consistent with the State and National trends of late. In our case it is partly attributed to an increase in police presence in the community. The more we are able to provide patrols in the different areas of the town, the less likely there is to be criminal activity. We call this preventive or proactive patrol, as opposed to responding to crimes, or reactive patrol. We hope that this trend will continue for the coming year, but whenever the economy slows down the possibility exists that crime will go up.

Our two primary areas of concern, as indicated in previous annual reports remain; the ability to retain qualified employees, and our significantly inadequate and legally non-compliant police station. With the support of the Board of Selectmen and the Budget Committee efforts have been made to address both these issues, some without the successful outcome that we had hoped for. We remain committed to working with our elected officials to resolve these issues in the future.

We continue to seek State and Federal grant monies whenever they are available to enhance our ability to provide service to the community. In the year 2002 we applied for and received \$19,885.00, in non-matching grants, or equipment, which do not cost our residents anything. Grants from the NH Highway Safety Agency enabled us to conduct Youth Alcohol Patrols, Traffic Enforcement Patrols for Red light violations, DWI Sobriety Checkpoints and DWI Patrols. We have already applied for \$22,679, in grants for the upcoming year.

In closing I would like to thank all of you who have taken the time during the year to express your satisfaction with the service your officers have provided. We wish all of the residents of Allentown a year of good health and prosperity.

Sincerely,

Jim McGonigle

ALLENSTOWN HIGHWAY DEPARTMENT

TO THE CITIZENS OF ALLENSTOWN:

Two Thousand Two has been a very busy year for the crew at the Highway Department, and with our scheduled projects for next year, 2003 will be no different.

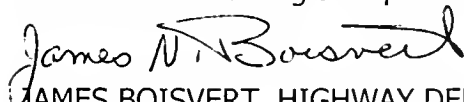
Most of you by now have seen the finished road project on Granite Street. This was a major project that the Highway Department undertook over a two-year period. We are very proud of the finished project and the fact that we were able to put in the much-needed sidewalks so that people could walk the area safely.

Also in 2002, New Rye Road received a shim and overlay. Members of the Highway Department also spent many hours working with the Planning Board to help create the Town's much-needed Master plan and Road inventory.

As all of us can see, 2003 has already dumped some major snowstorms on us. We ask for your patience when it snows. Our crews are dispatched at the best possible time, but when it snows we may not be able to pick up your trash on its regular scheduled day. In 2003 the Highway Department plans on paving Turnpike Street and Chester Turnpike should also be completed. A sidewalk is also planned for Granite Street east side to Bi-Wise and a new sidewalk is also planned for Canal Street. Al's Avenue will be paved by summer's end.

We do however send out a request to all residents. We need your help more than ever this year with our household trash. Trash should be always bagged or canned and only taken out the day of your trash pick-up. This will make "Our Town" more pleasant to look at.

I would like to thank the crew and our secretaries at Town Hall for all your efforts in maintaining a respectable and professional attitude.



JAMES BOISVERT, HIGHWAY DEPARTMENT

It's time again to give you a short summary of what transpired at the Allenstown Library.

During the past year Bettye Richard retired and we miss her. We needed more staff and early last spring we hired two assistant librarians, Rita Breton and Lucy Farwell. After several months Mrs. Breton left to pursue another avenue. We were sorry to lose her. Mrs. Farwell has past experience as she worked as the Allenstown Elementary School librarian to fill a personal leave. We are lucky to have her.

Mrs. Breton and Mrs. Farwell, along with the other library staff, made great changes in the Childrens' Section. We invite you come see our efforts,

The highlight of the year was the installation of an air conditioning unit at the library. We are very grateful to Town Fathers for this. Arthur Houle was especially helpful in researching the best unit to fill the special needs in our historic building. What a blessing it is in the warm weather!

For some time we had been trying to find someone to paint the façade of the Library with no success. I decided to ask David Jodoin, our town administrator, for some help. In a very short amount of time he found the right company. Now the portico and columns are looking their best and will be preserved for a long time. Thank you David for your help,

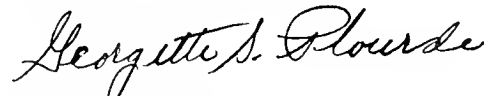
Mr. Armand Verville presented us with a beautiful newspaper stand. We needed one to free the large table for other uses. I would like to publicly thank Mr. Verville for his generous gift and the wonderful work and also for his help with the old Town Reports.

Kimberly Carbonneau, who teaches at A.R.D., is our story-teller in the summer. All the kids love her. She is great!

Our staff consists of Pauline Chroniak, Lucy Farwell and myself. Bettye Richard comes in voluntarily Friday evenings if extra coverage is needed. The State recommends that there be two Librarians on duty during the evenings. Lori Bean is on our staff as the technology coordinator and is working diligently to get all our records on line.

The Trustees are the same – Rose Bergeron, Vicki Kneeland and Vivien Doane. They are dedicated, easy to talk to and very understanding. We hope that they stay with us for a long time.

Respectfully submitted,



Georgette S. Plourde
Librarian

I wish to leave you with these thoughts....

*"The love of learning
The sequestered nooks
And all the sweet serenity of books"*

Longfellow, 1B, St. 21

Health & Human Services

The Health Division responded to 20 calls in 2002. Warning notices were issued and complied with in a timely manner.

The Thanksgiving and Christmas programs provided approximately 92 families with food and gifts for the children. Many thanks to Martel's Self-Care Products, a yearly contributor to the Program, Allenstown Animal Hospital and other area businesses for contributing to the effort.

The generosity of area organizations such as the Trail Dawgs, the Rosebush Society, the SAU#53 office serving Allenstown and Pembroke, and, of course, our residents are crucial in making the Program a yearly success.

My yearly thanks to Lissa Dorfman for her assistance in the Christmas Program.

Donna Meadows

Health Officer

Welfare Officer

Allenstown Planning Board

To The Citizens of Allenstown,

The year 2002 proved to be an exceptionally busy year. First of all the Board took on some different members. James A. Rodger continued to serve as Chair. Arthur Houle remained as Selectmen's Ex-officio. Jerry McKenny and Bob Lee continued to serve as full-time members. Newly appointed Karen Gendreau also serves as a full-time member. Tom Gilligan and Lori Thompson have been recently appointed and serve as alternates. The Board still needs one more alternate. If you are interested in serving please call the Town Office or any one of the Board Members. This year the Planning Board not only took on its regular business such as Site Plan Reviews, Sub-Division Reviews and lot line adjustments but also worked on the Master Plan. Some Planning Board Members served on the Master Plan Steering Committee as well as a number of Subcommittees. It was not unusual at times for some members to have two or more meetings a week. The Master Plan is scheduled to be complete and delivered to the Town by mid-March. We would like to take this opportunity to thank the staff of Central New Hampshire Regional Planning Commission (CNHRPC) for all their hard work and expertise. If it were not for this organization Allenstown would not have its Master Plan completed. Special thanks to Stephanie Alexander of (CNHRPC) for all her hard work and oceans of patience. A "big thanks" to all the volunteers who staffed the Steering Committee and various Sub-Committees. Another special thanks to all the Town Departments ... Police Department, Highway Department, Fire Department and Town Office. The Master Plan would not have the quality needed if it were not for those departments participation and input. Last but not least thanks to all those citizens who filled out the survey for the Master Plan. The survey proved to be one of the most important and helpful pieces of information that was used in writing the Master Plan.

As we look forward to 2003 we have set out the following goals. As a result of writing the Master Plan the Planning Board will be working on developing a Capital Improvement Program as well as an Impact Fee Schedule. Another project given to the Planning Board as a result of the Master Plan is reviewing and rewriting many of the Town Regulations. One last project to finish from 2002 is the organizing of all the Planning Board records and maps. Some improvements have been made. The Planning Board was given some of the space in the second floor meeting room which has been recently cleaned and painted. The goal is to continue to organize the records so that future Boards may easily access materials. Special thanks to Troy M. Cumings, a student of Pembroke Academy, for volunteering 25 hours of time in helping with this project.

Respectfully submitted,
The Allenstown Planning Board

Allenstown Parks and Recreation Commission

To the Citizens of Allenstown,

The year 2002 proved to be a roller coaster year of events having all sorts of ups and downs. The following are some of the events that took place. The year began with the Recreation Center being opened four to five days a week. The Center was being staffed by volunteers and a paid part time Recreation Director. There was not a full Commission of three members, but all Recreation business was being handled satisfactory. The ball fields on River Road had been drawn up and the project was expected to be completed by the end of summer. The work was to be done by the United States Army Reserve at little cost to the Town. Things were looking good. Then the March elections came and went. The Warrant Article to maintain the Recreation Director did not pass. As well, there was no one available to fill the Commission seats. Three new Commissioners were then appointed by the Selectmen. Karen Gendreau filled in as Chair, James A. Rodger as Secretary and Patty Gardner who has been able to maintain the Tuesday Playgroup at the Recreation Center. The Commission complied with the voters and discontinued the Recreation Directors position. Officer Shaun Mulholland stayed on as an advisor to the Commission. The Recreation Center was closed due to a lack of volunteers. Things were still looking up for the ball fields and a ground breaking took place in May during a freak snow shower. The park was named, "Volunteers Park". Talks also took place with the Renaissance Project concerning the development of a Summer Program which resulted in the ... "best Summer Program ever...", so stated by participants. A description of the Summer Program can be found on the following pages. Officer Shaun Mulholland along with Police Chief Jim McGonigle initiated contacts with the Concord Boy's and Girl's Club in hopes to staff and reopen the Rec. Center. Talks are continuing with the Boy's and Girl's Club as well as the YMCA and other organizations. Again the Commission faced disappointing news. Due to world events the United States Army Reserve needed to pull out of the ball field project and deal with greater priorities. Fortunately, the Banner Newspaper did an article on the ball field project and now thanks to Keyspan Energy and possibly other companies stepping forward to do the work, Volunteer's Park is still an ongoing goal.

As we look ahead to 2003 we can expect to have another great Summer Program. The Recreation Commission will continue to look for ways to reopen the Recreation Center. There are still hopes that the Boy's and Girl's Club may pull through. We will still need volunteers so if you are interested please notify the Town Office or call any one of the Recreation Commissioners. We would like to thank the Allenstown Police Department and the Town Highway Department for all their support.

Respectfully submitted,
The Allenstown Recreation Commission

Summary of Summer Program 2002

From June 24, 2002 thru August 23, 2002 the Renaissance Project in conjunction with Allenstown Park & Recreation ran a summer day camp open to all residents of Allenstown with children in grades 1-8. During the nine-week program 69 different Allenstown children attended the camp. The camp ran extended program hours from 7:30 am – 6:00 pm, and recreation hours from 9:00 am – 3:00 pm. The activities included 46 trips to various locations including 30 visits to state parks (Ellacoya, Odiome Point, Sunapee, Greenfield, Hampton State Beach, Clough, Kingston, Wellington, Pawtuckaway, Wallis Sands), 4 visits to plays at the Concord Center for Performing Arts, 8 special trips (Flume, Roller Skating, Bowling, SEE Museum, Indian Museum, the movies, Stone Zoo, and the Woodward Institute), and 4 canoeing trips along the Merrimack River.

All programming focused seven key elements, developing independence, increasing self-esteem, learning to become a part of a community, teaching healthy habits of fun, providing an environment in which children could be themselves, children learning social interaction skill and making new friends, and providing an opportunity for all student to become life long learners.

Developing Independence

Campers were encouraged to think for themselves and make their own decisions. Counselors were always around to offer encouragement, suggestions, and guide our campers in making the best possible choices.

Increasing Self Esteem

Counselors served both as role models and cheerleaders as the campers took risks, set goals, and tried new activities and challenges.

Learning to Become a Part of a Community

Campers learned how to work as part of a camp community. They developed mini cultures in their groups, and worked in large group settings. In addition to becoming a member of the camp community they learned to interact with members of Pembroke therefore making camp a true concept of “Bridging Community”. Campers also learned about greater NH through various trips to state parks, museums, and throughout the towns of Allenstown and Pembroke.

Teaching Healthy Habits of Fun

Campers came to camp to have fun. Fun is being silly with a friend, participating in various activities, swimming, etc. The entire time the campers were having fun they were learning healthy habits on how to become productive members of society. All of the games and activities performed at camp were carefully chosen so they could be played at home with parents, friends, and siblings.

Children Learning to Become Themselves

There were no social pressures at camp, only encouragement and positive reinforcement. Campers were encouraged to be the best that he or she can be. They were encouraged to develop and strengthen the unique qualities that make them the unique individuals that they are.

Making New Friends

Making friends is one of the easiest things to do at camp. All campers were treated equal regardless of their situation. This created an environment in which all campers are surrounded by other kids of the same age from all over the community.

Creating a Learning Environment.

All campers had the options and opportunities to experience over 40+ activities. All campers had the opportunity to develop the social skills required to become a competent adult. All campers learned, developed, created, discovered, and encountered so many new things and adventures that without going to summer camp, he or she would have missed out on the chance of a lifetime.

Town of Allenstown

2003 Town Warrant

To the inhabitants of the Town of Allenstown, in the County of Merrimack, New Hampshire, qualified to vote in Town affairs: You are hereby notified to meet at the Allenstown Elementary School in said Allenstown on Saturday February 1, 2003 at 10:00 AM for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 11, 2003 between 8:00 AM and 7:00 PM at the St. John the Baptist Parish Hall, to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

Article 1

To choose all necessary Town officers for the ensuing year.

Article 2

Are you in favor of the adoption of amendment number 1 as proposed by the Board of Selectmen for the Town of Allenstown's Zoning Ordinance as follows:

Adding Section 506:

"No subdivision shall be permitted in any zone unless all road frontage used to comply with the frontage and dimensional requirements for that zone is on a class V or better public way."

This amendment is recommended by the Planning Board.

Article 3

Are you in favor of the adoption of amendment number 2 as proposed by the Board of Selectmen for the Town of Allenstown's Zoning Ordinance as follows:

Amending Section 703a by deleting the current text and replacing it with the following:

"No structure shall exceed two stories or thirty feet in height from the ground to the highest point on no less than three sides of the structure exclusive of accessory chimneys or accessory antennas."

This amendment is recommended by the Planning Board.

Article 4

Are you in favor of the adoption of amendment number 3 as proposed by the Board of Selectmen for the Town of Allenstown Zoning Ordinance as follows:

Adding Section 1119g

"No owner or occupant of land in any zone shall permit fire or other ruins to be left on a site. The owner or occupant shall remove such ruins and fill or cap any excavation within six months. Replacement of the structure shall occur within one year of the fire or the use will be considered abandoned."

This amendment is recommended by the Planning Board.

Article 5

Are you in favor of the adoption of amendment number 4 as proposed by the Board of Selectmen for the Town of Allenstown Zoning Ordinance as follows:

Repealing Section 402 3 in its entirety and adding Section 405 which reads as follows:

"The Zoning Board of Adjustment shall hear all requests for special exception provided for in this ordinance. The Zoning Board of Adjustment shall grant such applications for special exception as meet the requirements of this section, the requirements of the section authorizing the exception and with such appropriate conditions as are deemed necessary and reasonable.

A. Special exceptions shall meet the following standards:

1. No hazard to the public or adjacent property on account of potential fire, explosion, toxic materials or hazardous activity.
2. No detriment to property values in the vicinity or change in the essential characteristics of a residential neighborhood due to the location or scale of buildings and other structures, parking areas, access ways, odor, smoke, gas, dust or other pollutants, noise, glare, heat, vibration or unsightly outdoor storage of equipment, vehicles or other materials.

3. No creation of a traffic safety hazard or unmitigated substantial increase in the level of traffic congestion in the vicinity.
4. No excess demand on municipal services including but not limited to water, sewer, waste disposal, police and fire protection and schools.
5. No significant increase of storm water run off on to adjacent properties or public ways.
6. Inappropriate location for the proposed use.
7. No adverse effect on the health and safety of residents and others in the area and the proposed use shall not be detrimental to the use or development of adjacent or neighboring properties.
8. In the public interest and in the spirit of the ordinance
9. Requirements set forth in the ordinance for the particular use permitted by special exception.

B. Special exception approvals may be subject to appropriate conditions including but not limited to the following:

1. Front, side or rear setbacks in excess of the minimum requirements of this ordinance.
2. Screening of the premises on the street or adjacent properties by walls, fences or other methods.
3. Modification of the exterior features or appearance of buildings or other structures.
4. Limitations on the number of occupants, methods and hours of operations.
5. Alteration, grading and contouring of physical features the property.
6. Regulation of the design of access drives, sidewalks and other traffic features.
7. Regulation of the number, size, and lighting of signs more stringent than the requirements of this ordinance.

This amendment is recommended by the Planning Board.

Article 6

Are you in favor of the adoption of amendment number 5 as proposed by the Planning Board for the Town of Allenstown's Zoning Ordinance as follows:

Adding Article XXI to the Zoning Ordinance:

ARTICLE XXI
IMPACT FEE ORDINANCE

SECTION 2101. Purpose:

This ordinance is enacted pursuant to RSA 674:21 in order to promote public safety, health, welfare and prosperity by:

- A. Ensuring that adequate and appropriate facilities are available to individuals who come to live in or do business in the Town of Allenstown.
- B. To prevent scattered or premature development of land that will involve danger or injury to health, safety or prosperity by reason of the lack of water, drainage, transportation, schools, fire protection or other public services that necessitate the excessive expenditure of public funds for the supply of such services.
- C. Provide for harmonious development of the municipality and its environs.
- D. Ensure the proper arrangement and coordination of streets.
- E. Ensure streets are of sufficient width and condition to accommodate the use by prospective traffic.

SECTION 2102. Definitions:

- A. "Impact fee" means a fee or an assessment imposed upon development, including subdivision, building construction or other land use change, in order to help meet the needs occasioned by a development for the construction or improvement of capital facilities owned or operated by a municipality, including and limited to water treatment and distribution facilities; waste water treatment and disposal facilities; sanitary sewers; storm water drainage and flood control facilities; public road systems and rights of way; municipal office facilities; public school facilities; the municipalities proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection,

transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space.

SECTION 2103. Effectiveness:

- A. This ordinance shall become effective only upon the adoption by the Planning Board of a master plan and a capital improvement program.
- B. Upon adoption by the Planning Board of a master plan and a capital improvement program the Planning Board is hereby authorized to assess impact fees as defined herein in accordance with requirements set forth in this ordinance.
- C. The Planning Board shall have the authority to adopt regulations to implement the provisions of this ordinance.

SECTION 2104. Impact Fee Assessment:

- A. The amount of any impact fee shall be a proportional share of municipal capital improvement costs which is reasonably related to the capital needs created by the development, and to the benefits accruing to the development from the capital improvements financed by the fee. The upgrading of existing facilities or infrastructure, the need for which is not created by new development, shall not be paid for by impact fees.

SECTION 2105. Administration of Impact Fees:

- A. Each paid impact fee shall be accounted for separately, shall be segregated from the Town's general fund (impact fees may be co-mingled in a single account) and be spent upon order of the governing body, it shall be used solely for the capital improvements for which it was collected, or to recoup the cost of capital improvements made in anticipation of the needs for which fees are collected to meet. All impact fees shall be assessed prior to or as a condition of, the issuance of a building permit or other appropriate permission to proceed with development. Between the date of assessment and

collection, the Planning Board may require the developer to post security, in a form of a cash bond, letter of credit or a performance bond so as to guarantee future payment of assessed impact fees. Impact fees shall be collected as a condition of the issuance of a certificate of occupancy; provided however, in projects where off site improvements are to be constructed simultaneously with the projects development, and where the Town has appropriated necessary funds to cover such portions of the work for which it is responsible, the Town may advance the time of collection of the impact fee to the issuance of a building permit. The Planning Board and the assessed party may establish an alternate, mutually acceptable schedule of payment of impact fees. If the full impact fee assessed under this ordinance is not encumbered or otherwise legally bound to be spent for the purpose which it was collected within six (6) years, the fee shall be refunded to the assessed party with any accrued interest. Whenever the calculation of the impact fee has been predicated upon some portion of public improvement costs being borne by the Town a refund shall be made upon the failure of the town meeting to appropriate the Town's share of the capital improvement costs within six (6) years from the date of payment thereof.

- B. This Ordinance shall not be deemed to effect the existing authority of the Planning Board over subdivisions and site plans including but limited to the authority to declare development premature or scattered in accordance with the regulations of the Planning Board and in accordance with RSA 674: 36, II.

This amendment is recommended by the Planning Board.

Article 7

ZONING AMENDMENTS

Are you in favor of the adoption of amendment number 6 as proposed by the Planning Board for the Town of Allenstown's Zoning Ordinance as follows:

Amending Section 1106 by deleting the current text and replacing it with the Following:

"Casual sales, such as garage sales, yard sales, tag sales and flea markets, when otherwise prohibited by the ordinance, may be authorized by the selectmen for Saturdays, Sundays and legal Monday holidays on such terms and conditions as they may impose in order to ensure that such yard sales, tag sales and flea markets are not detrimental or injurious to the neighborhood. No person or premises shall be granted permission to conduct such sale on more than one (1) weekend per calendar month and no person shall be granted permission to conduct sales before 7 a.m. or after 7 p.m."

This Article is recommended by the Planning Board.

Article 8

To see if the Town will vote to rescind (remove) the bonding authority given to the Allenstown Sewer Commission at the March 2002 Town Meeting (Article #9) which authorized the appropriation of One Hundred Thirty Five Thousand Five Hundred Dollars (\$135,500) for the purpose of removing and replacing the sewer lines associated with the Main Street bridge project which was to be raised by sewer fees. This article is recommended by the Allenstown Sewer Commission and recommended by the Budget Committee.

Article 9

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the Budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,922,384. Should this article be defeated, the operating budget shall be \$2,844,825, which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This article is recommended by the Board of Selectmen and is recommended by the Budget Committee.

NOTE: This warrant article (operating budget) **does not include** appropriations in ANY other warrant article.

Article 10

To see if the Town of Allenstown will vote to authorize the Code Enforcement Officer/Building Inspector to enforce the State building code pursuant to RSA 674:51, III (c). This article is recommended by the Board of Selectmen.

Article 11

To see if the Town of Allenstown, which is currently producing a Master Plan, shall authorize the Planning Board to prepare and amend a Capital Improvements Program projected over a period of at least six (6) years, consistent with RSA 674:5. This article is recommended by the Board of Selectmen and recommended by the Planning Board.

Article 12

To see if the Town will vote to appropriate the sum not to exceed Three Hundred Twenty Thousand Dollars (\$320,000) and authorize the Board of Selectmen to withdraw the funds from the Fire Department Equipment Capital Reserve Fund to purchase a new 1500 gallon per minute Pumper/Tanker fire truck with a 1500 gallon water tank with all necessary equipment. This vehicle will be of aluminum construction and shall meet the minimum requirements of the National Fire Protection Association (NFPA) 1901 – 1999 edition "Automotive Fire Apparatus". This vehicle comes with all standard warranties. This withdrawal will have no impact on the tax rate. This article is recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 13

To see if the Town will vote to create an expendable trust fund for the purpose of closing the Allenstown Landfill, including engineering studies and services, and to authorize the Board of Selectmen to act as agents to expend, and to further raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Allenstown is on the State's priority list of landfill closures for 2005. This article is recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 14

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be placed in the Highway Garage Capital Reserve Fund. This article is recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 15

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to purchase a new Police Cruiser and all necessary equipment. This article is recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 16

To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be placed in the Fire Department Equipment Capital Reserve Fund. This article is recommended by the Board of Selectmen and is not recommended by the Budget Committee.

Article 17

To see if the Town will vote to appropriate the sum of Fourteen Thousand Dollars (\$14,000) for the purchase of communication equipment for the Highway Department, and to authorize the withdrawal of said funds from the Highway Equipment Capital Reserve Fund. This article is recommended by the Board of Selectmen and is recommended by the Budget Committee.

Article 18

To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to purchase two (2) All Terrain vehicles (OHRV) and a trailer for the Police Department. This article is not recommended by the Board of Selectmen and is recommended by the Budget Committee.

Article 19

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the Special Revenue Dare Fund. This article is recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 20

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the Highway Department Equipment Capital Reserve Fund. This article is recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 21

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the Recreation Capital Reserve Fund. This article is recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 22

To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be placed in the Fire Safety Equipment Capital Reserve Fund. This article is recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 23

To see if the Town will vote to raise and appropriate the sum of One Thousand Nine Hundred Dollars (\$1,900) to be placed in the Tax Map Capital Reserve Fund. This article is recommended by the Board of Selectmen and is recommended by the Budget Committee.

Article 24

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Police Safety Equipment Capital Reserve Fund. This article is recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 25

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Police Computer Capital Reserve Fund. This article is recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 26

To see if the Town of Allenstown will vote to change the organization of the Fire Department from RSA 154:1 I (a) which states A Fire Chief is appointed by the local governing body, with firefighters appointed by the Fire Chief, to the following; RSA 154:1 I (b) which states that A Fire Chief is appointed by the local governing body, with the firefighters appointed by the local governing body upon

recommendation of the Fire Chief. This article is recommended by the Board of Selectmen.

Article 27

To see if the Town will vote to change the Fire Chief's position from a (3) three year appointed position to a (2) two year appointed position. This article is recommended by the Board of Selectmen.

Article 28

To see if the Town will vote to authorize the Board of Selectmen to act as agents to expend from the Town Equipment Capital Reserve Fund. This article is recommended by the Board of Selectmen.

Article 29

To see if the Town will vote to inquire as to whether or not the State of New Hampshire would reconvey the Allenstown Meeting House and associated land to the Town of Allenstown, and the terms of such conveyance. This article is recommended by the Board of Selectmen.

Article 30

(By Petition) To see if the Town will vote for the following health care for New Hampshire resolution; Whereas, New Hampshire residents pay the 12th highest cost of insurance in the country; and Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home: and Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved that we the citizens of Allenstown, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that: Everyone, including the self employed, unemployed, un-and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive; Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system; everyone receives high quality care that is cost efficient and medically effective; and that these efforts help control the skyrocketing cost of health care.

Article 31


To transact any other business that may legally come before said meeting.


Given under our hands and seals this 27th day of January 2003.

The Allenstown Board of Selectmen,

Benjamin E. Fontaine, Jr., Arthur G. Houle, Sandra A. McKenney

We certify that on the 27th day of January 2003, we caused a true copy of the within warrant to be posted at the Allenstown Town Hall located on School Street, the Town Library located on Main Street, and at Bi-Wise Market located on Allenstown Road.


Benjamin E. Fontaine, Jr. Chairman


Arthur G. Houle


Sandra A. McKenney

Board of Selectmen

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

**BUDGET OF THE TOWN
OF ALLENSTOWN**

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2003 to December 31, 2003

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address

We Certify This Form Was Posted on (Date): _____

27-Jan-03

BUDGET COMMITTEE

Please Sign in ink.

David H. Etn
Karen M. Gendreau
John A. McEneaney
Mona B. McCreedy
Philip Steneault
Jim

Henriette V. Girard
Donald Bergeron
Carol M. McMill
Brian E. Fournier
Eugene Vallee Jr.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

REVENUES AND EXPENSES ARE THROUGH DECEMBER 28, 2002

1	2	3	4	5	6	7	8	9
Acct #	PURPOSE OF APPROPRIATIONS (RSA 32.3.V)	WARR. ART. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
4140-4149	Election, Reg & Vital Statistics		\$108,245	\$107,851	\$117,401		\$116,556	\$845
4150-4151	Financial Administration		\$54,308	\$48,130	\$53,343		\$53,343	
4152	Revaluation of Property		\$77,594	\$88,050	\$92,866		\$92,866	
4153	Legal Expense		\$1,000	\$1,922	\$1,500		\$1,500	
			\$40,000	\$25,624	\$40,000		\$40,000	
4155-4159	Personnel Administration		\$247,171	\$220,584	\$246,429		\$247,483	
4191-4193	Planning & Zoning		\$13,525	\$11,933	\$14,175		\$14,175	
4194	General Government Buildings		\$25,240	\$22,851	\$23,265		\$23,265	
4195	Cemeteries		\$2,075	\$0	\$20,500		\$10,500	\$10,000
4196	Insurance		\$46,700	\$39,752	\$40,000		\$40,000	
4197	Advertising & Regional Assoc.		\$4,601	\$4,601	\$4,687		\$4,687	
4199	Other General Government		\$3,000	\$2,100	\$0		\$1	
PUBLIC SAFETY								
4210-4214	Police		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
4215-4219	Ambulance		\$474,904	\$458,085	\$472,184		\$482,462	
4220-4229	Fire		\$22,080	\$22,080	\$25,392		\$25,392	
4240-4249	Building Inspection		\$217,113	\$191,421	\$227,979		\$231,011	
4290-4298	Emergency Management		\$21,485	\$12,973	\$18,635		\$18,635	
4299	Other (Including Communications)		\$28,500	\$3,029	\$3,800		\$3,800	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
HIGHWAY & STREETS								
4311	Administration		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
4312	Highways & Street		\$387,856	\$361,537	\$362,468		\$362,468	
4313	Bridges							

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED

HIGHWAYS & STREETS cont.

4316	Street Lighting		\$18,100	\$15,209	\$18,100		\$18,100	
4319	Other							

SANITATION

4321	Administration							
4323	Solid Waste Collection		\$112,200	\$111,734	\$117,357		\$117,357	
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							

WATER DISTRIBUTION & TREATMENT

4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv & Other							

ELECTRIC

4351-4352	Admin. And Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							

HEALTH/WELFARE

4411	Administration		\$1,965	\$1,560	\$1,921		\$1,921	\$44
4414	Pest Control		\$12,000	\$5,279	\$16,000		\$14,000	\$2,000
4415-4419	Health Agencies & Hosp. & Other		\$27,331	\$27,331	\$27,331		\$27,331	
4441-4442	Administration & Direct Assist.		\$52,129	\$44,012	\$51,416		\$51,416	
4444	Intergovernmental Welfare Pymnts							
4445-4449	Vendor Payments & Other							

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32 3, V)	WARR. ART #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
CULTURE & RECREATION								
4520-4529	Parks & Recreation		\$41,920	\$19,380	\$27,520		\$30,000	
4550-4559	Library		\$46,656	\$46,656	\$44,057		\$44,057	
4583	Patriotic Purposes		\$2,550	\$2,000	\$2,800		\$2,800	
4589	Other Culture & Recreation							
CONSERVATION								
4611-4612	Admin. & Purch. Of Nat. Resources							
4619	Other Conservation		\$970	\$225	\$503		\$503	
4631-4632	REDEVELOPMENT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT		\$500	\$0	\$500		\$1	\$499
DEBT SERVICE								
4711	Princ.-Long Term Bonds & Notes		\$35,000	\$35,000	\$35,000		\$35,000	
4721	Interest-Long Term Bonds & Notes		\$21,175	\$21,175	\$19,180		\$19,180	
4723	Int. on Tax Anticipation Notes		\$40,000	\$0	\$40,000		\$40,000	
4790-4799	Other Debt Service	#9	\$135,500					
CAPITAL OUTLAY								
4901	Land	#17	\$14,000	\$10,747				
4902	Machinery, Vehicles & Equipment	#11,20	\$56,100	\$77,381	\$38,910		\$38,910	
4903	Buildings							
4909	Improvements Other Than Bldgs.		\$8,750	\$8,750				
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund-DARE	#19	\$10,000	\$10,000				
4913	To Capital Projects Fund							
4914	To Enterprise fund							
	Sewer-		\$542,895	\$542,895	\$736,011		\$713,664	\$22,347
	Water-							

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
OPERATING TRANSFERS OUT Cont.								
	Electric-				xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
	Airport-							
4915	To Capital Reserve Fund		\$55,000	\$55,000				
4916	To Exp.Tr.Fund-except #4917		\$5,000	\$5,000				
4917	To Health Maint. Trust Funds							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
	SUBTOTAL 1		\$3,015,138	\$2,662,397	\$2,941,230		\$2,922,384	\$18,846

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year

Acct#	Warr. Art. #	Amount	Acct.#	Warr. Art. #	Amount

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	WARR. ART.#	ESTIMATED REVENUES Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		\$13,140	\$13,140	\$2,500
3180	Resident Taxes				
3185	Timber Taxes		\$2,300	\$2,358	\$2,300
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		\$70,000	\$55,463	\$70,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yard)		\$1,100	\$1,174	\$1,000
3188	Excavation Activity Tax				
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		\$475,000	\$582,251	\$410,214
3230	Building Permits		\$6,500	\$16,135	\$10,000
3290	Other Licenses, Permits & Fees		\$2,500	\$5,707	\$2,500
3311-3319	FROM FEDERAL GOVERNMENT		\$67,032	\$52,275	\$20,000
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		\$40,138	\$40,138	\$40,138
3352	Meals & Rooms Tax Distribution		\$140,638	\$140,638	\$140,638
3353	Highway Block Grant		\$75,269	\$75,269	\$79,609
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		\$10,208	\$10,208	\$10,208
3357	Flood control Reimbursement				
3359	Other (including Railroad Tax)		\$5,200	\$5,938	
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		\$35,000	\$86,134	\$30,000
3409	Other Charges				
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property				
3502	Interest on Investments		\$26,000	\$23,475	\$20,000
3503-3509	Other				
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Fund				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	WARR. ART.#	ESTIMATED REVENUES Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR

INTERFUND OPERATING TRANSFERS IN Cont.

xxxxxxxxxx

xxxxxxxxxx

xxxxxxxxxx

3914	From Enterprise Funds				
	Sewer - (Offset)		\$542,855	\$563,179	\$713,664
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				\$320,000
3916	From Trust & Agency Funds				

OTHER FINANCING SOURCES

xxxxxxxxxx

xxxxxxxxxx

xxxxxxxxxx

3934	Proc. From Long Term Bonds & Notes	#9	\$135,500	\$0	
	Amts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes		\$353,000	\$353,000	\$250,000
	TOTAL ESTIMATED REVENUE & CREDITS		\$2,001,380	\$2,026,482	\$2,122,771

****BUDGET SUMMARY****

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)	\$2,941,230	\$2,922,384
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)	\$499,900	\$486,900
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)		
TOTAL Appropriations Recommended	\$3,441,130	\$3,409,284
Less: Amount of Estimated Revenues & Credits (from above, column 6)	\$2,122,771	\$2,122,771
Estimated Amount of Taxes to be Raised	\$1,318,359	\$1,286,513

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18 _____
 (See Supplemental Schedule with 10% Calculation)

Central New Hampshire Regional Planning Commission

28 Commercial Street ❖ Concord, NH 03301

Telephone: (603) 226-6020 ❖ Fax: (603) 226-6023 ❖ www.cnhrpc.org



Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Allenstown is a member in good standing of the Commission.

The Commission's mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; access to Census information and other data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, geographic information systems (GIS) mapping, and other land use and transportation planning-related assistance.

During 2002, CNHRPC continued to assist the Planning Board in the preparation of the 2003 Master Plan. The Master plan will be completed early in 2003.

Beyond Master Plan activities, staff provided development review services and provided general planning assistance to the Planning Board throughout the year. Staff also conducted a Planning Board workshop on selected planning issues.

In addition to the local services described above, in 2002 the Central New Hampshire Regional Planning Commission:

- Held four meetings of the CNHRPC Regional Resource Conservation Committee (R2C2), which seeks to bring representatives of each of the region's communities together to work on conservation issues that affect the overall region.
- Coordinated two public forums related to housing issues in the Central NH region with funding provided by the New Hampshire Housing Finance Authority (NHHFA).
- Conducted approximately 170 traffic counts throughout the region, including 7 in Allenstown.
- Organized and hosted three meetings of the CNHRPC Transportation Advisory Committee (TAC).
- Initiated the update of the FY 2005-2014 Regional Transportation Improvement Program (TIP).
- Completed the CNHRPC Multi-Use Trail Plan.
- Initiated the update and expansion of the regional transportation model.

- Provided assistance to municipalities, groups and interested individuals regarding the Transportation Enhancements (TE) and Congestion Mitigation and Air Quality (CMAQ) programs.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC).
- Continued the development of an update to the Land Use section of the Regional Plan.
- Hosted a Land and Community Heritage Investment Program (LCHIP) application workshop.
- Provided assistance to CNHRPC member towns regarding National Flood Insurance Program (NFIP) participation and compliance.
- Prepared an update to the regional conservation lands geographic information services (GIS) map and database.
- Assisted local housing and childcare advocacy groups through funding provided by the Community Development Finance Authority (CDFA).
- Provided support and assistance to local trail advocacy groups and land trusts.

For additional information, please contact the CNHRPC staff or your representatives to the Commission, Jerry McKenney and Sandra McKenney, or visit us on the internet at www.cnhrpc.org.



ALLENSTOWN SEWER COMMISSION SUNCOOK WASTEWATER TREATMENT FACILITY

To the Citizens of Allenstown:

The Sewer Commission continued to take a proactive approach to address many wastewater issues in 2002. The Commission continued the flushing and video inspection program, and completed another 6,316 linear feet of public sewer mains.

The State Department of Transportations Main St. bridge replacement project prompted Warrant Article 9 on the 2002 official ballot. This article gives the Town authority to finance the Sewer Commissions portion of this project through bonding. Although the article did end up passing, there was doubt as to the legality of the vote. This was later clarified to be a legally binding vote through a New Hampshire court ruling. However, with the uncertainty of the pending court decision, and State imposed time limits for performance of construction, the Sewer Commissioners were forced to take alternative action to fund the project. This resulted in a temporary escalation of the sewer rate to raise the needed funds. Consequently, the bond issue is no longer needed and a warrant article to rescind it appears on the 2003 official ballot. Commissioners expect to raise the needed funds by the last billing of 2002, and to lower the sewer rate beginning with the first quarter billing of 2003. The Sewer Commission appreciates the support the community has shown, and sincerely, hopes this has not been too much of a financial strain on ratepayers.

Treatment plant capacity became an issue in 2002, with notification from the Department of Environmental Services (NHDES) requiring compliance with the "80%" rule contained in our discharge permit. This notification is issued when a treatment facility exceeds 80% of its design capacity for 90 consecutive days. The ruling requires the Sewer Commission to design, and commence a program to insure satisfactory wastewater treatment in light of the high level of flow. The ruling also requires approval from NHDES for additional hookups to the treatment facility. NHDES indicated it would only approve 100,000 gallons per day of additional flow to the treatment plant. Any hookups after that will require sewer system and/or plant modification or expansion. The Sewer Commission is currently working with their engineer and the Town of Pembroke to address this issue, and to develop the treatment facility requirements for the next 20 years.

Respectfully Submitted,

Dana Clement
Wastewater Superintendent

Allenstown Sewer Commission

Annual Budget Report

Account	2002	2002 BUDGET	2003 COMMISSION PROPOSAL	2003 BUDGET COMMITTEE RECOMMENDATION
REVENUE*				
Sewer Fees	361,200.65	288,729.55	345,949.37	345,949.37
Sewer Fees, Pembroke	311,303.50	264,655.19	388,869.89	381,092.49
Misc. Income	19,636.08			
Disability Income	18,903.52			
Interest Income	3,212.19	5,000.00		
Ordinance Sales	10.00			
Inspection Fees	100.00			
Refunds	55.45	3,643.67		
Permit Fees	5,000.00			
TOTAL REVENUE	719,421.39	562,028.41	734,819.26	727,041.86
ALLENSTOWN EXPENSE				
Utilities	3,742.11	4,300.00	3,926.01	3,926.01
Administration	7,453.34	4,920.00	5,838.70	5,838.70
Professional Fees	16,600.00	5,350.00	19,204.00	19,204.00
Operations	19,572.68	29,750.00	14,900.00	14,900.00
Allenstown Payroll	4,356.15	7,887.46	6,000.00	6,000.00
Commissioners Stipend	700.00	753.55	1,062.50	1,062.50
FICA	313.48	488.84	437.88	437.88
Medicare	73.31	114.55	102.41	102.41
To Capital Reserves	24,171.05	22,375.24	10,000.00	10,000.00
TOTAL ALLENSTOWN EXPENSE	76,982.12	75,939.64	61,471.49	61,471.49
WASTEWATER PLANT EXPENSE				
Utilities	62,338.04	65,500.00	63,414.45	62,146.16
Administration	4,685.25	6,000.00	6,421.00	6,292.58
Professional Fees	3,150.00	1,650.00	21,975.00	21,535.50
Insurance	12,088.24	13,983.94	16,930.49	16,591.88
Chemicals	20,722.94	29,250.00	26,427.10	25,898.56
Equipment	57,419.62	31,000.00	62,600.00	61,348.00
Laboratory	15,138.71	16,500.00	15,500.00	15,190.00
Maintenance Supplies	1,840.35	3,250.00	2,500.00	2,450.00
Other Operational Costs	13,686.24	11,400.00	16,130.00	15,807.40
Biosolids Disposal	62,762.00	40,000.00	53,820.00	52,743.60
Buildings & Grounds	1,269.46	1,500.00	1,500.00	1,470.00
Contractors	6,291.86	5,000.00	5,000.00	4,900.00
Plant Projects	15,984.89	37,750.00	114,555.00	112,263.90
Vehicles	1,352.29	2,400.00	2,600.00	2,548.00
Disability Payroll	16,784.09			
Plant Management	2,800.00	3,014.20	3,187.50	3,123.75
Plant Payroll	156,961.06	172,810.36	206,338.85	202,212.07
Blue Choice	15,178.87	25,548.86	25,665.66	25,152.35
NHRS	6,393.45	7,842.29	9,757.52	9,562.37
FICA	10,945.81	10,804.77	12,552.76	12,301.70
Medicare	2,559.92	2,505.57	2,935.73	2,877.01
GROSS WASTEWATER PLANT EXPENSE	490,353.08	487,709.99	669,811.05	656,414.83
Less: Disability Receipts				
Workers Comp Discount				
Capital Outlay	24,440.07	20,754.49	4,308.31	4,222.15
TOTAL BUDGET EXPENSE	542,895.14	542,895.14	726,974.23	713,664.18
OPERATIONAL SURPLUS (To Capital Reserve)	129,609.01	10,489.60	7,845.03	13,377.69

*Operational funding is provided through user fees, not property taxes.

**PEMBROKE AND ALLENSTOWN
OLD HOME DAY
2002 INCOME STATEMENT**

INCOME:

BUSINESS DONATIONS	3275
TOWN OF ALLENSTOWN	2000
TOWN OF PEMBROKE	2500
CONCESSIONS	975
CRAFTS	435
RAFFLE SALES & RIDES	841
RIDES	419
NON-PROFIT DONATIONS	100
INTEREST	8
PONY RIDES	120
CHILDREN'S GAMES	223
50-50	192
HELICOPTER RIDES	290
JAIL & BAIL	<u>15</u>
TOTAL INCOME	11393

EXPENSE:

FIREWORKS	500
PARADE	3117
PROGRAM	1925
OTHER ENTERTAINMENT	2264
INSURANCE	612
PARKING	300
SANITATION RENTALS	335
PHOTOGRAPHY	
POSTAGE	170
POLICE-PEMBROKE	1600
POLICE-ALLENSTOWN	140
CHILDREN'S GAMES	311
MISCELLANEOUS	<u>243</u>
TOTAL EXPENSE	11517

NET INCOME: -124

Community Action Program Belknap—Merrimack Counties, Inc.



Benjamin E. Fontaine, Jr., Pres.
Ann Swett, V.P.
Marty Nogues, Sec.-Clerk
Dorothy Hunt, Treas.

Mailing: P.O. Box 1016 • Concord, N.H. 03302-1016
Location: 2 Industrial Park Drive
Ralph Littlefield, Executive Director
(603) 225-3295
FAX (603) 228-1898



November 4, 2002

Mr. David Jodoin
Town Administrator
Town of Allenstown
16 School Street
Allenstown, New Hampshire 03275

Dear Mr. Jodoin:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is based on local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. It also delineates the budget request for Allenstown. This figure is determined by the local community participation level and services provided. We all empathize and are well aware of the financial pressures and economic problems of local communities. These same pressures and problems have and are constantly increasing the demand and need for Community Action assistance and services to families and individuals with low incomes. We will continue to work closely with your welfare officer to ensure the maximum availability of our program, as well as continue to mobilize any resources that become available to help serve your community.

In order to comply with specific requests for much more detailed and documented activities in the Suncook Area Center, we have included a brief note on each of our programs with figures as to how many people from Allenstown participated in these programs.

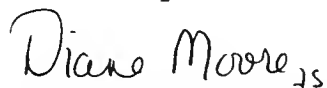
CONCORD		FRANKLIN		KEARSARGE VALLEY		LACONIA		MEREDITH		SUNCOOK	
Center	225-6890	Center	934-3444	Center	456-2207	Center	524-5517	Center	279-4096	Center	485-7824
Head Start	224-6492	Head Start	934-2161	Head Start	456-2208	Head Start	524-7050	Elderly	279-5631	Elderly	485-4254
Elderly	225-9092	Elderly	934-4151	Elderly	456-9200	Early Head Start	528-5334	ALTON		PITTSFIELD	
Elderly	225-9512	Family Planning	934-4905	Elderly	456-3398	Elderly	524-7689				
Concord Area Transit	225-1989	STD/HIV Clinics	934-4905	Kearsarge Housing	456-3398	Family Planning	524-5453	Elderly	875-7102	Elderly	435-8482
WIC/CSFP	225-2050	Riverside Housing	934-5340	PLYMOUTH		Prenatal	524-5453	Prospect View Housing	875-3111	Head Start	435-6618
		Community Child Care	934-2161	Family Planning	536-3584	STD/HIV Clinics	524-5453	TILTON/NORTHFIELD			
				STD/HIV Clinics	536-3584			Head Start	286-3435		

Mr. David Jodoin
Town Administrator
Town of Allenstown
November 4, 2002
Page Two

We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$395,082.18 worth of service dollars provided to the Town of Allenstown, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$16,516.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Sincerely,

A handwritten signature in cursive script that reads "Diane Moore, Jr.".

Diane Moore, Area Director
Suncook Area Center

DM:enr/elain882
Enclosures

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

2003 SUNCOOK AREA CENTER
PROJECTED OPERATING BUDGET

PERSONNEL:

Area Center Director	\$ 26,930
Outreach Worker	21,350
Part-Time Substitute Office Clerk	1,500
Payroll Taxes/Fringe Benefits	<u>16,034</u>

\$ 65,814

OTHER COSTS:

Program Travel 10,500 miles x .32	3,360
Rent/Heating Costs	10,800
Electricity	1,300
Telephone	2,475
Postage	450
Office/Copier/Computer/Supplies	900
Advertising	200
Staff Development/Training	100
Publications	125
Liability/Contents/Bond Insurance	<u>350</u>

20,060

TOTAL BUDGET:

\$ 85,874

Federal Share:	42%	-	\$ 36,835
All Town Share:	<u>58%</u>	-	<u>49,039</u>
Total:	100%	-	\$ 85,874

**SUMMARY OF SERVICES 2002
PROVIDED TO
ALLENSTOWN RESIDENTS
BY THE SUNCOOK AREA CENTER
COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
COMMODITY SUPPLEMENTAL FOOD PROGRAM is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$25.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)			
	PACKAGES-623	PERSONS-52	\$ 15,575.00
CONGREGATE MEALS- All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.98 per meal.			
	MEALS-1705	PERSONS-63	\$ 11,900.90
EMERGENCY FOOD PANTRIES provide up to five days of food for people facing temporary food crisis. Value \$3.00 per meal.			
	MEALS-27,500	PERSONS-1703	\$ 82,500.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2001-02 program was \$607.00			
	APPLICATIONS-179	PERSONS-389	\$106,258.81
TRANSPORTATION provides regularly scheduled demand response to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$10.84 per ridership.			
	RIDES-52	PERSONS-N/A	\$ 563.68
MEALS-ON-WHEELS provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$8.99 per meal			
	MEALS-6434	PERSONS-38	\$ 44,973.66
SENIOR COMPANION PROGRAM provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$6.57 per hour). Value to visitees is comparable to similar private sector services (\$6.57 per hour).			
	HOURS-1643	COMPANIONS-3	\$ 10,784.51
	HOURS-710	VISITEES-8	\$ 4,664.70
WOMEN, INFANTS AND CHILDREN provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$45.00 per unit.			
	VOUCHERS-1343	PERSONS-112	\$ 60,435.00

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES-1	PERSONS-2	\$ 3,869.00
HOME makes loans available to qualified income eligible homeowners to help them improve their homes as well as their communities. HOME loans are used for substantial rehabilitation.	HOMES-1	PERSONS-3	\$ 20,616.00
FAMILY PLANNING provides confidential, comprehensive gynecological care, including complete medical examinations, breast exams, Pap smears, pregnancy testing, birth control and counseling. Value \$75.00 per unit.		PERSONS-1	\$ 75.00
HEAD START is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$7138 per child.		CHILDREN-3	\$ 21,414.00
USDA COMMODITY SURPLUS foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES-589		\$ 9,938.62
EMERGENCY ASSISTANCE FUND provides resources to pay back rent, utility bills, etc. to prevent homelessness.	GRANTS-2	PERSONS-7	\$616.00
NEIGHBOR HELPING NEIGHBOR provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS-5		\$887.30
GRAND TOTAL			\$395,082.18

INFORMATION AND REFERRAL—CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

ANNUAL REPORT OF THE TOWN OF ALLENSTOWN

The Concord Regional Visiting Nurse Association (CRVNA) continues to offer comprehensive health services to the residents of Allenstown. The following is a description of these services:

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting. Patients who receive services range from children who have a complex medical condition to frail elders who require supportive assistance to stay in their own homes.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

CRVNA's Hospice House provides residential care to terminally ill patients who have no primary caregiver or need a supported residential setting. Often times patients are transferred into the Hospice House when a caregiver is exhausted and unable to care for them at home any longer. To date, this house has provided a home to approximately 500 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, supportive services to school districts parent education and support, health education and nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Over the past two years Senior Health Clinics have expanded to reach out to seniors who may require a monthly check by a nurse of their blood sugar, blood pressure, and/or diabetes management. The expansion of these services was in response to the decrease in Medicare services to seniors.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Allenstown may request service: patient, doctor, health facility, pastor, friend or neighbor. The nurse who completes an assessment will coordinate with the patient's physician a plan of care to meet the patient's specific needs. If the patient does not have a physician the nurse will assist the patient to identify one and schedule a visit. The agency has developed a program with the NH-Dartmouth Family Practice Residency Program to coordinate a house call visit by a resident to a frail elder's home who is unable to leave his/her home.

A call to Concord Regional Visiting Nurse Association (1-800-924-8620) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call twenty-four hours a day. The On-Call Nurse can be reached by calling 1-800-924-8620.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. The community health services are provided to residents often times free of charge. Town monies subsidize those visits that are scaled or for which no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) with commendation and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 2001 through September 30, 2002:

	<u>No of Clients</u>	<u>Visits</u>
Home Care/Hospice	72	3,021
Community Health Services		
-Flu Shots	56	56
- Immunizations	1	1
- Dental	7	7
- Health Clinic	6	6
- Senior Health	59	234
- Baby's Homecoming	<u>28</u>	<u>28</u>
Community Health Total	157	332
Total Clients and Visits	229	3,353

36 Senior Health Clinics
 2 Flu Clinics
 2 Adult Bereavement Support Groups
 1 Hospice Volunteer Training Group
 1 Grief Support Group



Tri-Town Volunteer Emergency Ambulance Service, Inc.

Post Office Box 219 - 17 Central Street
Pembroke, New Hampshire 03275-0219
Emergency: 485-7010 or 624-2323 - Bus.: 485-4411
Serving - Allenstown - Hooksett - Pembroke

Town of Allenstown Residents;

During this past year we have made great strides here at Tri-Town Volunteer Ambulance. First, let me begin by welcoming aboard Full Time Intermediate Stephanie Beaulieu.

Secondly, we have begun a process to evaluate new technologies and updated equipment that is coming out to improve Emergency Medical Services. Further, within the next six months to a year we will be looking at replacing one of our older ambulances. Also, we are investing in EMS education classes to further enhance the great skills of our personnel.

We here at Tri-Town Volunteer Ambulance thank all of you for your support as we pass the mark of over thirty years of volunteer service to the community as a non-profit organization. We would like to thank those who have donated to this organization. Your funds serve an important role in allowing us to provide the highest level of care possible. We look forward to the chance to serve the Allenstown community in the next year.

Respectfully,

The Members of Tri-Town Volunteer Ambulance Volunteers

UNH Cooperative Extension

The University of New Hampshire, Cooperative Extension is your local link to practical, research-based education to people of all ages, helping them make informed decisions that strengthen youth, families, and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

Merrimack County residents benefit from a wide range of Extension offerings, which include 4-H and youth development programs, monitoring water quality in lakes and rivers, reducing the use of pesticides, parenting programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities and developing a strong volunteer base while providing a wide range of information to citizens. Extension also offers the public an outreach hotline with a toll-free Family, Home & Garden Info Line, staffed Monday through Friday, 9am to 2pm (1-877-398-4769) and it handled a total of 1,198 requests from Merrimack County residents.

Extension staff provide education to forest landowners, food producers and plant growers that help keep their enterprises profitable, thus preserving open space and protecting natural resources. Many studies show that open space helps keep property taxes low, as it places few demands on taxpayers for services. Extension also provides assistance to town planners and boards on zoning issues related to marketing from roadside stands, garden centers, pick-your-own operations, and best management practices from the production of agricultural crops and livestock.

A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. Extension staff have worked with the communities in a variety of ways. Several Merrimack County towns have participated in Extension's exciting *Community Profile* process. This past Fall a Community Profile was completed in Hooksett. A Community Profile is a tool to help community members create a vision about what they want their community to be like, and then forms action groups to reach those goals. In addition Cooperative Extension provides publication notebooks for all town libraries. The Extension currently provides weekly radio spots on WKXL which offer information to the communities throughout the County. Extension information can also be obtained from the Web at ceinfo.unh.edu. Follow-up support is available from UNH Cooperative Extension staff.

Other community efforts include after school programs, teen assessment projects, wellness teams, town office visits, the Master Gardener program, working with town officials to make sure local ordinances are "agriculture-friendly" and assisting schools with maintenance of athletic fields and landscaped areas.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Educators reach approximately one of every four families in the county.

SCHOOL DISTRICT OF ALLENSTOWN

School Board

LOUIS CONLEY	Term Expires 2003
THOMAS IRZYK	Term Expires 2003
LUCY MACISAAC	Term Expires 2004
EVELYN GUILBEAULT	Term Expires 2005
DONNA MEADOWS	Term Expires 2005

Superintendent of Schools
THOMAS HALEY

Asst. Superintendent of Schools
DAVID DZIURA

Business Administrator
PETER AUBREY

Principal
ANTHONY SILVA

School Nurses
MARILYN BRISON
DENISE SCHMIDT

Treasurer
MARGUERITE GENDRON

District Clerk
ELAINE CONLEY

Moderator
DENIS FOWLER

Auditor
BRENT W. WASHBURN, C.P.A.

THE STATE OF NEW HAMPSHIRE
TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED
TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District on the 6th day of February, 2003 at 7:00 o'clock in the evening to deliberate upon the following subjects:

1. Shall the School District vote to raise and appropriate the sum of \$2,870,000 for the construction and equipping of additions and renovations to the Allenstown Elementary School, and to authorize the issuance of not more than \$2,870,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Ch. 33) and to authorize the School Board to issue and negotiate such bonds or notes and determine the rate of interest thereon; further to raise and appropriate the additional sum of \$71,243 for the first bond payment and authorize the School Board to take any other action necessary to carry out this vote.

School Board Recommends Approval
Budget Committee Recommends Approval

(3/5ths majority vote required)

2. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

3. Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,253,370. Should this article be defeated, the operating budget shall be \$7,098,898 which is the same as last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Note: Warrant Article #3 (operating budget article) does not include individual warrant article #1)

School Board Recommends Approval
Budget Committee Recommends Approval

4. To see if the School District will vote to approve the following resolution to be shared appropriately with State and Federal officials:

"Be it resolved that the voters of the Allenstown School District vigorously oppose any and all unfunded and/or under-funded federal education mandates including, but not limited to, those contained in the recently enacted 'No Child Left Behind law' as well as those historically unfunded within the special education (I.D.E.A.) law.

5. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

6. To transact other business that may legally come before said meeting.

Given under our hands and seal this 18th day of January, 2003.

Louis Conley, Chair
Evelyn Guilbeault
Thomas Irzyk
Lucy MacIsaac
Donna Meadows
ALLENSTOWN SCHOOL BOARD

ALLENSTOWN SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the St. John Baptist Parish Hall in said District on the
12th day of March, 2002 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.
5. Other School District business previously considered at the District's Deliberative Session.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

Given under our hands at said Allenstown this 15th day of January, 2002.

John Hayward, Chair
Louis Conley
Evelyn Guilbeault
Thomas Irzyk
Lucy MacIsaac
ALLENSTOWN SCHOOL BOARD

ALLENSTOWN SCHOOL DISTRICT

2003/04 BUDGET

		Approved	School Board's	Budget Committee	
	Expenditures	Budget	Budget	Recommended	Not Recommended
Purpose of Appropriation	2001/02	2002/03	2003/04	2003/04	2003/04
INSTRUCTION					
Regular Program	3,059,070	3,403,852	3,486,909	3,486,909	
Special Program	1,065,257	1,275,997	1,391,474	1,391,474	
Other Instructional Programs	11,855	20,737	14,793	14,793	
Adult/Continuing Education	0	2	2	2	
SUPPORT SERVICES					
Student Support Services	265,803	298,654	315,828	315,828	
Instructional Staff Services	95,487	106,469	122,841	122,841	
General Administration					
School Board Contingency	979	1,000	1,000	1,000	
Other School Board	27,382	23,043	26,524	26,524	
Executive Administration					
S.A.U. Management Serv.	127,746	135,316	138,099	138,099	
School Administrative Services	242,681	223,922	232,874	232,874	
Business					
Operation/Maint. of Plant	274,861	303,431	270,794	270,794	
Student Transportation	260,666	282,779	317,104	317,104	
Support Serv. Central & Other	482,553	623,820	656,841	656,841	
Non-Instructional Services	138,578	131,931	138,847	138,847	
Facilities Acquisitions & Const.	7,870	2	10,000	10,000	
OTHER OUTLAYS					
Debt Service					
Principal	125,000	125,000	125,000	125,000	
Interest	22,188	13,313	4,438	4,438	
Fund Transfers					
To Food Service	0	1	1	1	
To Expendable Trust	4,000	4,001	0	0	
Supplemental	0	1	1	1	
Building Addition//Renovation	0	0	2,941,243	2,941,243	
TOTAL APPROPRIATIONS	6,211,976	6,973,271	10,194,613	10,194,613	0

ALLENSTOWN SCHOOL DISTRICT
ESTIMATED REVENUES

		SCHOOL	BUDGET
	REVISED	BOARD'S	COMMITTEE
REVENUES & CREDITS AVAILABLE	REVENUE	BUDGET	BUDGET
TO REDUCE SCHOOL TAXES	2002/03	2003/04	2003/04
Tuition	4,000	4,000	4,000
Earnings on Investments	15,000	15,000	15,000
Food Services Sales	60,431	70,147	70,147
Other Local Sources	2,000	2,000	2,000
School Building Aid	46,376	46,376	46,376
Catastrophic Aid	127,277	164,281	164,281
Child Nutrition	2,600	2,600	2,600
Federal Program Grants	92,200	122,500	122,500
Child Nutrition	63,900	66,100	66,100
Medicaid Distribution	40,000	40,000	40,000
Sale of Bonds or Notes	0	2,870,000	2,870,000
Voted From Fund Balance	9,000	0	0
Fund Balance To Reduce Taxes	588,300	150,000	150,000
Total School Revenues & Credits	1,051,084	3,553,004	3,553,004
Total Cost of Adequate Education (State Tax)	3,825,104	4,059,921	4,059,921
Estimated Amount of Local Taxes	2,097,083	2,581,688	2,581,688
Total Revenues & District Assessments	6,973,271	10,194,613	10,194,613

**MINUTES OF THE ALLENSTOWN SCHOOL DISTRICT MEETING
FEBRUARY 2, 2002**

The Allentown School District Deliberative Session was held on Saturday, February 2, 2002 at the Allentown Elementary School. In attendance were officers of the Allentown School District, members of the School Administrative Office, Allentown School Board members, faculty and staff and 34 registered voters.

The meeting was called to order at 9:05 A.M. Mr. Fowler introduced the following: Mr. David Dziura, Assistant Superintendent; Mr. Anthony Silva, Principal, Mr. Louis Conley, Mrs. Evelyn Guilbeault, Mrs. Lucy McIsaac, Mr. Thomas Irzyk, Mr. John Hayward, all members of the School Board. Mrs. Marguerite Gendron, clerk.

Mr. Fowler explained the new rules regarding restricting consideration votes. Reconsideration has to be done at a separate meeting at least 7 days from this date. He gave as an example for the reasoning behind this was that in the past, when a controversial vote was to be reconsidered, what has happened, is that when a number of people had left the meeting and a vote was taken for reconsideration, the vote was then reversed. He then stated, to begin with, that there were some people attending who were non-voters who would be asked to speak. I would like to ask the voters permission to let the following people speak: Tony Silva, Principal, Dave Dziura, Assistant Principal and Phyllis Irzyk of the Building Facilities Committee. He then asked for a motion. Motion to accept made by Eugene Vallee, seconded by Roland Martel. Asked if there were any questions? There were none. All in favor – it was a vote.

Mr. Fowler then asked the voters to identify themselves when making a motion so that proper names could be recorded by the clerk.

Article 1: TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

He stated that Mr. Silva would be the first to speak. Mr. Silva spoke specifically about 2 major educational initiatives:

- A. The Best Schools Leadership Initiative
- B. Character and Citizenship

The Best Schools Leadership Initiative was sponsored by the Department of Education. He stated that we are in the 2nd year of this program. When he applied for and received this grant, he found there was a need to rewrite the district's curriculum. The curriculum should articulate well with Pembroke Academy. That there has been a great deal done in this area. He explained where the district stood at this time and the work done in Math, Science & Social Studies Curriculum.

He stated how the community was involved through a practice called "study circle" where 20 citizens had been meeting to discuss what the relationship between community and school should be and some of the outcome from this group, i.e. assisting in developing a website, developing a community newspaper and studying volunteerism.

He discussed that the next steps would be to implement this new curriculum across all grade levels and how this would be accomplished through professional development activities where there will be active dialogue with teachers about the instructional methodology that we're going to use in supplying students with this curriculum. He reiterated that curriculum was an ongoing process.

He stated the two initiatives he recommended to the School Board: A Foreign Language Teacher to instruct our students in completing a beginning foreign language program in eighth grade, to put them on the same playing field as other districts who send students to Pembroke Academy, and secondly, a Technology Teacher to provide computer technology instructions to students in grades K-8.

Mr. Silva said there were other areas to be looked at, namely ways to assess our curriculum through testing with tests now being used and additional testing to be used to help bring the district's test scores up. Those mentioned were the NHEIAP test Gates Maginity Reading test and the Terra Nova test. With this testing and the implementation of new curriculum, we should see improvement in the testing scores and meet the goals set by the School Board.

Character and Citizenship, is the second area of focus and the need to foster respect and responsibility in our school. He discussed the various programs that have been implemented, such as Student of the Week, Student of the Month and how students are being honored. There is also a Project Wisdom being read on a daily basis at the middle school, the initiation of an Eighth Grade Recognition Night, a different way to approach graduation and the Gifted and Talented Program, that has brought people with a wide range of abilities and knowledge to our schools.

Lastly, he told the voters that he looked forward to their support in these efforts, and thanked them.

Mr. Fowler then invited the Space Needs Committee to make their presentation. The members from that committee were Mr. Richard Demchak, Mrs. Jennifer Morin and Miss Phyllis Irzyk.

Mr. Silva started by stating that when he began here in 1999, he was put in charge of a Space Facilities Needs Committee, at that time the committee worked at identifying the things we needed locally and educational needs that our present facilities suggested. He then turned the meeting over to Mr. Demchak.

Mr. Demchak said he was involved with the Space Needs Committee for 5 years. They first started to look at short and long term plans to upgrade and maintain the school grounds. First of all, they identified areas in need within the district facilities grounds as they related to the community and school academic and non academic programs in the community. They did achieve short term accomplishments: Ventilation at the Armand R. Dupont School, a new roof at the Allentown Elementary School and the removal of the old playground being replaced with something safer.

All branches removed around the athletic field at Allenstown Elementary and with the help of the Suncook Little League, they were able to bring the baseball and soccer fields behind the school up to speed.

They decided to change the focus in the year 2000. They investigated the facilities needs as they related to educational improvements. This was based on enrollment projections regarding overcrowding in the school, severe crowding limitations and our compliance issues. They decided as a committee to take the first step and requested that the School Board hire some consultants, Dr. Mark Joyce, and Barbara Lobdell. They did some extensive research in 2 different areas. They took a look at student population projections and did an analysis about school programs. He then turned to Jennifer Morin for the findings.

Jennifer Morin: The student enrollment projections are difficult to accurately determine statistically the future population growth because of the high rate of transients in Allenstown. The consultant's research projects a reduction in school population based on the current birth rate.

There was a slide presentation comparing enrollment by looking at the birth rate at a particular year and projecting out over 6 years, as shown our actual enrollment is over 600 where if we had gone with straight projections on birth rate, it's far below that. When looking at the kindergarten through 8th grade enrollment versus birth rate as the 6 years prior, if birth rate had been a good indicator for projection here in Allenstown, these two lines would be parallel and as shown, they aren't. The enrollment is increasing and the birth rate is reducing or leveling off.

Mr. Silva further explained using birth rate only in projecting enrollment did not quite match up with what the actual enrollment is during that time. Showing once again the difficulty in projecting enrollment basically because of our transient student population. We are definitely seeing as based on the transients and other studies by this committee and the School Board, this is going to be our actual enrollment and it was felt it should be leveling off at around 600 students and as you can see, much lower than projections based on birth rate.

A recent study confirms what every teacher and parent knows, smaller classes increases student achievers. Project Star, a class reduction study in Tennessee followed students from kindergarten to high school. The Star research indicates that smaller class sizes in K-3 years leads to better test scores. Further research indicates, 8th grade students who had attended smaller classes in kindergarten through grade 3 were at least 1 full year ahead of their peers academically.

There was a comparison of current classroom overcrowding and the class size goals that the School Board has set and we wish to achieve. Based on the comparison, we are 6 classes short to meet the recommended class size.

Next to speak was Phyllis Irzyk, she is a physical education teacher in Allenstown. She addressed the program modifications at Allenstown Elementary School. She reviewed through picture presentations the programs with negative educational physical impact because of our facilities concerns. Those of Art, Music and Special

Education, undersize classrooms and technology. How teachers have to juggle for space to teach and some like art and music work from a cart. The lack of storage space to store materials.

We have a 3rd grade classroom that has to have a lower number of students because of it's size in which there is also a handicap student who's wheelchair is parked outside the classroom. There are compliance issues here at Allenstown Elementary such as a poor ventilation system in the kitchen and resource room.

A single unisex bathroom, crowded work areas, storage problems, no ramp to the play area for handicap students, office space limited, computer lab utilizing some of the library, making it smaller. We make concessions for things that we need.

Tony Silva was the next speaker, he did a pictorial review of the concerns at the Armand R. Dupont School and the programs impacted by space needs in the areas of Art, Technology, and Library.

The Art room is not large enough, there are not enough chairs to seat 26 to 27 students. There is no computer lab for whole room instruction. There are 13 computers in the back of 2 rooms in Grade 5 and 8. However, every classroom does have a computer.

Programs are difficult to accommodate because of limited facilities. Chorus meets once a week with a volunteer secretary and art aide. They do not have industrial & technical arts or family & consumer programs.

Roland Martel asked if other schools in the district had these programs.

Dave Dziura responded that Pembroke, Epsom and Deerfield do and that Chichester is addressing the issue.

Tony Silva re. compliance issues: There are no handicap bathrooms in the entire building and a lack of handicap accessibility. This issue makes it difficult if parents come to meetings with a handicap child.

There is a very small library, room for only 1 class, a small administrative office and insufficient storage areas.

With the work of the consultants, we can develop recommendations to correct these problems.

Tony Silva then presented Richard Demchak, who spoke on behalf of the Facilities Committee.

Richard Demchak said the consultants developed what they thought our facility needs were. Some of the recommendations were: Build additions to each school; Relocate 5th grade to AES; Build a large addition to AES and a smaller one to ARD; Build a Middle School; Add more portable classrooms; adopt a year 'round school calendar, raise standards and smaller class sizes. He then stated what the Facilities

Committee's Recommendations were: Appropriate \$200,000 to hire an architect; Create a Building Committee; Lease portable classrooms for both schools; Add 6 classrooms to AES and return grade 5 to that building and add an Art and Music room; Improve the administrative office, staff work room and kitchen area and create storage areas.

At ARD: Build a 2 classroom addition, add Industrial Arts and Family & Consumer Science areas; add Music and Art rooms; Improve administrative offices and the library.

Karen Dupont asked how many classrooms would be added to ARD. Tony Silva stated there would be 2 classrooms and 5th grade would go back to AES.

Carol Angowski asked how many 5th graders there are now and how many classrooms will be gained.

Tony Silva said there are 75 students at each grade level and they would gain 3 classrooms. Mr. Fowler asked if there were any more questions. There were none

John Hayward presented the Budget Process Schedule:

There have been a lot of questions about the budget process schedule that I would like to go over quickly. At our September meeting, the School Board meets to discuss the budget. First, when to hold the deliberative session. We've been rotating who goes first, the Town or the School. This year we're going first. This Saturday, Feb. 2nd was suggested to the Selectmen and they accepted. We also suggested a date to meet with the Budget Committee and they agreed to Saturday, December 15th as the date. We then start to work with some hard numbers and as mentioned, we have transient people so it's difficult to know the number of students here and at Pembroke Academy. Numbers do change and are also affected by special education students, so we're trying to get a budget together with moving numbers. This goes forward and we have to have a budget hearing. It has to be the 3rd Monday of the month, this year it was January 15th. The Budget Committee picked January 3rd as the date for the School Budget Hearing and January 10th for the Town. On November 30th the State gave us our final number, so on January 30th we're trying to find out how much money comes from the State and what the tax rate will be. We had to find it on the website this year, we were not told in person.

He then compared our process with Pembroke, they don't have SB2 so they have a huge window to work with compared to our Town and both towns don't get their numbers before November 30th. We also have a problem with our student population changing, so it becomes a crunch trying to get a good responsible budget to the Budget Committee and give them enough time to work on it. They do have this one window of opportunity here on the 3rd Tuesday of January to express a time and pull it out a little further. We have two entities working on their time constraints and other factors that are out there. We cannot propose a good budget to the Budget Committee if we don't have our numbers. It needs to be based on numbers.

What you read in the paper about not having enough time, by picking January 3rd, that made the widow a little smaller. Our budget schedule is set up by the State, the Town is also working on a crunch. The difference is the amount of money we're trying to get from the State, what they should give you for education and they do change the numbers on it. It's hard to do a budget when you have moving numbers and the amount of money you'll get from the State.

David Eaton stated, since Legislators are here, perhaps they can bring this up to the state.

John Hayward - That question of overturning SB2 and going back to the town was defeated. I think it may be a way to get away from the crunch time. We're starting to deal with bigger and bigger budgets and we're also getting a crunch from the state. As our budgets get bigger, we get less money from the State, it's going to be harder to give a fair and reasonable budget, not only to the voters but the budget committee. So that might be a motion to get on the ballot next year.

Karen Dupont stated that any member of the Budget Committee is welcome to go to the School Board Budget Meetings.

Mr. Fowler asked if there were any other questions. There were none

Mr. Fowler asked the Budget Committee to introduce themselves. Those present were David Eaton, Donald Bergevin, Carol Angowski, Gabby Daneault, Jennifer Morin, Eugene Vallee, Karen Gendreau, Jesse Rodgers, Henriette Girard and Robin McAfee.

Louis Conley showed a Brief Overview of Expenditures Per Student. Looking at a chart starting from 1993-94 up to last year, 1999 - 2000 illustrating where the N.H. average is and where Allenstown is.

John Hayward - We rank 12th from the bottom in what is spent per student.

Louis Conley: Warrant Article Total Proposed

Appropriations showing the way it will appear on voting Day on March 12th. The bottom line, the total proposed budget by the School Board is \$7,015,520. Should this article be defeated, the operating budget, the default budget would be \$6,908,405, the difference of \$107,115.

The total proposed appropriations for next school year 2002-03 for SB Fund I \$6,796,389. Fund II budget of \$92,200 is self funded and everything in the Federal Budget will be expended. Fund IV budget of \$126,931 which is food services is already covered with the budget and is our cafeteria, workers and everything in it, it's self funded.

We are asking the voters for permission to expend Total Budget Warrant Article of \$7,015,520.

John Hayward: \$6,796,389 is what we're asking to expend to raise taxes the Fund II and Fund IV items will not affect the tax rate.

We will present details for the Fund I Budget and the separate warrant articles and we will go into detail as we progress with the presentation.

Eugene Vallee - Mr. Moderator are, we discussing article 2 right now?

Mr. Fowler said no, it's an overall presentation of the budget to give everybody a full picture before we get to article 2.

The difference between this year's operating budget of \$6,529,035 and the proposed budget for 2002-03 or \$6,796,389 is \$267,354. What contributes to the \$267,354 fund increase is Certified Salaries \$150,631. High School Tuition \$122,936 and Health Insurance \$85,122 for a total of \$358,689 is more than the actual budget increase is.

John Hayward: Budget Surplus History

We've had a surplus for a couple reasons. 2 major reasons are high school surplus and special education tuition. 1 out of 4 students from Allentown drop out before their senior year, that's where the money comes from. The second is the special education budget. This is based on students we have this year who could be coming next. Right now we have a huge special education surplus. Two severely handicapped students who were enrolled last year, and who we therefore budget for, left the district.

Roland Martel asked about tracking of PA students and any numbers on Allentown students. John Hayward said yes. Doug Hall from Chichester has been doing a study. We get that information about twice a year, indicating 1 out of 4 students drop out.

There are 2 things we have to budget this year for next year. We're gambling on the number of students in special education. If we say we don't think those 2 students will show up and we didn't budget for them and they did show we would be telling you we have a deficit. We need to budget it now or we're in serious trouble. This year one of the differences in special education is, if you remember back when we were having problems with teacher negotiations and they were working without a contract, a number of good teachers left, so we ended up with a surplus in salaries by losing a teacher with 15 years of experience and hiring one with 1 year, there is a difference at that point.

2000-2001 surplus was turned directly to the town and this year, part of the surplus and trying to save us money, we're paying off the interest on the ventilating system. We saved \$15,000 to \$17,000. There was also work done on the AES roof.

We could gamble 1 out of 4 students dropping out and knock all these numbers down for the high school and gamble on the number of special education students and we'll be back sooner. Remember when we had a deficit, it wasn't a happy meeting.

Louis Conley: 7 Year History for Special Education and High School Tuition. Mr. Conley reviewed a transparency showing the above history with a surplus of \$473,000.

John Hayward indicated that the number on the chart listing the dropout number of students of 10 -15 -18 is derived from the number of students attending Pembroke Academy and then we look at it and say, okay, do a drop out rate and we're going to gamble. Up to the past, we always took 10 and last year we went to 15. This year, we've gone to 18 and we have done this basically, taking the numbers, but it's a gamble. It's because we're trying to save money any way we can and not come up with a surplus.

There are 49 students graduating and 76 students entering so we based the figure at 271 @ \$6,820. = \$184,820. We knocked it down to 18 this year and came up with this as one of the reasons, we did the math and we had enough in the expendable trust to do 3 students.

Roland Martel- What year do they usually drop out?

John Hayward - They start in the sophomore year.

Louis Conley: Budget Initiatives

These are things that are put out by the School Board in the beginning of the Budget Process. Some are from the School Board, some from Administration and some form the Building Committee.

1. AES Behavior Program	No
2. Replacement AES Bell System	No
3. Handicap Access AES Playground	No
4. ARD Handicap Bathrooms	No
5. AES & ARD Portable Classrooms	1
SWA recommended by Facilities and Administration would have liked 2 but we feel we can get by with one to get music and art off a cart and back into the classroom.	
6. Addition P/E Health Teacher	No
7. Foreign Language Teacher	\$47,349.
8. Computer Teacher	<u>\$41,030.</u>
Total	\$88,379

That's a large chunk of the difference between the proposed and default budget.

Louis Conley: Composition of Fund I Budget overview

High School Tuition 25% down 1% from last year
Special Education 25% down 2%

Teacher Salaries 21% up 3%
All other categories have changed by less than 1/2%

We covered the Fund I Budget for \$7,015.20

Separate Warrant Articles:

Technology Article \$4,000 people voted yes on this last year, it's for equipment, technology, computers hardware and things that we need to replace and upgrade. Budget Committee recommends. School Board recommends

Claremont Lawsuit \$5,000 out of surplus. Budget Committee recommends. School Board recommends.

APA/CBA ARTICLE \$55,866 Non certified staff union bargaining agreement.

AES portable Classroom \$33,850.

Architect Article \$200,000 the Facilities Committee will make a presentation.

Total Request: \$7,314,236.

Mrs. Evelyn Guilbeault: Non Certified Collective Bargaining

We worked on this not too long with Greta Gendron and NEA Union Representative for non certified staff. This has been coming on for quite a few years. The biggest increase is in the Health Insurance. We have such a turnover of non-certified because there is no insurance coverage. We have lost a lot of good employees because of this. We proposed and the Union agreed to have a 3 year phase in agreement. Tier 2 employees are people who work 10 months of the year such as educational assistants.

Salary increases in year 2002-03 only 4 employees will have a wage increase there are no other raises; 2003-04 2.5% increase; 2004-05 3.0% increase.

Health Insurance costs - 2002-03 \$55,866 with 50% co-pay; 2003-04 \$72,267 with 60% co-pay; 2004-05 \$92,415 with 90% single and 75% family plan.

Mr. Fowler: I think what we'll try and do is reserve the questions that involve the Funds until we get to Article 2. Again, this is suppose to be an overview to get a picture of the budget that their proposing.

Thomas Irzyk: The Facilities Committee - think I would like to take this time to recognize the people who worked hard on this Facilities Committee. We put a lot of effort and time into this. I want to say Thank You.

Louis Conley: If this article is defeated, what current things are we still going to have to go through. We're talking about the last article \$200,000 to come out of surplus.

Right now, both our schools are out of compliance with handicap standards. We could be granted grandfather status temporarily while we're making provisions to get the handicap bathrooms at the other school. We need to take steps to provide handicap access to our schools, hopefully, through renovation or part of a renovation project.

They won't let us continue to operate the way we are if we don't have a plan in place, if this does not happen. If we take steps towards some type of handicap access to the schools, these are the following things that will come out of the budget.

We have to get handicap access at AES to the playground, we're out of compliance. There's no way a handicap child can get to the lower level of the playground. The handicap bathrooms are not applicable, the stalls aren't large enough and there are no hand rails. Water fountains are not the right height for accessibility for someone in a wheelchair.

Also to replace the AES bell system.

Total expenditures \$14,600.

We'll probably more than likely have to take this out of surplus this school year, if one exists. If not, we'll have to find it in the budget next year, somehow.

Thomas Irzyk: Just to add to that point. This is money that's going to be spent twice if the building projects don't go through and don't go through this, and later on down the road, if we don't expend this now we can save this money at this point now instead of spending it twice on a building project. If this goes through and do build this project, we can move forward and try to maintain where we are now, if the state will allow that, showing good faith as we're going forward. I just want to maintain that point that it could be money spent twice, don't do this.

Louis Conley: I'll go through Total Fund I, Fund II and Fund IV, again Fund II and Fund IV are self funding and all 3 Funds total \$7,015,520. Recommended by the School Board

Separate Warrant Articles:

Technology Article	\$ 4,000	Out of surplus
Claremont Article	5,000	Out of surplus
APA CBA Article	55,866	
AES portable classroom	33,850	
Architect Article	200,000	To come out of surplus that exists.

Total request for appropriation would be \$7,314,236 Remember, that's the amount we're asking to expend.

The articles that come out of surplus have no tax implications this year or the following year.

Right now, both our schools are out of compliance with handicap standards. We could be granted grandfather status temporarily while we're making provisions to get the handicap bathrooms at the other school. We need to take steps to provide handicap access to our schools, hopefully, through renovation or part of a renovation project.

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Total request for appropriation would be \$7,314,236 Remember, that's the amount we're asking to expend.

The articles that come out of surplus have no tax implications this year or the following year.

Louis Conley: The Allenstown School District 2 Year Tax Rate:

The 2 year tax rate comparison 2001-2002 maximum amount right now after the numbers are in and the surpluses are returned \$18.33. Next year's proposed budget \$22.61, a difference of \$4.28.

John Hayward: Referring to a chart, to put it bluntly, we always have to propose to you the worst case scenario, we need to tell you what the tax rate could be and as you can see here (referring to the chart) even through the color trend here, proposed are the highest-actual ones indicated. As you see here, those proposed by the School Board has continually been dropping in the amount of your tax rate. There has been a trend that the tax rate has been dropping \$26.12 to \$22.61. We cannot stand here and tell you honestly we know what this is what we think will happen even though we're proposing it at \$22.61. We're pretty sure it's going to come in \$6.00 lower than that. It may or it may not. Right now we're giving you the worst case scenario of \$22.61. We know from past practices that will go lower.

Louis Conley: Allenstown School District 7 Year History of State Aid and Total Budget

John Hayward: It's not a pretty picture up to this point (showing a comparative chart) we're here and the state is here with the average cost per student, the trend is the same. The state is remaining fairly constant but we are slowly increasing. We get a big jump, we did get a big jump and we saw it in two things. You saw the amount of money come from the State and you saw your tax rate go down, for what? 1/2 year. Now, we're headed right back up and here's what's going on now. Our funding after the spike here is decreasing, it is getting less. Our budgets are now taking off. It's still travelling on the same old line, the same kind of increase. The problem was the State didn't stay with us. We went up and they went up. Now we make a big jump, you notice we're on the same plain going upward and our State Aid is heading downward. We're flat line, we're below flat line.

Our budgets are going to increase just from inflation just from the number of students coming in and our State Aid is slowing, giving less and less. So when we stand up here and proposed this budget to you and we hand it over to the budget committee, we have 2 entities in the Town concerned about the same thing - funding. How we're going to pay for what we're going to need and how will the town pay for what they need. It's a difficult dilemma as you can see here. The cost per student in this town is 12th from the bottom. It's a huge dilemma that needs to be answered somewhere. I don't know if we have an answer for that.

Article 2: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNT SET FORTH ON THE BUDGET POSTED WITH THE WARRANT, OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN TOTALING \$7,015,520. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$6,908,405, WHICH IS THE SAME AS THE LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY

PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY.

NOTE: WARRANT ARTICLE #2 (OPERATING BUDGET ARTICLE) DOES NOT INCLUDE INDIVIDUAL WARRANT ARTICLES #3, #4, #5 AND #6.

Mr. Fowler asked for a motion. Roland Martel made a motion to accept. Vicki Kneeland seconded the motion.

Mr. Fowler asked if there was any discussion.

Discussion: Eugene Vallee made a motion to review the budget line item by line item. Henriette Girard seconded the motion.

Mr. Fowler asked all of those in favor of going line item by line item signify by saying aye, those opposed. Motion carries to go line item by line item. (This was a voice vote.)

John Hayward asked for a hand vote. Mr. Fowler – It has been asked that we take this motion to go by line item by hand vote. Before the vote, Asher Kneeland stated if the Budget Committee didn't do it by line item, why should we.

Mr. Fowler: Will all those in favor of looking at the budget line item by line item indicate by raising your right hand. There were 12 votes. Those oppose to a line item review. There were 17 votes. Motion to go by line item failed.

Mr. Fowler: Is there any discussion on that?

Asher Kneeland: Could the Budget Committee budget less than \$6,908,405? Mr. Fowler reiterated the question – Could the Budget Committee recommend less than last year?

Louis Conley: The Budget Committee does not have the authority as a group to recommend any number or not recommend in the budget. They do get a number and that appears on the MS-27.

Asher Kneeland: They could not recommend less than \$6,908,405?

Louis Coney: They cannot recommend less than the default budget.

Mr. Fowler: I don't believe that's correct, any budget can be proposed.

Asher Kneeland: They could have recommended, but I'm glad they didn't. Bottom line, what the budget committee has done is hurt the students. The budget committee are citizens of this town just like I am, and I'm glad they didn't go below the \$6,908,405.

Mr. Fowler: Any questions?

David Eaton: I just want to clarify that I spoke to the DRA. The budget committee can go line item by line item and adjust line items, which would come up with a different bottom line and we do have the authority.

Richard Demchak: I just have this word Majority on these items jump out that slap me across the face. Majority, does that mean 2/3 majority, 3/4, 6 to 5, can someone please define what majority of the budget committee does not recommend?

Mr. Fowler: I'll address to the committee.

David Eaton: A majority is a simple majority, it means more than 1/2, and it is not a super majority or anything like that, a majority of the members pooled.

Mr. Fowler: Any other questions?

Elaine Conley: If the default budget is passed, how does that affect the budget, where will the budget be cut?

John Hayward: The question is what happens if the default budget is passed? Where will the \$107,115 be cut?

We discussed this at the board meeting and came up with a number of options. The basic idea is, we showed you that in the initiatives there were 2 teachers, a Foreign Language teacher and a Technology teacher. Basically we talked of 3 options, we'll show you just one of them. We'll cut two teachers. Take out the Technology teacher and take out the Foreign Language teacher and that comes to a little over \$88,000, that still means that we're short some money.

Keep one of the teachers, definitely take out the computer teacher, so we're really saying is, as our students enter the 21st century and may not be going on to college, but will definitely be going on to work and most probably in whatever field that they're in, they will not have basis for a computer background in grades 1 through 8, so take that out. We take that out, that means we still have \$66,000 to go. Here they are: Co-curricular programs, sports, cheerleading, commencement, field trips at AES and ARD, Gifted and Talented programs at AES and ARD, In-Service training and curriculum.

Our curriculum is already behind. This is the money spent to get it up to speed and try to get as close to those state standards as possible. The state is talking about standards, it's already in the court again because the state says we have standards. Then the other one would be the Foreign Language teacher, so out of that, we have to come up with \$66,000. As you can see, the proposed Foreign Language teacher, that's \$47,000 we're still short about \$19,000. You find the \$19,000 in there, give or take if you'll be able to do that. For the three options, cut both teachers \$88,000 cut one teacher \$41,000-\$47,000, cut no teachers and we're looking for \$107,000 somewhere in this budget. These are things that make the default budget what it is and our budget what it is. This is not a padded, manipulated, filled chocked full

budget. If you're only 12th in the state with your average, you can't be packing it too much. I guess this is the grizzle, the fat we can cut out of our budget, this is what we can go looking for.

Mr. Fowler: Are there any other questions?

Eugene Vallee: Mr. Moderator, last year you had \$473,000 extra in the budget. Take a look around here, I'm not against education, that's #1. I'm not against education whatsoever, I know the need for a great education because you're not going to get anywhere if you don't have a good education. Second of all, we have to look at other aspects in the town. Our senior citizens, many of them in this town are living on fixed income and that hurts. Some of them are making less than \$1,000 a month in income. They have medication to pay for, taxes to pay for, utilities to pay for, enough is enough. Another thing, we keep giving here and there, all these projects are nice and I wish we could afford them like Bedford or Merrimack or those other towns. But some of these projects we cannot afford in this town, other things are just as important. Other town programs such as police, fire departments and roads suffer when all the money goes to the school. Mr. Vallee also mentioned that the school district had a million dollars in an uninsured account last year. John Hayward said that had been corrected. The Treasurer works on a part time basis and mistakes can happen. The money used to go to the town and there was a change in law so it was decided that the money would go to the School District treasurer. The treasurers they've had have worked very hard.

Richard Demchack said he was concerned about his parents too but our children are our future.

Karen Dupont asked what happens to the surplus at the end of the year?

John Hayward: We use some of it for things that need to be done, i.e. repair, returned to the town to reduce taxes, etc. Last 3 years we returned a million. Sometime we need money for high school or special education.

Elaine Conley: We're lucky if we do have a surplus, there are no guarantees.

Mr. Fowler: There are never any guarantees. Are there any further questions? Seeing none, do I need to read this article again or do we know what we're voting on, okay, I'll do this with a show of hands.

John Hayward: We're not voting on this.

Mr. Fowler: I stand corrected, unless there's an amendment made, this is the article that goes on the ballot on March 12th.

Article 3: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE COST ITEMS SET FORTH IN THE COLLECTIVE BARGAINING AGREEMENT REACHED BETWEEN THE ALLENSTOWN SCHOOL BOARD AND THE ALLENSTOWN PARAPROFESSIONAL ASSOCIATION FOR THE 2002/03, 2003/04 AND 2004/05

FISCAL YEARS WHICH CALL FOR THE FOLLOWING INCREASE IN SALARIES AND BENEFITS:

2002/03	\$55,866
2003/04	\$72,267
2004/05	\$92,415

AND FURTHER TO RAISE AND APPROPRIATE THE SUM OF \$55,866 FOR THE 2002/03 FISCAL YEAR, SUCH SUM REPRESENTING THE ADDITIONAL COSTS ATTRIBUTABLE TO THE INCREASE IN SALARIES AND BENEFITS AGREED TO BY THE ALLENSTOWN SCHOOL BOARD AND THE ALLENSTOWN PARAPROFESSIONAL ASSOCIATION.

Mr. Fowler stated that by law, we cannot amend those numbers.

The School Board recommends approval. The majority of the Budget Committee recommends approval.

Mr. Fowler asked for a motion. Eugene Vallee made a motion to accept. Henriette Girard seconded the motion.

Mr. Fowler asked if there was any discussion, seeing none, the article was approved.

Article 4: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$200,000 FROM SURPLUS AND AUTHORIZE THE USE/TRANSFER OF UP TO \$200,000 FROM THE JUNE 30, 2002 FUND BALANCE FOR THE PURPOSES OF PRODUCING ARCHITECTURAL DESIGNS AND CONSTRUCTIONS COST PROJECTIONS FOR BUILDING ADDITIONS AND RENOVATIONS TO THE ALLENSTOWN ELEMENTARY SCHOOL AND ARMAND R. DUPONT SCHOOL.

The School Board recommends approval. The majority of the Budget Committee does not recommend approval.

Mr. Fowler asked for a motion. Jennifer Morin made a motion to accept. Charles Martel seconded the motion.

Mr. Fowler asked if there were any questions.

Lorette Houle asked about whatever happened to the plans when they purchased the Armand R. Dupont School about 10 years ago. Mr. Fowler asked if anyone had information on that. She stated she had plans at home. John Hayward said he didn't have a plan for the Armand R. Dupont School. What we do have here is a plan from 1987 of the Allenstown Elementary School. What the Board was looking for was to go past these plans and explained why they didn't meet the current needs. They were looking for more detailed plans. Mrs. Houle suggested they use the 1987 plans as a basis to start. Mr. Hayward felt we needed to look at this building and getting it up to code and up to date. This is what this article is all about.

Louis Conley said by this time next year, we would be able to have specs approved and a construction plan already drawn where you could go out to bid.

Lorette Houle asked about the "use of up to \$200,00." John Hayward said, it says "up to" but we're hoping to go cheaper. By approving this, the voters would give the Board the opportunity to go out there and look up to that amount with the idea of something lower. If they said \$100,000 and found that was not the cheapest, we'd be stuck if we didn't get voters to approve a number that we couldn't do anything about.

Dave Dziura explained how they surveyed and asked architects what the going fee was for whole design plans for building additions. What they found, was the average now for architects is 8% of the cost of the project. We had rough estimates because they didn't come from builders or architects, they came from 2 consultants who did a study. They put rough estimates on their proposals and we looked at them and calculated 8% and that's where the \$200,000 comes from. As mentioned, it's not that the Board will spend \$200,000 but up to that amount. We will look for an architect that is competent and can do the job right and economically feasible for the school district. Of course, previous plans will be given to the architect and he can decide if there's anything in those plans that can be used. The architect will also want to know what problems this community wishes to be solved by these building projects. What you are trying to solve now is not what you were trying to solve 10 years ago. The architect will be working with the School Board and Administration to get an idea of what the educational needs are. The kind of design the School Board is asking the architect for, are actual design plans, so that they can be handed to a builder and the builder can say this is the maximum price and that's what the Board would be coming to the voters with next year. Here's the plan, the maximum it will cost and the voters decide. They'll know the cost and make the decision. Until you get those designs, you don't know the cost.

Karen Dupont – if this article passes, has the School Board decided on the amount of money that would go back to the town? The answer was no.

Elaine Conley questioned if the high school dropout was less and or special education students increased, would we still see a surplus?

John Hayward said yes at his point in time. Again it depends on our high school population and special education students. But in the end it still depends on these 2 areas.

Dave Dziura said it was really difficult to project whether or not you'll have a surplus. He then gave an idea of what the surplus might be. When the Board started the budget development the SAU gave the Board a projected surplus in November of \$253,000; in December it was \$321,000 and now it is just below \$300,000. So it moves all over the place. The surplus comes from what was budgeted for special education and high school and moves in and out of those lines. As for the figures that exist right now, yes, there is a surplus that would cover projects being proposed and projects budgeted in the warrants.

Roland Martel asked the question "Why did the majority of the budget committee not recommend this article?"

David Eaton replied for the budget committee. The main reason was if there was going to be a surplus that it go back to the town.

Mr. Fowler asked if there were any other question on Article 4 and there were none.

Article 5: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$33,850 FOR THE 2002/03 FISCAL YEAR FOR THE PURPOSE OF LEASING, FURNISHING AND OPERATING A MODULAR CLASSROOM UNIT AT THE ALLENSTOWN ELEMENTARY SCHOOL.

The School Board recommends approval. The majority of the Budget Committee does not recommend approval.

Mr. Fowler asked for a motion.

Roland Martel made a motion to accept. Robin McAfee seconded the motion.

Mr. Fowler asked if there was any discussion on Article 5.

Dan Murray "What is the school's increase in population over last year?"

John Hayward stated that the student population for 2001/02 is 337, the projected total for 2002/03 is 374 at AES.

Eugene Vallee said he had a question, he had a couple of letters from teachers from other districts that stated that modular classrooms don't work. You're better off to put more students in the classroom. Students do better in a regular classroom. They lose time going back and forth and it's not cost effective educational wise or monetarily wise. Do you wish to comment?

Jennifer Morin – "The portable classrooms here were used for music and art."

John Hayward – "Speaking as a teacher for 28 years in the State of N.H., if there was anyway I could cut down 4 kids out of my classroom, I would be very happy. If there's a way to find an extra room in my school building, in my town, I'd push for it. I can tell you a difference of 4 students. Those teachers who wrote those letters haven't been stuck in a classroom with 30 students."

Vicki Kneeland – "I think you'll find that most of those letters were written by teachers who were asking to have their building built larger and not put the money into modulares but to put something permanent. I think that was their recourse."

Louis Conley – "The request for the modular last year was because of the overcrowding at the Elementary School. The request this year is for three purposes; a request from the Facilities Committee and the study that was done. Get art off the cart and back into the classroom. Referring to adding to the building of the school.

There's a timeline. This is not to purchase one, it's to lease one, to serve the problems we have now until we can make additions to the school. There has to be some kind of timeline. You can't bring 5th grade over to AES if you have no place to put them while you're making renovations at ARD.

There were no further questions.

Article 6: TO SEE IF THE DISTRICT WILL RAISE AND APPROPRIATE THE SUM OF UP TO \$4,000 FROM SURPLUS TO BE ADDED TO THE TECHNOLOGY REPLACEMENT EXPENDABLE TRUST FUND PREVIOUSLY ESTABLISHED, AND AUTHORIZE THE USE/TRANSFER OF UP TO \$4,000 FROM THE JUNE 30, 2002 FUND BALANCE FOR THIS PURPOSE.

School Board recommends this article. The majority of the Budget Committee recommends approval.

Mr. Fowler asked for a motion. Eugene Vallee made a motion to accept. Sandra McKenney seconded the Motion.

Mr. Fowler asked if there was any discussion or comments. There were none.

Article 7: TO SEE IF THE SCHOOL DISTRICT WILL RAISE AND APPROPRIATE THE SUM OF UP TO \$5,000 FROM SURPLUS TO SUPPORT THE EFFORTS OF THE CLAREMONT LAWSUIT COALITION AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$5,000 FROM THE JUNE 30, 2002 FUND BALANCE FOR THIS PURPOSE.

The School Board shows approval. The majority of the Budget Committee shows approval.

Mr. Fowler asked for a motion. Carol Angowski made a motion to accept. Arthur Houle seconded the motion.

A question was asked where are we on this suit? John Hayward said we were back in court, back on the adequacy issue, that the Legislature hasn't done what they were suppose to do.

Eugene Vallee asked if any of the Legislators would care to speak on this issue. Mr. Fowler asked permission for Frank Davis to speak.

Frank Davis stated the problems we are facing are the same facing many other communities such as Berlin, Gorham, Pittsfield, Franklin, and Allenstown. It has to do with the fact that we are one of the most densely populated communities in this area where 50% of our land is tied up with a State Park so you just can't raise the type of money that you need. It's okay to put the county and town on a property tax you can't put education on the same thing. The problem is not here but at the state level, where we haven't done what we should of and to another degree it's also at the

federal level where one time they promise to fund special education up to 40% and only fund about 18%.

Mr. Fowler asked if there were any other comments. There were none.

Article 8: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.

Mr. Fowler asked "Do we have anything under Article #8?" There was none.

Article 9: TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

Eugene Vallee had a question for the school board relative to a bus being provided from the trailer park to Pembroke Academy.

John Hayward – Five years ago when we still had town meetings, that was brought up before a town meeting. Everyone at the town meeting said no. It was never brought up again. It was previously put on the articles as a petition and there's no reason it couldn't be put on as a petition next year.

Mrs. Guilbeault said that there was a lack of interest, after the first year, the previous bus run was in effect.

Dave Dziura said there had been a bus at one time for the high school students. What happened was, based on the number of riders on that bus the transportation company said to the parents here's how much we have to charge each kid and the parents said they couldn't afford to pay that. That's how the bus disappeared.

Are there any question, comments? There were none.

May I have a motion to adjourn?

Eugene Vallee made a motion to adjourn. Asher Kneeland seconded the motion.

The Deliberative Session ended at 11:25 A.M.

Respectfully submitted by,
Marguerite Gendron, School District Clerk

The following is the result of the March 12, 2002 vote of the School District of Allentown, New Hampshire:

SCHOOL BOARD (3 years)
Evelyn Guilbeault

SCHOOL BOARD (3 years)
Donna Meadows

SCHOOL MODERATOR (1 year)
Denis Fowler

SCHOOL DISTRICT CLERK (1 year)
None

SCHOOL DISTRICT TREASURER (1 year)
Marguerite Gendron

ARTICLES:

Article 1: SHALL THE REPORTS OF AGENTS AND AUDITORS AND COMMITTEES OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

YES ----- 427

NO ----- 163

Article 2: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$7,015,520. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$6,908,405 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY.

NOTE: WARRANT ARTICLE #2 (OPERATING BUDGET ARTICLE) DOES NOT INCLUDE INDIVIDUAL WARRANT ARTICLES #3 #4, #5 AND #6.

This article is recommended by the School Board and not recommended by the majority of the Budget Committee

YES ----- 244

NO ----- 414

Article 3: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE COST ITEMS SET FORTH IN THE COLLECTIVE BARGAINING AGREEMENT REACHED

BETWEEN THE ALLENSTOWN SCHOOL BOARD AND THE ALLENSTOWN PARAPROFESSIONAL ASSOCIATION FOR THE 2002/03, 2003/04 AND 2004/05 FISCAL YEARS WHICH CALLS FOR THE FOLLOWING INCREASE IN SALARIES AND BENEFITS:

2002/03	\$56,866
2003/04	\$72,287
2004/05	\$92,415

AND FURTHER TO RAISE AND APPROPRIATE THE SUM OF \$55,866 FOR THE 2002/03 FISCAL YEAR, SUCH SUM REPRESENTING THE ADDITIONAL COSTS ATTRIBUTABLE TO THE INCREASE IN SALARIES AND BENEFITS AGREED TO BY THE ALLENSTOWN SCHOOL BOARD AND THE ALLENSTOWN PARAPROFESSIONAL ASSOCIATION.

This article is recommended by the School Board and the Budget Committee

YES ----- 343

NO ----- 317

Article 4: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$200,000 FROM SURPLUS AND AUTHORIZE THE USE/TRANSFER OF UP TO \$200,000 FROM THE JUNE 30, 2002 FUND BALANCE FOR THE PURPOSES OF PRODUCING ARCHITECTURAL DESIGNS AND CONSTRUCTION COST PROJECTIONS FOR BUILDING ADDITIONS AND RENOVATIONS TO ALLENSTOWN ELEMENTARY SCHOOL AND ARMAND R. DUPONT SCHOOL.

This article is recommended by the School Board and not recommended by the majority of the Budget Committee.

YES ----- 238

NO ----- 425

Article 5: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$33,850 FOR THE 2002/03 FISCAL YEAR FOR THE PURPOSE OF LEASING, FURNISHING AND OPERATING A MODULAR CLASSROOM UNIT AT THE ALLENSTOWN ELEMENTARY SCHOOL.

This article is recommended by the School Board and not recommended by the majority of the Budget Committee.

YES ----- 221

NO ----- 447

Article 6: TO SEE IF THE SCHOOL DISTRICT WILL RAISE AND APPROPRIATE THE SUM OF UP TO \$4,000 FROM SURPLUS TO BE ADDED TO THE TECHNOLOGY REPLACEMENT EXPENDABLE TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$4,000 FROM THE JUNE 30, 2002 FUND BALANCE FOR THIS PURPOSE.

This article is recommended by the School Board and the majority of the Budget Committee.

YES ----- 410

NO ----- 253

Article 7: TO SEE IF THE SCHOOL DISTRICT WILL RAISE AND APPROPRIATE THE SUM OF UP TO \$5,000 FROM SURPLUS TO SUPPORT THE EFFORTS OF THE CLAREMONT LAWSUIT COALITION AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$5,000 FROM THE JUNE 30, 2002 FUND BALANCE FOR THIS PURPOSE.

This article is recommended by the School Board and the majority of the Budget Committee.

YES -----421

NO -----238

Article 8: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.

YES -----422

NO -----209

Article 9: TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

YES -----455

NO -----181

I certify that is a true copy attest.

Edward R. Cyr, Town Clerk

REPORT OF THE SCHOOL DISTRICT TREASURER
For the Fiscal Year July 1, 2001 to June 30, 2002

Cash on Hand July 1, 2001		\$ 490,375.41
Received from Selectmen	\$2,955,982.00	
Revenue from State Sources	4,746,765.96	
Received from Other Sources	221,148.93	
TOTAL RECEIPTS		<u>7,923,896.89</u>
Total Amount Available for Fiscal Year		\$8,414,272.30
Less for School Board Orders Paid		<u>7,768,888.50</u>
BALANCE ON HAND JUNE 30, 2002		\$ 645,383.80

KIMBERLY CARBONNEAU
District Treasurer

STATISTICAL REPORT

Half day in Session	360
Total Enrollment	664
Percent of Attendance	94.9
Average Daily Attendance	598.3

SUPERINTENDENT'S SALARY
2001/02

Allentown	\$13,578
Chichester	8,298
Deerfield	16,092
Epsom	13,327
Pembroke	<u>32,520</u>
	\$83,815

ASSISTANT SUPERINTENDENT'S
SALARY 2001/02

Allentown	\$11,340
Chichester	6,930
Deerfield	13,440
Epsom	11,130
Pembroke	<u>27,160</u>
	\$70,000

BUSINESS ADMINISTRATOR'S
SALARY 2001/02

Allentown	\$ 8,910
Chichester	5,445
Deerfield	10,560
Epsom	8,745
Pembroke	<u>21,340</u>
	\$55,000

SCHOOL ADMINISTRATIVE UNIT #53 BUDGET

2003/04

Estimated Revenues

Account	Number	Description	
	770	Unreserved Fund Balance, June 30, 2003.....	25,389.00
	1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE	
		Tuition/Transportation	1,117,096.00
		TOTAL REVENUES.....	<u>\$ 1,142,485.00</u>

Estimated Expenditures

Function	Object	Purpose of Expenditure	
1000		INSTRUCTION	
	1200	ALL Special Programs.....	\$ 49,000.00
2100		SUPPORT SERVICES	
	2190	ALL Other Pupil Services.....	935,371.00
2200		INSTRUCTIONAL STAFF SERVICES	
	2210	ALL Improvement of Instruction.....	1,000.00
2300-2335		GENERAL ADMINISTRATION SERVICES	
	2310	ALL School Administrative Unit Board.....	9,765.00
	2320	ALL Office of the Superintendent.....	253,313.00
	2330	ALL Special Area Administrative Services.....	130,841.00
	2335	ALL Other General Administration Services.....	63,001.00
2340-2600		BUSINESS SERVICES	
	2340	ALL Fiscal.....	112,838.00
	2600	ALL Operation & Maintenance of Plant.....	27,424.00
2350		MANAGERIAL SERVICES.....	232,350.00
2900		OTHER SUPPORT SERVICES.....	259,333.00
		TOTAL EXPENDITURES.....	<u>\$ 2,074,236.00</u>
		LESS ESTIMATED REVENUES.....	<u>1,142,485.00</u>
		AMOUNT TO BE SHARED BY DISTRICTS.....	<u><u>\$ 931,751.00</u></u>

BRENT W. WASHBURN, CPA
64 Hooksett Turnpike Road
Concord, New Hampshire 03301-8400
Telephone (603) 224-6133

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

December 18, 2002

The School Board
Allenstown School District
Allenstown, New Hampshire 03234

I have audited the general purpose financial statements of the Allenstown School District as of and for the year ended June 30, 2002, and have issued my report thereon dated December 18, 2002. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Allenstown School District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance.

Internal Control Over Financial Reporting

In planning and performing my audit, I obtained understanding of the Allenstown School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessary disclose all matters in the internal control over financially reporting that might be a reportable condition or material weaknesses. A reportable condition involve matters coming to my attention relating to significant deficiencies in the design of operation of the internal control over financial reporting that, in my judgment could adversely affect Allenstown School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. A material weakness is a condition in which the design or operation of one of more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of the Audit Committee, management, and federal awarding agencies and pass-through entities. However this report is a matter of public record and its distribution is not limited.

I extend my thanks to the officials and employees of the Allenstown School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

Appendix on Internal Controls

This is an Appendix to the December 18, 2002 Allenstown School District report on internal controls and compliance based on an audit performed in accordance with Government Auditing Standards. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained. The School District would need to implement the new reporting model for years beginning after June 15, 2003 as required by the Governmental Accounting and Financial Reporting Standards: Statement 34 – Basic Financial Statements and management's Discussion and Analysis for State and Local Governments. This new model requires fixed assets to be included although it would not require retroactive infrastructure reporting.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

Management Response: The schedule of fixed assets is in process of being completed. It is anticipated that Allenstown will have implemented and be in full compliance with GASB-34 by the end of June, 2003.

2. Unsecured Cash

Criteria: The internal control procedures are designed to safeguard the assets of the School District.

Condition: The bank balance as per the bank statements at times was over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$1,206,824.

Cause: The School District generally left the cash in the checking account rather than transferring any excess balances into one of the secured type accounts.

Recommendation: The cash flow be analyzed to insure that the cash balance is maintained at its lowest possible amount. The School District currently has two accounts with the New Hampshire Public Deposit Investment Pool: 1) GENERAL FUND, 2) STATE EDUC GRANT. The New Hampshire Public Deposit Investment Pool – general fund could be utilized to a great extent to reduce the exposure of large check account balances.

Management Response: We are working closely with the newly elected Treasurer to better manage the district's cash and to utilize the investment pool accounts effectively.

DEPARTMENT OF REVENUE ADMINISTRATION

Concord, NH 03302-0457

To: Allenstown

Your report of appropriations voted and property taxes to be raised for the 2002/03 school year has been approved on the following basis:

TOTAL APPROPRIATIONS	\$ 6,973,271.00
Revenues and Credits:	
Unreserved Fund Balance	\$ 597,300.00
Revenue From State Source:	
State Education Grant	2,988,367.00
School Building Aid	46,376.00
Catastrophic Aid	127,277.00
Child Nutrition	2,600.00
Revenue From Federal Sources:	
Child Nutrition Program	63,900.00
Grants	92,200.00
Medicaid	40,000.00
Local Revenue Not Taxes:	
Mis. Revenue	2,000.00
Earnings on Investment	15,000.00
Transportation	-
School Lunch Sales	60,431.00
Tuition	4,000.00
TOTAL SCHOOL REVENUES & CREDITS	\$ 4,039,451.00
LOCAL DISTRICT ASSESSMENT	2,097,083.00
STATE EDUCATION TAX ASSESSMENT	836,737.00
TOTAL APPROPRIATION	\$ 6,973,271.00

Barbara Robinson
Manager of Municipal Finance

SUPERINTENDENT'S REPORT

President Bush's "No Child Left Behind" Act has recently received considerable attention in both the print and electronic media. This legislation, officially called the Elementary and Secondary Education Act (ESEA), was passed by both houses of Congress and signed into law by President Bush in January, 2002. It has been described as the most sweeping federal education mandate since the special education law was adopted in the 1970's. In fact, many observers feel that this law will dwarf the impact that special education has had on local school districts across the nation.

The "No Child Left Behind" Act contains several major regulatory sections, among them:

- Accountability – Each State must set academic standards regarding what students should know and be able to do. Achievement will be measured for most students almost every academic year. The results of these annual assessments will be used to measure "Adequate Yearly Progress," the minimum level of improvement that states, school districts, and schools must achieve each year. Not only must schools show steady improvement, but subgroups including specific minorities, students with limited English skills and special education students must separately show constant improvement as well. Lack of Adequate Yearly Progress by any subgroup will mean that the entire school has failed for the year. There are very serious implications associated with failure to maintain and improve upon Adequate Yearly Progress. Schools which do not meet yearly goals will be required by law to allow public school choice and to provide supplemental educational services, both at district expense, and could eventually be mandated to replace all current staff and administrators, adopt a government-specified curriculum, extend the school year and finally submit to a complete state take-over.
- Highly Qualified Educators – Under No Child Left Behind, public schools will be limited to employing only teachers categorized as "highly qualified" within three years. This could curtail hiring candidates who move here from other states and must wait for the certification process to be completed or those who wish to begin teaching after careers in the private sector or the military. We now commonly employ teachers in these categories under alternative certification plans. It will also limit teaching outside one's specific area of certification. For example, a certified science instructor who also teaches one math class would no longer be approved.

Some teacher aides will also need to be "highly qualified" to be employed. While specific standards are yet to be determined by the federal government, successful completion of an associate's degree or a nationally recognized academic skills test are probable criteria for attaining highly qualified status.

- Miscellaneous Requirements – Included in the No Child Left Behind Act are a number of unrelated provisions, among them clauses ensuring access to student information for military recruiters, guaranteeing use of school facilities for Boy Scout activities, defining student religious rights, protecting teachers from discipline-related negligence claims, and allowing student transfers from schools the state labels "persistently dangerous."

Public educators are generally very supportive of the major goals reflected in the No Child Left Behind Act. Who can fault requirements for a highly qualified faculty and rigorous, valid accountability practices? What concerns many, however, are the significant unfunded and under-funded mandates which this legislation seems to contain. For example, who will assume the extra expense of a staff where all teachers and some teaching assistants are "highly qualified" as defined by the law? What costs will be entailed in bringing current employees into compliance? Who will pay for the development and implementation of additional improvement plans for regular and special education students as well as those with limited English proficiency? Will tuition and transportation costs associated with public school choice or an extended school year schedule be covered by federal funds? These prospective expenses could represent over one hundred million extra dollars per year statewide. It is vitally important that federal resources are available and sufficient to support this law's significant mandates. It is equally important that our state's strong tradition of local control for educational decision-making is maintained. We can only hope that the No Child Left Behind Act will be implemented without the huge unfunded mandates and onerous inflexible regulations that have defined the federal special education program. It is clear, however, that the No Child Left Behind Act poses many unanswered questions and will affect us all; taxpayers and educators, parents and children, for years to come.

Respectfully Submitted,
Thomas Haley
Superintendent of Schools

Allenstown School District Principal's Report 2002/2003

The Allenstown School District made major advancements this year in the area of long-range planning. Curriculum guides for English, Math, Science and Social Studies have been completed and accepted by the school board; our three-year Local Educational Improvement Plan (LEIP) and three-year Technology Plan have been accepted by the State Department of Education and the School Board set lofty goals partially aimed toward the implementation of each of these plans.

The Department of Education's Best Schools Leadership Initiative was the driving force behind the success of our three-year curriculum revision project. This program provided for the facilitation and expertise to complete our task well. The Allenstown School District's Best Schools Steering committee, made up of administrators, teachers, community members and a representative from the DOE, provided the leadership necessary to meet the stated goals of the project. I am proud of their work and look forward to this group's contributions as we begin to implement our new and revised curriculum.

The completion and acceptance of our LEIP provides direction for our school district over the next three years. Our LEIP concentrates on two important initiative areas: establishing rigorous academic programs that will ensure that high expectations are set for all students; and, extending and enhancing community-school partnerships in developing programs that foster personal responsibility, respect, acceptance of others and tolerance of diversity. This year's School Board Goals Statement incorporates components of this plan as they too are committed to working together with school personnel and community members in our continued pursuit for improvement of the services the school district provides its students.

Many of our elementary school's teachers have begun to implement a classroom management system called the Responsive Classroom. This system looks to improve the quality of education by making significant changes in the way that time is structured and used. Where this model has been implemented there is more time for relationships, for in-depth research, for inquiry, and reflection.

The Allenstown/Pembroke Renaissance Project continues to support our after-school program at ARD. Through a partnership with the Concord YMCA, middle school students participate in a range of programs including homework assistance, karate, arts and crafts and assorted games. Plans are now being made to secure this worthwhile program's longevity.

In closing, I would like to remind all of the members of our community that you can learn more about our schools by visiting our web site found at www.sau53.org. There you can find useful information about the district along with each teacher's individual web page.

Sincerely,
Anthony Silva, Principal
Allenstown School District

ALLENSTOWN ELEMENTARY SCHOOL

TEACHER ROSTER

2001/02

Reading Specialist	BORNSTEIN, ROBERTA	23,304.00
Elementary	BRIGGS, SUZANNE	42,370.00
Elementary	CARLISLE, LINDA	39,370.00
Elementary	CLUCHE, DENISE	26,270.00
Art	COLBY, TAMMY	15,762.00
Elementary	COUGHLIN, CHERYL	33,770.00
Elementary	FERGUSON, ELIZABETH	33,770.00
Elementary	GERMOND, SUSAN	38,370.00
Elementary	GRAHAM, PENELOPE	42,370.00
Elementary	HARDT, LAURIE	39,370.00
Elementary	HULL, CHERYL	40,370.00
Physical Ed.	IRZYK, PHYLLIS	19,685.00
Elementary	KEANE, DEBRA	39,870.00
Elementary	KENNEY, JANICE	42,370.00
Elementary	LABELLE, JEANNE	22,770.00
Elementary	LUND, BARBARA	38,370.00
Elementary	McCORMICK, SHARON	43,370.00
Technology Coord.	MORRIS, SHARON	12,500.00
Elementary	PEARSON, ELIZABETH	36,370.00
Elementary	THUL, JANE	40,870.00
Music	WEAVER, ROSENA	26,022.00
Elementary	WILUSZ, COLLEEN	44,870.00
Elementary	ZIBEL, GAY	38,370.00
Special Ed. Coord.	CRUSON, KATHY	23,735.00
Speech Therapist	DAY, JUNE	40,870.00
Special Education	KOLLMER, STEPHANIE	23,870.00
Special Education	MICHAUD, KATHLEEN	28,870.00
Social Worker	LANDRY-FILION, KASEY	9,421.00
Guidance Counselor	ROY, LORI	39,070.00
Nurse	BRISON, MARILYN	14,898.00
Nurse	SCHMIDT, DENISE	4,747.00
Media Generalist	CAREY, JUANITA	10,843.00
Principal	SILVA, ANTHONY	32,327.00
Assistant Principal	KENNY, THERESA	24,849.00

ARMAND R. DUPONT SCHOOL

TEACHER ROSTER 2001/02

Elementary	BOEHM, KATHLEEN	39,370.00
Reading Specialist	BORNSTEIN, ROBERTA	8,474.00
Elementary	BRAND, JONATHAN	28,870.00
Elementary	CARBONNEAU, KIMBERLY	36,870.00
Elementary	CLARK, KIMBERLY	24,970.00
Elementary	DROUIN, JEFFREY	24,970.00
Language Arts	DUCHESNE, CLAIRE	39,370.00
Elementary	GAGNE, JACQUELINE	40,370.00
Elementary	GALLIGAN, ROSE	40,870.00
Physical Education	IRZYK, PHYLLIS	19,685.00
Elementary	LETVINCHUK, PETER	23,870.00
Elementary	MAXNER, SCOTT	26,770.00
Technology Coord.	MORRIS, SHARON	12,500.00
Math 7/8	ONG, DONNA	39,370.00
Science	PARADISE, ALAN	39,370.00
Elementary	PROULX, LINDA	39,870.00
Special Education	BURNETT, ANNE	31,170.00
Special Ed. Coord.	CRUSON, KATHY	23,735.00
Resource Room	LaPLANTE, PATRICIA	43,370.00
Social Worker	LANDRY-FILION, KASEY	9,421.00
Guidance Counselor	HOBBY, CHRISTINE	43,370.00
Nurse	BRISON, MARILYN	14,898.00
Nurse	SCHMIDT, DENISE	11,867.00
Media Generalist	CAREY, JUANITA	10,843.00
Principal	SILVA, ANTHONY	32,327.00
Assistant Principal	KENNY, TERRI	24,849.00

ALLENSTOWN ELEMENTARY SCHOOL

**NON-CERTIFIED ROSTER
2001/02**

Tutor	CAMPBELL, JANIS	22,592.70
Tutor	ROSS, RUTH	22,592.70
Tutor	WELLMAN, IRENE	22,592.70
Educational Assistant	CURRIER, ROSE	12,320.83
Special Education Assistant	BERNARD, BEVERLY	11,482.64
Special Education Assistant	BERTHIAUME, JUDITH	9,623.77
Special Education Assistant	CONNOR, REBECCA	9,049.89
Special Education Assistant	DOLLARD, MARY	10,212.02
Special Education Assistant	FOWLER, KIMBERLEE	9,329.65
Special Education Assistant	LABRECQUE, DAWN	11,141.46
Special Education Assistant	LUSSIER, GAIL	10,744.17
Special Education Assistant	NARO, SHELAGH	9,776.72
Special Education Assistant	PALYS, MARGARET	10,212.02
Special Education Assistant	SHICHKIN, JANET	12,149.83
Special Education Assistant	TIGGES, KAREN	12,790.33
Special Education Assistant	SERRECCHIA, MARYLOU	9,917.90
Library Aide	BOUTIN, PAULINE	15,025.96
Secretary	GENDRON, MARGUERITE	30,922.00
Secretary	LaROCHE, PAULINE	25,144.40
Custodian	HAMEL, ALBERT	11,336.00
Custodian	MARTINEAU, RICHARD	25,052.60
Custodian	VERVILLE, ROLAND	12,038.00
Hot Lunch Director	GRANT, SYLVIA	18,452.00
Lunch Worker	DZIURA, STANLEY	7,884.36
Lunch Worker	FLEURY, MARY	6,968.50
Lunch Worker	GOODNOW, PATRICIA	9,991.20
Lunch Worker	PEPPER, GERALDINE	8,872.62

ARMAND R. DUPONT SCHOOL

**NON-CERTIFIED ROSTER
2001/02**

Educational Assistant	KNEELAND, MARY	20,270.05
Teacher Aide	YOUNG, ERIN	9,329.65
Special Education Secretary	HILLS, JEANNE	14,854.07
Compensatory Tutor	SCHEIRER, SHARON	5,263.92
Special Education Assistant	BAMFORD, SUZANNE	9,059.05
Special Education Assistant	BARNETT, DONNA	10,364.97
Special Education Assistant	BROWN, LAURIE	1,215.50
Special Education Assistant	DOW, TAMI	10,212.02
Special Education Assistant	FRENCH, KRISTIN	8,122.92
Special Education Assistant	GEFFE, THOMAS	6,952.66
Special Education Assistant	HASKINS, ESTHER	8,541.39
Special Education Assistant	HILLS, DEBRA	8,682.57
Special Education Assistant	HUTCHINS, TAMI	1,698.84
Special Education Assistant	KREIFELS, LINDA	4,817.74
Special Education Assistant	LORD, DOREEN	9,906.13
Special Education Assistant	MARTEL, COREENIA	9,212.00
Special Education Assistant	ROBINSON, ANN	6,842.55
Special Education Assistant	SCHMIDT, DENISE	9,840.60
Special Education Assistant	WERMERS, SHEILA	10,506.15
Library Aide	BEAN, LORI	15,255.17
Secretary	DOANE, VIVIEN	27,271.00
Custodian	DUBE, FRANCOIS	24,596.60
Custodian	DUBE, MARIE	13,143.00
Custodian	GUILBEAULT, RAYMOND	13,143.00
Custodian	LEMAY, JEAN	2,778.00

**ALLENSTOWN SCHOOL DISTRICT
ARMAND R. DUPONT SCHOOL
CLASS OF 2002**

Jennifer Ballou
Kasilynne Belanger
Madison Belisle
Ashlee Bernier
Kevin Bolstridge
Richard Boullie
Brandon Brown
Alexis Burton
Scott Carbonneau
Trevor Caron
James Caron
Kristi Caron
Courtney Carusone
Abigail Cassidy
Christopher Condon
Bryanna Coviello
Robert Deans
Renee Demchak
Kimberly Dusseault
Ryan Everett
John Fauteux
Melanie French
Amanda Fuller
Aprilrose Gardner
William Greenly
Russell Gregoire
Thomas Gryval
Julie Gwinn
Christopher Handy
Matthew Hayward
Justin Hovey
Danielle Isabelle
Amanda Johnston
Tyler Juranty
Julie Kay

Stephanie Lanouette
Ryan Lavertu
Megan Letendre
Amber Letourneau
Amanda Lizotte
Jordan Low
Samantha Martel
Keith Melanson
Kayle Merrill
Danielle Morin
Krystal Nedean
Kyle O'Leary
Samantha Oliver
Matthew Oliver
James Page
Marc Parker
Chelsea Patten
Corinne Provost
Adam Remillard
Heather Rockwell
Gregory Roney
Ashly Saindon
Christopher Sevigny
Laura Shively
Joshua Simard
Rebecca Strachan
Melissa Symonds
Katelyn Telless
John Tetlow
Mark Thompson
Ashley Tierney
Nichole Vachon
Jessie Vincent
Heather Westgate
Samantha Whitfield

Bryant Zachodny

**ANNUAL SCHOOL HEALTH
SERVICE REPORT
2001/02**

Report of Local Medical Services	Number of Pupils
Pupils Examined	635
Teachers Flu Shots	51
Immunizations	
DT	35
TB	0
MMR	17
Report of School Nurse-Teacher	16
Vision Tests	635
Hearing Tests	635
Inspections	1,645
Heights	635
Weights	635
First Aid	8,644
Medication – Dosages	3,970 Prescriptions
	357 Non-Prescriptions
Vaccinations/Communicable Diseases	
Communicable Diseases	
Chicken Pox	13
Pediculosis	34
Impetigo	4
Scabies	0
Scarlet Fever	1

Defects Found by School Nurse-Teacher

	Number Cases	Treated by Physician
Vision	22	22
Hearing	22	22
Scalp	34	34

Clinic and Special Referrals

	Number Examined	Number Children Treated
Dental Cleaning & Fluoride	0	0
Preschool	48	1
Parent Contacts	833	
Sport Physicals	16	

Examining Physician - Dr. Alan Stein

Marilyn R. Brison, R.N.
School Nurse-Teacher
June, 2002

Denise Schmidt, R.N.
School Nurse-Teacher
June, 2002

ALLENSTOWN SCHOOL DISTRICT
SUMMARY REPORT
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2000/01</u>	<u>FY 2001/02</u>
Actual Expenditures	\$1,412,001	\$1,545,060
Actual Revenues		
♦ Catastrophic Aid	\$ 93,132	\$ 110,739
♦ Medicaid	38,912	40,396
♦ Federal Grant	76,343	91,746
♦ Tuition	13,674	----
♦ Transportation	----	----
Total Offsetting Revenues	\$ 222,061	\$ 242,881

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
 - State Foundation Aid/Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

State of New Hampshire
Bureau of Vital Records and Health Statistics

RESIDENT BIRTH REPORT

01/01/2002 - 12/31/2002

--ALLENSTOWN--

SFN	Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
2002000176	GIGUERE, MADISON ELIZABETH	01/08/2002	CONCORD, NH	GIGUERE, BRIAN	GIGUERE, MEGAN
2002000539	WESLEY, OLIVIA CAROLINE	01/20/2002	CONCORD, NH	WESLEY, CHRISTOPHER	GARLAND-WESLEY, CORTNEY
2002001299	ANNIS, MADISON VICTORIA	02/05/2002	CONCORD, NH	ANNIS, JONATHAN	ANNIS, SABRINA
2002001745	JOSEPH, EYSHA LEE	02/20/2002	CONCORD, NH	JOSEPH, PAUL	WHITTED, NATASHA
2002001792	BILLADO, MARY ARON	02/21/2002	CONCORD, NH	BILLADO, MAURICE	BILLADO, ANGELA
2002200182	HARMON, EMILY MORGAN	02/21/2002	METHUEN, MA	HARMON, ERRON	HARMON, JENNIFER
2002002020	BOISVERT, HAILEY ROSE	02/23/2002	NASHUA, NH	BOISVERT, CHRISTOPHER	BOISVERT, AMY
2002002040	RANFOS, MORGAN ALEXIS	03/02/2002	CONCORD, NH	RANFOS, ERIC	RANFOS, TIFFANY
2002002416	GERBERT, MEGHAN ELIZABETH	03/09/2002	MANCHESTER, NH	GERBERT, BRIAN	GERBERT, PATRICIA
2002002760	TRIPP, RYAN HUNTER	03/11/2002	EXETER, NH	TRIPP, THOMAS	HYATT-TRIPP, LINDA
2002002990	CASS, GAGE CHRISTOPHER JOSEPH	03/25/2002	MANCHESTER, NH	CASS, EARL	CASS, KAREN
2002003160	ELLSWORTH, DEVON BRUCE NICHOL	03/25/2002	CONCORD, NH	ELLSWORTH, BRUCE	ELLSWORTH, LINDA
2002003593	GIFFORD, JOSHUA MARK	04/09/2002	DERRY, NH	GIFFORD, MICHAEL	GIFFORD, EMILY
2002003675	MARTIN, KYLE EDWARD	04/12/2002	CONCORD, NH	MARTIN, ALAN	MARTIN, MICHELLE
2002004425	PELLETIER, OWEN ROBERT	04/30/2002	CONCORD, NH	PELLETIER, MICHAEL	PELLETIER, RACHELLE
2002004440	PERRY, GABRIEL ALFRED	05/01/2002	CONCORD, NH	PERRY, DANIEL	PERRY, KIMBERLY
2002004739	WHITE, JAYDEN CHRISTOPHER	05/06/2002	CONCORD, NH	WHITE, ROBERT	WHITE, VALERIE
2002004822	SHACKFORD, SHEA PATRICK	05/10/2002	CONCORD, NH	SHACKFORD, TODD	SHACKFORD, ERIN
2002004923	O'DONNELL, HUNTER THOMAS	05/13/2002	MANCHESTER, NH	O'DONNELL, THOMAS	O'DONNELL, SUZANNE
2002004891	WELLS, MICHAEL JOSEPH	05/15/2002	CONCORD, NH	WELLS, MICHAEL	WELLS, CAROL
2002005705	LYON, TAYLA CONNOR	05/19/2002	MANCHESTER, NH	LYON, SCOTT	CASSIDY-LYON, SUSAN
2002005274	MARTINEAU, RYAN PATREK	05/23/2002	CONCORD, NH	MARTINEAU, SCOTT	MARTINEAU, JOY
2002005285	POLK, MORGAN OLIVIA HELEN	05/24/2002	CONCORD, NH	POLK, JONATHAN	POLK, LORIE

State of New Hampshire
Bureau of Vital Records and Health Statistics
RESIDENT BIRTH REPORT
01/01/2002 - 12/31/2002
--ALLENSTOWN--

SFN	Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
2002005298	VAN HORN, AARON LEE	05/26/2002	CONCORD, NH	VAN HORN, BRIAN	VAN HORN, SONIA
2002006510	KELLY, RYAN RICHARD	06/24/2002	MANCHESTER, NH	KELLY, MATTHEW	KELLY, LORI
2002006774	CLOW, SILAS JAMES	07/03/2002	CONCORD, NH	CLOW, PAUL	CLOW, HALEY
2002006821	CORLISS, HANAH KATHRYN	07/04/2002	CONCORD, NH	CORLISS, JEREMY	CORLISS, KERRI
2002007374	ABBOTT, CORRIANE TAYLOR	07/14/2002	CONCORD, NH	ABBOTT, EDWARD	ABBOTT, BRENDA
2002007513	DENONCOURT, NICOLE ALICEANN	07/16/2002	MANCHESTER, NH	DENONCOURT, JACOB	DENONCOURT, KELLY
2002008430	LAROCHE, MAKEEVA GREGORY	08/09/2002	CONCORD, NH	LAROCHE, GREGORY	LAROCHE, WENDY
2002009031	KING, RILEY VINCENT	08/11/2002	EXETER, NH	KING, EDWARD	KING, AMY
2002008951	JOHNSON, LUKE DANIEL	08/19/2002	MANCHESTER, NH	JOHNSON, SHAWN	JOHNSON, JENNIFER
2002010081	SHAFFER, ALLYSON JOANNE	09/17/2002	CONCORD, NH	SHAFFER, KEITH	SHAFFER, RENEE
2002010368	TURCOTTE, GARRETT NEAL	09/20/2002	MANCHESTER, NH	TURCOTTE, CHRISTOPHER	TURCOTTE, AMANDA
2002010177	COGAN, HOPE ELIZABETH	09/21/2002	CONCORD, NH	COGAN, EDWARD	COGAN, MELISSA
2002011063	BAILEY, KARL ALAN	10/15/2002	CONCORD, NH	BAILEY, KARL	BAILEY, JESSICA
2002011260	FISCHEV, ELIYA SERGEI	10/18/2002	CONCORD, NH	FISCHEV, SERGEI	FISCHEV, KRISTYN
2002011759	TIBBETTS, HARRISON CHRISTOPHER	10/31/2002	MANCHESTER, NH	TIBBETTS, MICHAEL	TIBBETTS, ANN
2002012251	MASLAUSKAS, VANESSA SOLVEIG	11/13/2002	MANCHESTER, NH	MASLAUSKAS, JOHN	MASLAUSKAS, LETHA
2002012487	STEVENS, JAIMEE LYNN	11/19/2002	MANCHESTER, NH	STEVENS, GLENN	STEVENS, ELENA
2002013059	MOYER, LILY ANN	12/06/2002	CONCORD, NH	MOYER, GREGORY	MOYER, AMY

Total number of records: 1

State of New Hampshire
Bureau of Vital Records and Health Statistics
RESIDENT DEATH REPORT

01/01/2002 - 12/31/2002

--ALLENSTOWN--

SFN	Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
2002000252	BENSON, PATRICIA	01/06/2002	CONCORD, NH	DAVIS, HIRAM	COLE, CATHERINE
2002000322	FLANDERS, RICHARD R.	01/11/2002	CONCORD, NH	FLANDERS, WILFRED	BRODEUR, LENA
2002000976	BURTT, NANCY J.	02/02/2002	ALLENSTOWN, NH	BOHAN, JOHN	DUVERGER, LOTIE
2002001237	DANEALUT, CECILIA D.	02/13/2002	CONCORD, NH	MARTEL, DORILLA	GIRARD, ESTHER
2002001637	ROSA, GENE	02/26/2002	CONCORD, NH	ROSA, VIRGINIO	TRAVIS, CONSTANCE
2002002779	LAVOIE, GERARD H.	04/04/2002	ALLENSTOWN, NH	LAVOIE, HENRY	BOUCHER, ANNA
2002002908	ADAMS, CHARLES F.	04/09/2002	ALLENSTOWN, NH	ADAMS, PERCY	ROBINSON, LEONA
2002002931	BOUDREAU, JUNE E.	04/09/2002	CONCORD, NH	COURTEMANCHE, AMEDEE	PATON, HAZEL
2002003464	STICKNEY, WILLIAM D.	04/27/2002	ALLENSTOWN, NH	STICKNEY, WILLIAM	MOORE, LESLEE
2002003422	NOEL, ROLAND W.	04/30/2002	CONCORD, NH	NOEL, TREFFLE	NOEL, MARIE
2002003771	GREGOIRE, ANDREW J.	05/10/2002	LEBANON, NH	GREGOIRE, RAYMOND	BELLOWS, JOAN
2002003695	MACMILLAN, MILES H.	05/12/2002	CONCORD, NH	MACMILLAN, JOHN	AMLAW, MARY
2002003997	DUBREUIL, GERTRUDE I.	05/20/2002	ALLENSTOWN, NH	MARCOUX, JOSEPH	ARCHAMBEAULT, EMMA
2002004425	CHOUINARD, DENISE G	06/07/2002	MANCHESTER, NH	DUSSEAUT, ERNEST	LASALLE, HELEN
2002004663	POISSON, LUCILLE L.	06/16/2002	MANCHESTER, NH	BOULANGER, LUCIEN	DESHARNAIS, ILLIAN
2002005134	BLAZON, RITA A.	07/06/2002	CONCORD, NH	MOQUIN, GEORGE	CARETTE, BLANCHE
2002005351	PATTEN, JOHN S.	07/15/2002	MANCHESTER, NH	PATTEN, STANLEY	BURKE, DELIA
2002005718	BERNARD, LAURENT R.	07/27/2002	ALLENSTOWN, NH	BERNARD, HERVE	LAVALLEE, GISELE
2002006073	LAFERTE, CECILE R.	08/11/2002	CONCORD, NH	MITCHELL, WILFRED	LABREQUE, LYDIA
2002006030	TURGEON, LEONIE J.	08/12/2002	MANCHESTER, NH	JACQUES, UNKNOWN	UNKNOWN, ARTHIMISE
2002006108	GELINAS, WALTER E.	08/13/2002	ALLENSTOWN, NH	GELINAS, WALTER	PAQUETTE, GLORIA
2002006294	PROULX, EDNA M.	08/20/2002	CONCORD, NH	WELCH, JAMES	MURRAY, CORA
2002006572	LEBLANC, MARY C.	08/31/2002	MANCHESTER, NH	LAPPAS, GEORGE	MCNEIL, MARY

State of New Hampshire
Bureau of Vital Records and Health Statistics
RESIDENT DEATH REPORT
01/01/2002 - 12/31/2002
--ALLENSTOWN--

SFN	Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
2002006783	PAYNE, PAULINE M.	09/09/2002	ALLENSTOWN, NH	ROUSSEAU, LUCIEN	DEMERS, LAUREA
2002006890	ALLAIRE, ORADE W.	09/13/2002	ALLENSTOWN, NH	ALLAIRE, WILLIAM	DUHAIME, ROSE
2002006976	BROFMAN, JULIAN	09/16/2002	EPSOM, NH	BROFMAN, NATHAN	LIBERTOFF, BELLA
2002007133	GODBOIS, MICHAEL A.	09/23/2002	CONCORD, NH	GODBOIS, EVERETT	LAVALLEE, REBECCA
2002008641	CADRETTE, IRENE A.	11/15/2002	CONCORD, NH	ROLLINS, ANTHONY	FORCE, ISABELLA
2002009582	ROULEAU, ROGER P.	12/20/2002	MANCHESTER, NH	ROULEAU, ARMAND	LABBEE, MAGGELLA
2002009858	DAUPHINEE, CLYDE U.	12/28/2002	MEREDITH, NH	DAUPHINEE, CLAYTON	WORMELL, GLADYS

Total number of records30

State of New Hampshire
Bureau of Vital Records and Health Statistics
RESIDENT MARRIAGE REPORT
01/01/2002 - 12/31/2002
--ALLENSTOWN--

SFN	Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
2002000302	LABARGE, BRUCE B.	ALLENSTOWN,NH	DOUILLETTE, CANDICE F.	ALLENSTOWN,NH	PEMBROKE	ALLENSTOWN	01/29/2002
2002000319	LUPA, MARK R.	ALLENSTOWN,NH	GROLEAU, ALISHA J.	ALLENSTOWN,NH	MANCHESTER	MANCHESTER	02/02/2002
2002000860	ROSARIO, EUGENIO	ALLENSTOWN,NH	RICHARDSON, VANESSA L.	ALLENSTOWN,NH	ALLENSTOWN	CONCORD	02/09/2002
2002001816	WANISKI, DAVE B.	NORTHWOOD,NH	A'HEARN, TAMMY E.	ALLENSTOWN,NH	ALLENSTOWN	PEMBROKE	04/20/2002
2002002704	EDWARDS, DANIEL J.	ALLENSTOWN,NH	BRACKETT, MICHELLE L.	ALLENSTOWN,NH	ALLENSTOWN	CHICHESTER	05/11/2002
2002002466	MORTON, JONATHAN R.	BOSCAWEN,NH	MOSES, PAMELA J.	ALLENSTOWN,NH	CONCORD	TILTON	05/11/2002
2002002705	LEMAIRE, MATTHEW P.	ALLENSTOWN,NH	BALBONI, ROSE M.	ALLENSTOWN,NH	ALLENSTOWN	CONCORD	05/12/2002
2002002702	EMERY, JONATHAN D.	ALLENSTOWN,NH	MAROTTA, ARIA L.	LONDONDERRY,NH	ALLENSTOWN	MERRIMACK	05/18/2002
2002002703	PADDOCK, TOBY L.	ALLENSTOWN,NH	HEAD CAIE, CHRISTINE L.	ALLENSTOWN,NH	ALLENSTOWN	CONTOOCOOK	05/21/2002
2002002814	LUCAS, RICHARD A.	ALLENSTOWN,NH	CAVE, KAREN L.	ROXBURY, VT	PEMBROKE	CONCORD	05/24/2002
2002003673	CALNAN, JUSTIN W.	ALLENSTOWN,NH	LAVALLEY, CHRISTINE L.	ALLENSTOWN,NH	ALLENSTOWN	CHICHESTER	06/01/2002
2002002884	WATERMAN, RALPH E.	ALLENSTOWN,NH	CLARKE, KIMBERLY A.	ALLENSTOWN,NH	MANCHESTER	ALLENSTOWN	06/15/2002
2002003992	ARCAND, WILLIAM H.	DERRY,NH	MCKENZIE, DARLENE A.	ALLENSTOWN,NH	DERRY	HAMPSTEAD	07/07/2002
2002004335	BODWELL, WARREN E.	ALLENSTOWN,NH	HOWARD, JOAN H.	ALLENSTOWN,NH	PEMBROKE	EPSOM	07/13/2002
2002005163	TURCOTTE, ALAN J.	ALLENSTOWN,NH	BELLMAN, CHERYL A.	ALLENSTOWN,NH	ALLENSTOWN	ALLENSTOWN	07/14/2002
2002004309	ORTIZ, HECTOR	BRIDGEPORT,CT	BEERS, CRISTIE L.	ALLENSTOWN,NH	PEMBROKE	ALLENSTOWN	07/15/2002
2002004495	HARDY, KEITH M.	CONCORD,NH	JOYCE, TAMANTHA	SUNCOOK,NH	CONCORD	CONCORD	07/20/2002
2002004611	CARRANZA, THADEUS J.	ALLENSTOWN,NH	LAMARCHE, TRACY A.	ALLENSTOWN,NH	PEMBROKE	GOFFSTOWN	07/20/2002
2002005222	PALYS, GARY J.	ALLENSTOWN,NH	DENAUW, DONNA M.	MANCHESTER,NH	MANCHESTER	BEDFORD	08/02/2002
2002006568	LEE, JUSTIN M.	ALLENSTOWN,NH	WEIR, AMY E.	ALLENSTOWN,NH	ALLENSTOWN	LONDONDERRY	08/10/2002
2002006567	MAIER, ROBERT H.	ALLENSTOWN,NH	WHEELER, LAURIE B.	ALLENSTOWN,NH	ALLENSTOWN	ALLENSTOWN	08/16/2002
2002005837	TORRES, YUSUF A.	CONCORD,NH	KOWALCZYK, KATHERINE V.	ALLENSTOWN,NH	BOSCAWEN	CONCORD	08/22/2002
2002006570	MAISELLOS, RICHARD T.	ALLENSTOWN,NH	FELT, CATHERINE A.	ALLENSTOWN,NH	ALLENSTOWN	ALLENSTOWN	08/31/2002
2002007204	KENNEY, JOHN W.	ALLENSTOWN,NH	BRICK, MARGARET M.	GOFFSTOWN,NH	PEMBROKE	WEARE	09/01/2002
2002007893	SMITH, STEFAN L.	ALLENSTOWN,NH	BUTTS, ABIGAIL K.	ALLENSTOWN,NH	ALLENSTOWN	ALLENSTOWN	09/07/2002
2002007892	MALIK, BRENT	ALLENSTOWN,NH	PREVIE, TINA M.	ALLENSTOWN,NH	ALLENSTOWN	MANCHESTER	09/07/2002
2002007895	PEIRCE, JASON A.	PENACOOK,NH	PERRON, JODY M.	ALLENSTOWN,NH	ALLENSTOWN	CONCORD	09/14/2002
2002007891	STEIN, JAMES C.	ALLENSTOWN,NH	ST GEORGE, KATHLEEN A.	ALLENSTOWN,NH	ALLENSTOWN	MANCHESTER	09/28/2002

State of New Hampshire
Bureau of Vital Records and Health Statistics
RESIDENT MARRIAGE REPORT
01/01/2002 - 12/31/2002
--ALLENSTOWN--

SFN	Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
2002007942	ADAMS, MICAH V	BEVERLY MA	THOMPSON, TRACEY E.	ALLENSTOWN,NH	DOVER	CONCORD	10/05/2002
2002007964	PRESCOTT, TIMOTHY J	ALLENSTOWN,NH	HEBERT, LISA F.	ALLENSTOWN,NH	MANCHESTER	MANCHESTER	10/05/2002
2002008262	COTNOIR, DAVID F	ALLENSTOWN,NH	MURPHY, KRISTEN P.	ALLENSTOWN,NH	MANCHESTER	MANCHESTER	10/11/2002
2002009044	CROWLEY, KENNETH P	ALLENSTOWN,NH	DAGLE, DEBRA A.	ALLENSTOWN,NH	ALLENSTOWN	ALLENSTOWN	10/12/2002
2002009046	LEBLANC, JEAN G	ALLENSTOWN,NH	DUVAL, BRENDA L.	ALLENSTOWN,NH	ALLENSTOWN	ALLENSTOWN	10/12/2002
2002009047	TURGEON, STEVE Y	ALLENSTOWN,NH	LAPLANT, JESSICA J.	ALLENSTOWN,NH	ALLENSTOWN	NASHUA	10/12/2002
2002008523	JASUS, MANUEL A	DERRY,NH	MCDONALD, KARI L.	SUNCOOK,NH	CONCORD	MOULTONBOROUGH	10/13/2002
2002009048	JENKINS, LAWRENCE A	ALLENSTOWN,NH	DUMONT, TANIA L.	ALLENSTOWN,NH	ALLENSTOWN	ALLENSTOWN	10/19/2002
2002009806	PRINCE, RALPH E	ALLENSTOWN,NH	KNEELAND, NANCY J.	ALLENSTOWN,NH	ALLENSTOWN	ALLENSTOWN	11/02/2002
2002009570	MARTINO, CHRISTIAN L	ALLENSTOWN,NH	ARROYO, SONYA J.	MANCHESTER,NH	MANCHESTER	BEDFORD	11/16/2002
2002009904	MONTAMBEAULT, ANDRE D	ALLENSTOWN,NH	STEVER, DEBRA L.	ALLENSTOWN,NH	CONCORD	MANCHESTER	12/10/2002
2002010259	SCOTT, DEMAINE P	ALLENSTOWN,NH	FLUP, MEUSSA D.	ALLENSTOWN,NH	MANCHESTER	ALLENSTOWN	12/27/2002
Total number of records							40

